



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda of: 6/4/2019  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Directors, Laguna County Sanitation District

**FROM:** Department Director(s) Scott D. McGolpin, P.E., Director, (805) 568-3010

Contact Info: Leslie Wells, Deputy Director, (805) 882-3605

**SUBJECT: Designate the Laguna County Sanitation District Chief Plant Operator as Duly Authorized Representative; Third, Fourth and Fifth Supervisorial Districts**

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**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Other Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Directors:

- A. Designate the Laguna County Sanitation District chief plant operator to act as the duly authorized representative to sign and file all reports as required by the Regional Water Quality Control Board;
- B. Find that the proposed action does not constitute a "Project" within the meaning of the California Quality Act (CEQA), pursuant to 14 CCR 15378 (b)(5), in that it is a government administrative activity that will not result in direct or indirect changes in the environment.

**Summary Text:**

This item is on agenda in order to designate the Laguna County Sanitation District chief plant operator as the duly authorized representative to sign and file all reports by the Regional Water Resources Control Board pursuant to the *State Standard Provisions and Reporting Requirements for Waste Discharge Requirements*.

**Background:**

Pursuant to Section 3670 et seq. of Title 23 of the California Code of Regulations, all wastewater treatment facilities in the State of California are required to be operated by a certified operator at a grade appropriate for the class of plant being operated. The operator with overall responsibility for operation

including compliance with effluent limitations and ensuring that other operators are properly supervised is known as the chief plant operator as defined in Section 3671. The Laguna County Sanitation District wastewater reclamation plant is a Class IV facility (tertiary with design flow between 1 and 10 million gallons per day) and requires that the chief plant operator hold a Grade IV operator certification. The reclamation plant is regulated by the Central Coast Region of the California Regional Water Quality Control Board under *Waste Discharge Requirements and Master Recycling Permit Order No. R3-2011-0217*, which further references the *State Standard Provisions and Reporting Requirements for Waste Discharge Requirements Resolution No. R3-2013-0052* for general monitoring and reporting criteria. General Reporting Provision C.14 stipulates that for a public agency all reports shall be signed by either a principal executive officer or ranking elected official or a duly authorized representative. Historically, this activity has been performed by the chief plant operator and this action formally defines the duly authorized representative as the chief plant operator to comply with State Provisions.

**Performance Measure:**

This action names the most knowledgeable person as the party responsible for submitting reports to the Regional Water Quality Control Board.

**Fiscal and Facilities Impacts:**

There is no fiscal or facilities impacts with this action.

**Staffing Impacts:**

**Legal Positions:**

None

**FTEs:**

None

**Special Instructions:**

Please forward a certified stamped minute order approving this action to the Public Works Department to the attention of Martin Wilder in Santa Maria.

**Attachments:**

None

**Authored by:**

Martin Wilder, P.E., Utilities Manager (805) 739-8755

**Copy:** File