



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: September 13, 2022
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Tanja Heitman, Chief Probation Officer (805) 882-3652
Director(s)
Contact Info: Holly Benton, Deputy Chief Probation Officer (805) 803-8588

SUBJECT: First Amendment to Agreement with Community Solutions Incorporated
FY 2022-2023

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a First Amendment to Agreement for Services (number BC 22001) of Independent Contractor with Community Solutions Incorporated (CSI), to add section "VII Batterer's Intervention Program (BIP)" to Exhibit A, Statement of Work, and amending Attachment B-1 to Exhibit B, "Schedule of Fees" adding \$94,439 to the total amount of the contract.
- B. Determine that these activities are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that these activities are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that these activities may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

On May 17, 2022, the Board approved the contract with Community Solutions Incorporated (CSI) to provide services to adult felony probationers and Realigned offenders. The contract with CSI now requires amendment in order to modify the previously approved Statement of Work and budget by adding Batterers Intervention Program (BIP) services for indigent clients.

Background:

The current executed CSI Agreement provides for evidence-based Cognitive Behavioral Treatment (CBT) and reentry support services to adult felony probationers and Realigned offenders in Santa Maria and Santa Barbara. Over time, the Department has recognized that the number of indigent clients requiring BIP exceeded the capacity of our fee for service providers. Through a Request for Information (RFI) process, the Department has been seeking providers with the capacity to offer these services at the Probation Report and Resource Center (PRRC) locations, but has had difficulty finding providers. The Department recently came to an agreement with CSI to add these services to their existing contract. The First Amendment will amend the Statement of Work and revise the Schedule of Fees, adding Batterers Intervention Program services for indigent clients at both the Santa Barbara and Santa Maria PRRCs. BIP programming being provided at the PRRCs by CSI will assist the indigent population by reducing financial barriers to program participation, which will allow for better client outcomes. With the addition of these services, the total amount of the Agreement will increase by \$94,439.

Performance Measure:

This Agreement contains performance measures that are based on evidence-based principles and target efforts to reduce recidivism.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund		\$ 94,439.00	
State		\$ 527,948.00	
Federal			
Fees			
Other:			
Total	\$ -	\$ 622,387.00	\$ -

Narrative:

Execution of the amendment will increase the contract by \$94,439 to not to exceed amount of \$622,387. The Department began searching for a vendor to provide these services in FY 2021-22 and while the actual vendor was not yet selected, funds were included in the FY 2022-23 Adopted Budget to address this need. Execution of the amendment will not increase the General Fund contribution to the Probation Department.

Key Contract Risks:

A risk assessment has been completed and key contract risks were not identified.

Staffing Impacts:

Legal Positions:

No effect

FTEs:

No effect

Special Instructions:

Please return one (1) fully signed original of the First Amendment to:

Christina Sibley, Fiscal Manager
Probation Department
117 E. Carrillo St., Santa Barbara CA 93101

Attachments:

Attachment A: First Amendment to Agreement with Community Solutions, Inc
Fiscal Year 2022-2023, BC 22001

Attachment B: Agreement for Services of Independent Contractor, Community Solutions, Inc.
BC 22001

Authored by:

Emir Saafir, Probation Manager