



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 12/13/16
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Director (805) 346-7101
Director(s)
Contact Info: Amy Krueger, Adult and Children Services Operations Manager
(805) 346-7248

SUBJECT: Approval of Agreement with Pathway Family Services, Inc., Seneca Family of Agencies, Family Care Network, Inc., and Aspiranet for Permanency Assessment Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

- a) Approve and authorize the Chair to execute an Agreement with Pathway Family Services, Inc. (Pathway), a local vendor, to provide Permanency Assessment Services for the period of January 1, 2017 through June 30, 2017, in an amount not to exceed \$36,000.00 (Attachment 1); and
- b) Approve and authorize the Chair to execute an Agreement with Seneca Family of Agencies (Seneca), a local vendor, to provide Permanency Assessment Services for the period of January 1, 2017 through June 30, 2017, in an amount not to exceed \$36,000.00 (Attachment 2); and
- c) Approve and authorize the Chair to execute an Agreement with Family Care Network, Inc. (FCNI), a local vendor, to provide Permanency Assessment Services for the period of January 1, 2017 through June 30, 2017, in an amount not to exceed \$36,000 (Attachment 3); and
- d) Approve and authorize the Chair to execute an Agreement with Aspiranet, a local vendor, to provide Permanency Assessment Services for the period of January 1, 2017 through June 30, 2017, in an amount not to exceed \$24,000.00 (Attachment 4); and

- e) Determine that the approvals and execution of the above Agreements are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approvals and execution of the Agreements are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

These items are on the agenda in order to approve the Agreements with Pathway, Seneca, FCNI, and Aspiranet to provide Permanency Assessment Services. It is the recommendation of DSS to authorize and execute an Agreement with each vendor.

Background:

Due to the demographics in Santa Barbara County, the County of Santa Barbara Department of Social Services (DSS) has a need for permanency assessments to be completed in both English and/or Spanish for both matched and unmatched families participating in the Resource Family Approval process. The goal is to provide permanency for dependent youth in a timely and efficient manner.

A request for proposals was released on August 24, 2016 requesting proposals from a Foster Family Agency (FFA) interested in providing permanency assessment services. As a result four (4) proposals for funding were received by the submittal due date of September 27, 2016. Following a comprehensive evaluation, contracts are recommended for award to Pathway, Seneca, FCNI and Aspiranet in order to meet the increasing need for foster families.

Performance Measure:

Performance Measures for the Permanency Assessment Services Program:

- Contractor will make contact with applicants within ten (10) work days of receipt of referral 98% of the time.
- With family cooperation, Contractor will complete permanency assessments within 60 days of receiving a referral from the County 90% of the time.
- Contractor will provide monthly client update reports and monthly invoices to the County by the 15th of the month following the provision of services.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	Fiscal Year		Total One-Time Project Cost
	2016/17 Cost:	Next FY Cost:	
General Fund			
State - Realignment	\$ 46,200.00		\$ 46,200.00
Federal	\$ 66,000.00		\$ 66,000.00
Fees			
Other: 1991 Realignr	\$ 19,800.00		\$ 19,800.00
Total	\$ 132,000.00		\$ 132,000.00

Narrative:

Approval and execution of these Agreements will result in total direct expenditures of an amount no more than \$132,000.00 for the terms of the Agreements, ending June 30, 2017, as specified above. Appropriations and funding for FY 2016-17 are included in the Department of Social Services’ recommended budget under the Adult and Children Services branch. The CWS Bilingual Permanency Assessments will be fully funded 50% with Federal, 35% State- Realignment 2011 and 15% 1991 Realignment. Execution of these Agreements will not result in additional General Fund contributions.

Key Contract Risks:

The risk assessment worksheet has been completed for each vendor and DSS has determined the following:

- Pathway is a medium risk vendor. The County has experience with Pathway and is confident of their ability to provide services.
- Seneca is a low risk vendor. The County has experience with Seneca and is confident of their ability to provide services.
- FCNI Institution is a medium risk vendor. The County has experience with FCNI and is confident of their ability to provide services.
- Aspiranet is a medium risk vendor. The County has experience with Aspiranet and is confident of their ability to provide services.

Staffing Impacts:

Legal Positions:
None

FTEs:
None

Special Instructions:

Please send one (1) duplicate of each original Agreement, and a copy of the minute order to:
 Department of Social Services
 Attn: Emma Duncan, Contracts Coordinator
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455

Attachments:

- Attachment 1 - Agreement – Pathway – Permanency Assessment Services
- Attachment 2 - Agreement–Seneca – Permanency Assessment Services

- Attachment 3 - Agreement– FCNI – Permanency Assessment Services
- Attachment 4 - Agreement– Aspiranet – Permanency Assessment Services

Authored by:

Amy Krueger, Adult and Children Services Operations Division Chief
Emma Duncan, Contracts Coordinator