



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** 3/5/19 Set Hearing  
3/19/19 First Reading  
4/2/19 Second Reading  
**Placement:** Departmental 3/19/19  
Administrative 4/2/19  
**Estimated Tme:** 30 min on 3/19/19  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Van Do-Reynoso, MPH, PhD, Director  
Director Public Health Department  
Contact Info: Larry Fay, Environmental Health Director (346-8463)  
**SUBJECT:** Environmental Health Services Fee Adjustments for Community Health Programs

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: N/A

As to form: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider the following recommendations:

On March 5, 2019, set a hearing on the Departmental Agenda of March 19, 2019 to consider recommendations regarding Environmental Health Services fee resolutions and ordinances.

On March 19, 2019:

- a) Receive and file a presentation regarding Environmental Health Services' Fee Schedule Resolutions and Ordinances.
- b) Adopt a Resolution amending fees for Environmental Health Services relating to Food Facilities.
- c) Adopt a Resolution amending fees for Environmental Health Services relating to Swimming Pool Sanitation.
- d) Adopt a Resolution amending fees for Environmental Health Services relating to Onsite Wastewater Treatment Systems, Pumping, Maintenance and Disposal Services and Sewage Violation Inspections.

- e) Adopt a Resolution amending fees for Environmental Health Services relating to Organized Camps and Substandard Housing Complaint Inspections.
- f) Adopt a Resolution amending fees for Environmental Health Services relating to Body Art.
- g) Adopt a Resolution amending fees for Environmental Health Services relating to Public Water Systems (California Safe Drinking Water Act).
- h) Adopt a Resolution amending fees for Environmental Health Services relating to Water Wells and Private Water Systems.
- i) Adopt a Resolution amending fees for Environmental Health Services relating to Land Development Review.
- j) Approve the introduction (First Reading) of an Ordinance amending fees for Environmental Health Services relating to Solid Waste.
- k) Approve the introduction (First Reading) of an Ordinance amending fees for Environmental Health Services relating to Monitoring Wells and Borings.
- l) Read the titles of the above Ordinances amending fees for Environmental Health Services relating to Solid Waste and Monitoring Wells and Borings into the record and waive full reading of these Ordinances.
- m) Find that approval of the recommended actions A-I is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(8)(A) & (B) and CEQA Guidelines Section 15273 because the fees will be used for operating expenses and for the purchase of supplies, equipment and materials and direct staff to file a Notice of Exemption on that basis.
- n) Continue the hearing on Environmental Health Services' Fee Ordinances to the Administrative Agenda for April 2, 2019 to consider recommendations, as follows:

On April 2, 2019

- i) Consider and approve the adoption (Second Reading) of an Ordinance amending fees for Environmental Health Services relating to Solid Waste.
- ii) Consider and approve the adoption (Second Reading) an Ordinance amending fees for Environmental Health Services relating to Monitoring Wells and Borings.
- iii) Find that approval of the above recommended actions is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(8)(A) & (B) and CEQA Guidelines Section 15273 because the fees will be used for operating expenses and for the purchase of supplies, equipment and materials and direct staff to file a Notice of Exemption on that basis.

**Summary Text:**

The Public Health Department is requesting a hearing to consider revisions to ten fee schedules (via 8 Resolutions and 2 Ordinances) for services provided by Environmental Health Services (EHS). The majority of these fee schedules were last updated in October 2009, although Solid Waste was updated in 2011, Monitoring Wells and Borings was updated in 2012, Cottage Food was adopted as a new program in 2013, and Land Use had a Consumer Price Index (CPI) increase in 2013.

**Background:**

EHS administers a variety of programs that are primarily supported by user permit and service fees. These fees are addressed in eight separate fee resolutions and two separate fee ordinances. These resolutions and ordinances are based on specific mandates and authority to charge fees in California law. The fee schedule revisions will update ten of the twelve Environmental Health Services program fees in order to bring generated revenues in line with the cost of providing services. Two fee ordinances relating to Hazardous Materials will also be brought to your Board for appropriate revisions.

- Retail Food Program fees last updated in 2009 with Cottage Food added in 2013
- Swimming Pool fees last updated in 2009
- Wastewater (pumper & sewage) fees last updated in 2009
- Organized Camps and Housing fees last updated in 2009
- Body Adornment fees last updated in 2012
- Safe Drinking Water Act fees last updated in 2009
- Private Water Systems and Water Wells fees last updated in 2009
- Land Development fees last adopted in 2009 and updated in 2013 with CPI
- Solid Waste fees last updated in 2011
- Monitoring Wells and Borings last updated in 2012

**Special Instructions:**

1. Request the Clerk of the Board to publish the attached legal notice (Attachment A) of this hearing pursuant to Section §6062a of the Government Code in a newspaper of general circulation in Santa Barbara County 10 days prior to the hearing and again 5 days prior to the hearing and shall make available information as required per Section 54986 and Section 66016 of the Government Code.
2. Email an electronic copy of the Minute Order to PHD Contracts Unit at [phdcu@sbcpd.org](mailto:phdcu@sbcpd.org).

**Attachments:**

- A. Notice of Public Hearing

**Authored by:**

Larry Fay, Environmental Health Services Director  
Stacy Covarrubias, Cost Analyst