

AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR

between
County of Santa Barbara
and
Council on Alcoholism and Drug Abuse

SECOND AMENDMENT

This is the Second Amendment (hereafter referred to as "Second Amendment") to the Agreement for Treatment Services, BC 19-409 (hereafter Agreement), by and between the County of Santa Barbara (County) and Council on Alcoholism and Drug Abuse (CADA) (Contractor), for the provision of enhanced treatment services to County of Santa Barbara Probation clients.

WHEREAS, the Agreement is effective through February 28, 2023;

WHEREAS, County and Contractor desire to amend the Agreement to revise Contractor's budget by amending line item budgets listed in Attachment B-1 to incorporate additional expenditures while maintaining the total contract maximum of \$894,593.00

WHEREAS, this Second Amendment incorporates the terms and conditions set forth in the First Amendment to the Agreement (Agreement) approved by the County of Santa Barbara on, May 19, 2020, BC 19-409;

NOW, THEREFORE, this Agreement is amended as follows:

- I. **Attachment B-1**, "SCHEDULE OF FEES", to Exhibit B of the Agreement, is replaced in its entirety as follows:

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**AMENDED ATTACHMENT B-1
SCHEDULE OF FEES**

YRG Diversion Services Probation Budget Line Items	Amend. #1 FY2019-20	Adjustment	Amend. #2 Total
<u>Salaries & Benefits</u>			
Program Coordinator So.County	2,976.00	(2,976.00)	-
Program Coordinator No.County	2,912.00	(128.33)	2,783.67
Case Manager/Educator So.County	18,130.00	(1,460.62)	16,669.38
Case Manager/Educator No.County	15,600.00	(624.00)	14,976.00
Case Manager/Educator Lompoc	15,600.00	(12,168.00)	3,432.00
Treatment Counselor	16,640.00	(7,129.17)	9,510.83
Vertical Change Administrator	1,140.00	(58.20)	1,081.80
Client Admin Support	3,120.00	(359.20)	2,760.80
Total Salaries	76,118.00	(24,903.52)	51,214.48
Payroll Tax & Benefits	17,507.00	(8,312.23)	9,194.77
Total Salaries and Payroll Taxes & Benefits	93,626.00	(33,215.75)	60,409.25
<u>Training Costs</u>			
Grantee Orientation Conference	1,091.00	(1,091.00)	-
MDFT Training	7,000.00	(7,000.00)	-
MRT Training	2,400.00	-	2,400.00
Girls Circle Facilitator Training	4,657.00	(2,480.51)	2,176.49
Boys Council Facilitator Training	2,523.00	(2,523.00)	-
Teaching Cannabis/Marijuana Awareness & Prevention	-	-	-
Total Training Costs	17,671.00	(13,094.51)	4,576.49
<u>Operating Costs</u>			
Travel	1,821.00	(682.62)	1,138.38
Program Supplies	4,000.00	(3,597.29)	402.71
Laptops	1,500.00	(1,500.00)	-
Communication/Cellphone Service	1,800.00	(1,507.72)	292.28
Marketing Materials	200.00	(200.00)	-
Printing (brochures, Officer cards, visuals)	5,000.00	(4,300.81)	699.19
Activities/Incentives	2,500.00	(2,500.00)	-
Vertical Change - Program Evaluation Software	2,250.00	-	2,250.00
Lompoc Facility Costs	1,865.00	134.01	1,999.01
Total Operating Expense	20,935.00	(14,154.43)	6,781.57
 Administration @ 5% Total Program Costs	 6,612.00	 (3,022.11)	 3,589.89
Total	138,844.00	(63,486.80)	75,357.20

**AMENDED ATTACHMENT B-1
SCHEDULE OF FEES**

YRG Diversion Services Probation Budget Line Items	Amend. #1 FY2020-21	Adjustment	Amend. #2 Total
<u>Salaries & Benefits</u>			
Program Coordinator So.County	5,953.00	(0.36)	5,952.64
Program Coordinator No.County	5,824.00	(196.50)	5,627.50
Case Manager/Educator So.County	41,600.00	(2,307.50)	39,292.50
Case Manager/Educator No.County	41,600.00	(2,112.50)	39,487.50
Case Manager/Educator Lompoc	41,600.00	(3,302.00)	38,298.00
Treatment Counselor	49,920.00	(5,143.47)	44,776.53
Vertical Change Administrator	1,690.00	(63.10)	1,626.90
Client Admin Support	4,160.00	134.40	4,294.40
Total Salaries	192,347.00	(12,991.03)	179,355.97
Payroll Tax & Benefits	44,240.00	(1,685.83)	42,554.17
Total Salaries and Payroll Taxes & Benefits	236,587.00	(14,676.86)	221,910.14
<u>Training Costs</u>			
Grantee Orientation Conference	-	-	-
MDFT Training	7,000.00	(4,978.75)	2,021.25
MRT Training	2,400.00	-	2,400.00
Girls Circle Facilitator Training	1,656.00	(816.00)	840.00
Boys Council Facilitator Training	955.00	(955.00)	-
Teaching Cannabis/Marijuana Awareness & Prevention	2,355.00	(2,244.10)	110.90
Total Training Costs	14,366.00	(8,993.85)	5,372.15
<u>Operating Costs</u>			
Travel	2,875.00	(2,549.95)	325.05
Program Supplies	5,000.00	(1,911.87)	3,088.13
Laptops	-	-	-
Communication/Cellphone Service	4,320.00	(981.12)	3,338.88
Marketing Materials	200.00	(200.00)	-
Printing (brochures, Officer cards, visuals)	2,500.00	(2,500.00)	-
Activities/Incentives	5,000.00	(4,384.43)	615.57
Vertical Change - Program Evaluation Software	4,500.00	(1,500.00)	3,000.00
Lompoc Facility Costs	4,476.00	-	4,476.00
Total Operating Expense	28,871.00	(14,027.37)	14,843.63
Administration @ 5% Total Program Costs	13,991.00	(1,885.60)	12,105.40
Total	293,814.00	(39,583.68)	254,230.32

**AMENDED ATTACHMENT B-1
SCHEDULE OF FEES**

YRG Diversion Services Probation Budget Line Items	Amend. #1 FY2021-22	Adjustment	Amend. #2 Total
<u>Salaries & Benefits</u>			
Program Coordinator So.County	5,953.00	6,371.00	12,324.00
Program Coordinator No.County	5,824.00	2,912.00	8,736.00
Case Manager/Educator So.County	41,600.00	1,040.00	42,640.00
Case Manager/Educator No.County	41,600.00	1,040.00	42,640.00
Case Manager/Educator Lompoc	41,600.00	1,040.00	42,640.00
Treatment Counselor	49,920.00	-	49,920.00
Vertical Change Administrator	1,690.00	130.04	1,820.04
Client Admin Support	4,160.00	416.00	4,576.00
Total Salaries	192,347.00	12,949.04	205,296.04
Payroll Tax & Benefits	44,240.00	13,242.89	57,482.89
Total Salaries and Payroll Taxes & Benefits	236,587.00	26,191.93	262,778.93
<u>Training Costs</u>			
Grantee Orientation Conference	-	-	-
MDFI Training	-	6,029.84	6,029.84
MRT Training	-	610.00	610.00
Girls Circle Facilitator Training	-	840.00	840.00
Boys Council Facilitator Training	-	-	-
Teaching Cannabis/Marijuana Awareness & Prevention	-	-	-
Total Training Costs	-	7,479.84	7,479.84
<u>Operating Costs</u>			
Travel	2,875.00	-	2,875.00
Program Supplies	5,000.00	-	5,000.00
Laptops	-	-	-
Communication/Cellphone Service	4,320.00	-	4,320.00
Marketing Materials	200.00	-	200.00
Printing (brochures, Officer cards, visuals)	2,500.00	-	2,500.00
Activities/Incentives	5,000.00	-	5,000.00
Vertical Change - Program Evaluation Software	4,500.00	-	4,500.00
Lompoc Facility Costs	4,476.00	3,242.40	7,718.40
Total Operating Expense	28,871.00	3,242.40	32,113.40
Administration @ 10% MTDC (excludes rent)	13,273.00	16,192.38	29,465.38
Total	278,730.00	53,106.55	331,836.55

**AMENDED ATTACHMENT B-1
SCHEDULE OF FEES**

YRG Diversion Services Probation Budget Line Items	Amend. #1 FY2022-23	Adjustment	Amend. #2 Total
<u>Salaries & Benefits</u>			
Program Coordinator So.County	3,969.00	12,463.00	16,432.00
Program Coordinator No.County	3,883.00	7,765.00	11,648.00
Case Manager/Educator So.County	27,733.00	694.00	28,427.00
Case Manager/Educator No.County	27,733.00	694.00	28,427.00
Case Manager/Educator Lompoc	27,733.00	694.00	28,427.00
Treatment Counselor	33,280.00	-	33,280.00
Vertical Change Administrator	1,129.00	691.04	1,820.04
Client Admin Support	2,773.00	-	2,773.00
Total Salaries	128,233.00	23,001.04	151,234.04
Payroll Tax & Benefits	29,494.00	12,851.53	42,345.53
Total Salaries and Payroll Taxes & Benefits	157,728.00	35,852.57	193,579.57
<u>Training Costs</u>			
MDFT Training	-	-	-
MRT Training	-	-	-
Girls Circle Facilitator Training	-	-	-
Boys Council Facilitator Training	-	-	-
Teaching Cannabis/Marijuana Awareness & Prevention	-	-	-
Total Training Costs	-	-	-
<u>Operating Costs</u>			
Travel	2,013.00	-	2,013.00
Program Supplies	2,624.00	-	2,624.00
Laptops	-	-	-
Communication/Cellphone Service	2,880.00	-	2,880.00
Marketing Materials	200.00	-	200.00
Printing (brochures, Officer cards, visuals)	-	-	-
Activities/Incentives	3,000.00	-	3,000.00
Vertical Change - Program Evaluation Software	3,000.00	-	3,000.00
Lompoc Facility Costs	3,036.00	2,108.00	5,144.00
Total Operating Expense	16,753.00	2,108.00	18,861.00
Administration @ 10% MTDC (excludes rent)	8,724.00	12,003.36	20,727.36
Total	183,204.00	49,963.93	233,167.93
Total Contract Maximum (7/1/19-2/28/23)	894,593.00	(0.00)	894,593.00

- II. **Ratifications.** The terms and provisions set forth in this Second Amendment shall modify and supersede all inconsistent terms and provisions set forth in the Agreement and Exhibit(s). The terms and provisions of the Agreement, as expressly modified and superseded by this Second Amendment, are ratified and confirmed and shall continue in full force and effect, and shall continue to be legal, valid, binding and enforceable obligations of the parties.
- III. **Counterparts.** This Second Amendment may be executed in several counterparts, all of which taken together shall constitute a single agreement between the parties.

Second Amendment for Agreement for Services of Independent Contractor between the County of Santa Barbara and Council on Alcoholism and Drug Abuse.

IN WITNESS WHEREOF, the parties have executed this Second Amendment to the Agreement for Services of Independent Contractor to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

By: Shela O'Leary
Deputy Clerk

COUNTY OF SANTA BARBARA:

By: Joan Hartmann
Joan Hartmann, Chair, Board of
Supervisors
Date 4-5-22

**RECOMMENDED FOR APPROVAL:
PROBATION**

By: _____
Tanja Heitman, Chief
Department Head

**CONTRACTOR:
COUNCIL ON ALCOHOLISM AND DRUG
ABUSE**

By: Scott Whiteley
Authorized Representative
Name SCOTT WHITELEY
Title EXECUTIVE DIRECTOR

APPROVED AS TO FORM:

Rachel Van Mullem
County Counsel

By: _____
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

Betsy M. Schaffer, CPA
Auditor-Controller

By: _____
Deputy

APPROVED AS TO FORM:

Gregory Milligan, ARM
Risk Manager

By: _____
Risk Management

Second Amendment for Agreement for Services of Independent Contractor between the County of Santa Barbara and Council on Alcoholism and Drug Abuse.

IN WITNESS WHEREOF, the parties have executed this Second Amendment to the Agreement for Services of Independent Contractor to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

By: _____
Deputy Clerk

COUNTY OF SANTA BARBARA:

By: _____
Joan Hartmann, Chair, Board of
Supervisors

Date _____

**RECOMMENDED FOR APPROVAL:
PROBATION**

DocuSigned by:
By: Tanja Heitman
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Tanja Heitman, Chief
Department Head

**CONTRACTOR:
COUNCIL ON ALCOHOLISM AND DRUG
ABUSE**

By: Scott Whiteley
Authorized Representative

Name SCOTT WHITELEY
Title EXECUTIVE DIRECTOR

APPROVED AS TO FORM:

Rachel Van Mullem
County Counsel

DocuSigned by:
By: Maria Novatt
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Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

Betsy M. Schaffer, CPA
Auditor-Controller

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By: Robert Gais
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Deputy

APPROVED AS TO FORM:

Gregory Milligan, ARM
Risk Manager

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By: Gregory Milligan
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Risk Management