



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: First 5 Children and Families Commission of Santa Barbara County
Department No.: 994
For Agenda Of: July 18, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Wendy Sims-Moten, Executive Director
Director(s) First 5 Children and Families Commission of Santa Barbara County

Contact Info: M. Jazmin Morales, Financial Analyst
First 5 SBC Children and Families Commission, 805-568-4575

Michelle Robertson, Assistant Director
First 5 SBC Children and Families Commission, 805-335-4990

**SUBJECT: First 5 Children and Families Commission of Santa Barbara County
Acceptance of Appropriations**

County Counsel Concurrence

As to form: **Yes**

Other Concurrence:

As to form: **N/A**

Auditor-Controller Concurrence

As to form: **Yes**

Recommended Actions:

That the Board of Supervisors:

- a) Accept \$971,427 of one-time funding to First 5 Santa Barbara County Children and Families Commission for FY 2023-2025 to coordinate the Regional Technical Assistance for Home Visiting Coordination and Integration grant received from First 5 California (Attachment A);
- b) Approve Budget Journal Entry No.0009056 to establish appropriations of \$485,713.50 in First 5 Santa Barbara County Children & Families Commission Fund for Salary and Benefits (\$120,779.85) and Service and Supplies (\$364,933.65) for FY 2023-2024, funded by unanticipated revenue from First 5 California. (Attachment B); and
- c) Determine that the above actions are government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment, and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

Approval of the recommended actions will allow First 5 Santa Barbara County to accept a \$971,427 grant from First 5 California (F5CA) to coordinate Home Visiting Coordination for Fiscal Years 2023-2024 and 2024-2025 (Attachment A).

These funds are intended for planning, coordination, and technical assistance purposes only and are restricted from being used for direct services.

Background: In October 2019, the F5CA State Commission approved up to \$24 million in funding for five years through Fiscal Years 2024-2025 to help counties create a sustainable, unified **home visiting system** that supports families with the services they need and maximize available funding. The grant is meant to promote increased coordination and collaboration and is expected to yield significant systems changes across the central coast, including three counties: Santa Barbara, San Luis Obispo, and Ventura.

The grant also works to promote group, individual, and peer-to-peer technical assistance to help counties continue strengthening a range of systems coordination and integration activities, highlight lived experience in policies and program decisions, and address inequities. First 5 Santa Barbara County must serve all local counties within the region interested in carrying out home visitation coordination activities during the term of the grant.

The activities proposed for the two fiscal years include:

1. Creating a Region 7 (Ventura, San Luis Obispo, and Santa Barbara counties) Community Advisory Board that can help to design the technical assistance support to home visiting agencies and front-line providers,
2. Develop a workforce pipeline to expand the number of qualified home visitation professionals to meet the needs of this expanding area of family strengthening as well as establish a strong professional development outline to meet the emerging needs of the workforce and the families they serve,
3. Design and launch a medical and social service provider outreach campaign promoting home visitation as an option for families to access services.
4. Collaborate and coordinate with partner agencies to adopt a centralized access point and closed loop referral system for home visitation services so that intentional data can be gathered for decision making and process improvement,
5. Revitalize health care policy and explore reimbursement options by increasing capacity via establishment of a CalAIM Learning Community with facilitated support from the CA First 5 Association.

As the regional lead, First 5 Santa Barbara County Children and Families Commission approved a resolution on March 20, 2023 that accepted the responsibility (Attachments C & D) of the Grant Award Notice (GAN) and will facilitate the implementation, invoicing, and reporting for Region 7.

Performance Measure:

In partnership with community allies, increase the percent of children entering Kindergarten who are deemed ready for school by addressing the improved child health outcomes and indicators as stated in the First 5 SBC Strategic and Fiscal Plan 2021-2025.

Contract Renewals and Performance Outcomes:

This is not a renewal.

Objective: Re-Design our Communication and Evaluation framework to promote child well-being in coordinated efforts with other County departments, community partners, and state efforts that align with First 5’s vision and mission

- a. **Outcome: Children** enter school healthy, with any physical or developmental challenges identified and addressed.
- b. **Outcome: Health providers** partner with community-based organizations for efficiency in navigation of support services

First 5 will report to First 5 California per the grant agreement.

Fiscal and Facilities Impacts:

Increases the adopted FY 2023-202 budget for First 5 SBC by \$485,713.50. In addition, it increases the 2024-2025 budget by 485,713.50 for a total of \$971,427.00.

Fiscal Analysis:

Funding Sources	FY 2023-24	FY 2024-25	Total One-Time
General Fund			
State	\$ 485,713.50	\$ 485,713.50	\$ 971,427.00
Federal			
Fees			
Other:			
Total	\$ 485,713.50	\$ 485,713.50	\$ 971,427.00

Narrative:

F5SBC was awarded a one-time grant of \$971,427.00 and will allocate the grant funds as follows for FY 2023-24 and FY 2024-25: First 5 staff salary and benefits costs of \$241,559.69, contractual costs of \$678,075.31, and indirect cost of \$51,792. Budget Journal Entry No. 0009056 will establish appropriations of \$485,713.50 for fiscal year 2023-24, which accounts for the staff, with the remainder being allocated to contracted services and direct costs anticipated to be incurred in FY 2023-24. F5SBC will build the balance of the grant into its FY 2024-25 budget. As F5SBC is funded by tobacco tax revenues collected by the State, approval of the recommended actions will have no impact on the County’s General Fund.

Contractual Costs may include:

- MOU’s and/or service contracts with Institutes of Higher Education to secure certificate options for home visitor workforce and/or to purchase continuing education units;
- Subject expertise lecturers and presenters on pertinent and evolving topics that support family strengthening, safety, and well-being to service recipients;
- Graphic design, website design, and outreach material design to lay the foundation of the home visitation system for the region;
- Technical assistance support on the CalAIM reimbursement option with the CA First 5 Association;
- Exploring a contract with a closed loop referral system that can complement the electronic medical record system.

Staffing Impacts:

Legal Positions: N/A

FTEs:

Assistant Director – 10%
Evaluation Manager SBC - 20%
Dept Business Specialist II SBC – 40%

Special Instructions:

Please email a copy of the minute order reflecting the Board's action to the Commission –
Attention: Sara Gonzalez.

Attachments:

- A. State of California, Grant Agreement # GAN HV 2023-7, Appendix A, dated 6/14/23
- B. Budget Journal Entry No. 0009056
- C. First 5 SBC Children and Families Commission Approved Resolution – March 20, 2023
- D. First 5 SBC Children and Families Commission Approved Meeting Minutes – March 20, 2023

Authored by:

Wendy Sims-Moten, Executive Director
First 5 SBC Children and Families Commission

cc:

M. Jazmin Morales, Fiscal Analyst, First 5 Santa Barbara County
Michelle Robertson, Assistant Director, First 5 Santa Barbara County
Tanja Heitman, Assistant County Executive Officer, County of Santa Barbara