



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name:	County Counsel
Department No.:	013
Agenda Date:	September 23, 2025
Placement:	Administrative Agenda
Estimated Time:	
Continued Item:	No
If Yes, date from:	
Vote Required:	4/5

TO: Board of Supervisors
FROM: Department Director(s): Rachel Van Mullem, County Counsel
Contact: Adriana de Bruin
SUBJECT: Outside Counsel Contract Amendment – Hooper, Lundy & Bookman, P.C. for Privacy Legal Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute, on behalf of the County of Santa Barbara, a First Amendment to the Agreement for Professional Legal Services with Hooper, Lundy & Bookman, P.C. in an amount not to exceed \$75,000 for a term from October 8, 2025 to October 7, 2026; and
- b) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the State CEQA Guidelines, because they consist of administrative activities of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

The Board of Supervisors, under the provisions of Section 31000 of the California Government Code, is empowered to contract for special legal services. Due to the specialized nature of the advice required, County Counsel recommends the assistance of Andrea Frey, attorney with Hooper, Lundy & Bookman, a Professional Corporation, who specializes in healthcare privacy and data sharing.

Ms. Macklin has extensive experience and expertise in this specialized area of practice. The Agreement will enable County Counsel and Risk Management to advise regarding healthcare privacy and data sharing, as needed.

The Board previously approved an agreement with Hooper, Lundy & Bookman on October 8, 2024 in the amount of \$50,000 and for a term from October 8, 2024 to October 7, 2025. The amount set forth in the amendment to the agreement is not to exceed \$75,000.00 for a new term to conclude on October 7, 2026.

This is a separate agreement for legal services from Board Contract No. 23-283 (for representation in a litigation matter).

Fiscal Analysis:

Payments for services provided under this contract will be paid for by Risk Management.

Budgeted: Yes

Special Instructions:

Please forward the minute order and a signed copy of the Agreement to Adriana de Bruin in the Office of County Counsel.

Attachments:

Attachment A – Amendment 1

Attachment B – Agreement for Professional Legal Services

Contact Information:

Adriana de Bruin
Business Manager
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