

# Budget Journal Entry

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Document Description: PH Lab AB102 Microbiologist Training Grant

Processed On:

Created By: Stacy Covarrubias

Post On: 12/3/2024

Processed By:

## References

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Audit Trail: Actualizing JE:

## Budget Revision Request

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Agenda Item: Agenda Date: 12/3/2024 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Public Health: Add Budget for State AB102 Public Health Laboratory Microbiologist Training Grant

Budget Action: Increase appropriation of \$97,500 in the Public Health Department Health Care Fund for Salaries and Employee Benefits (\$45,000) and Services and Supplies (\$52,500) funded by revenue from the California Department of Public Health (CDPH) Public Health Microbiologist Training Fellowship Grant.

Justification: The CDPH Microbiologist Training grant agreement allows the department to be reimbursed for existing staff to be trained for certification in this hard-to-fill job classification. The grant allows for three training sessions spanning 2.5 fiscal years, January 2024 to July 2026. This Budget Revision will establish appropriation for the second training session and allow for temporary extra help back up while staff is training.

## Budget Revision Request Financial Summary

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| Fund   | Department          | Project | Object Level                         | Source Amount | Use Amount |
|--|---------------------|---------|--------------------------------------|---------------|------------|
| 0042 - Health Care   | 041 - Public Health |         | 25 - Intergovernmental Revenue-State | 97,500.00     | 0.00       |
| 0042 - Health Care   | 041 - Public Health |         | 50 - Salaries and Employee Benefits  | 0.00          | 45,000.00  |
| 0042 - Health Care   | 041 - Public Health |         | 55 - Services and Supplies           | 0.00          | 52,500.00  |
| Fund: 0042 - Health Care, Department: 041 - Public Health Total: |                     |         |                                      | 97,500.00     | 97,500.00  |

## Accounting

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# Budget Journal Entry

| Fund  | Dept | GL Acct | LI Acct | Debit Amount | Credit Amount | Prog | OUnit | Proj | Budget Period | Description                                      |
|-------|------|---------|---------|--------------|---------------|------|-------|------|---------------|--|
| 0042  | 041  | 2420    | 4339    | 97,500.00    |               | 1480 |       |      | 202506        | AB102 Microbiologist Training Grant              |
| 0042  | 041  | 2530    | 6200    |              | 45,000.00     | 1480 |       |      | 202503        | AB102 Microbiologist Training Grant EXH backfill |
| 0042  | 041  | 2530    | 7671    |              | 42,932.00     | 1480 |       |      | 202506        | AB102 Microbiologist Training Grant S&S          |
| 0042  | 041  | 2530    | 7650    |              | 9,568.00      | 3101 |       |      | 202506        | AB102 Microbiologist Training Grant Indirect     |
| Total |      |         |         | 97,500.00    | 97,500.00     |      |       |      |               |  |

## Signatures

| Signed By         | Approval Level          | Department/Agency-Fund Group | Signed On             | Valid |
|-------------------|-------------------------|------------------------------|-----------------------|-------|
| Stacy Covarrubias | Fund/Department         | 041-Public Health Funds      | 11/15/2024 3:10:45 PM | Y     |
| Daniel Williams   | CEO Analyst             | All Depts-All Funds          | 11/18/2024 2:34:13 PM | Y     |
| Karla Ramirez     |                         | 061-Auditor-Controller       | 11/19/2024 2:13:28 PM | Y     |
| Sara Weal         | FACS Supervisor         | All Depts-All Funds          | 11/19/2024 4:05:24 PM | Y     |
| Shawna Jorgensen  | Chief Deputy Controller | All Depts-All Funds          | 11/19/2024 4:42:22 PM | Y     |
| Paul Clementi     | Budget Director         | All Depts-All Funds          | 11/20/2024 6:53:47 AM | Y     |