



BOARD OF SUPERVISORS
AGENDA LETTER
Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Department Name: General Services
Department No.: 063
For Agenda Of: June 25, 2024
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Kirk Lagerquist, Director, General Services, 805-560-1011
Director(s)
Contact Info: Skip Grey, Assistant Director, General Services, 805-568-3083
Erik Barker, Fleet Manager, General Services, 805-681-5573
SUBJECT: Request for Waiver of Competitive Bid for Specified Vendors Providing Fleet Maintenance Parts and Supplies – All Districts

DocuSigned by:
Kirk Lagerquist
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County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Purchasing, Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Authorize the County Purchasing Agent, pursuant to County Code section 2-39, to procure vehicle parts for County fleet vehicles, without being required to conduct a formal bid process, from nine local vendors in the following respective not-to-exceed amounts per fiscal year, and in an aggregate amount of \$715,000 per fiscal year through June 30, 2027: Santa Maria Ford, Santa Maria, in an amount not to exceed \$100,000 per fiscal year; Perry Ford Lincoln Mazda, Santa Barbara, in an amount not to exceed \$100,000 per fiscal year; Jim Vreeland Ford/Mazda Inc, Buellton, in an amount not to exceed \$50,000 per year; Gibbs International, Santa Maria, in an amount not to exceed \$140,000 per fiscal year; O'Reilly Auto Parts, Lompoc, Santa Maria, Santa Barbara, in an amount not to exceed \$125,000 per fiscal year; Larrys 8-day Carquest Auto Parts, Goleta, in an amount not to exceed \$50,000 per fiscal year; PAPE Kenworth, Santa Maria, in an amount not to exceed \$50,000 per fiscal year; Rays Auto Parts, Santa Maria, in an amount not to exceed \$50,000 per fiscal year; and Fast Undercar LLC, Santa Barbara, in an amount not to exceed \$50,000 per fiscal year.
- b) Determine pursuant to CEQA Guidelines: 15378(b)(5) that the above fiscal activity is not a project subject to the California Environmental Quality Act. It is an administrative activity of government that will not result in direct or indirect physical changes in the environment.

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Summary Text: Pursuant to County Code section 2-39, the General Services' Fleet Division is requesting that the Board of Supervisors waive the requirement for competitive bidding due to "limitation on source or supply" and the "necessary restriction in manufacturers". The recommended action will allow the General Services Fleet Division to source needed parts, including Ford factory parts, from local dealerships and auto parts stores for the Fire and Sheriff first responder light duty vehicle fleet, as well as other County vehicles through fiscal year 2026-2027.

In addition, it will allow the Fleet Division to provide quick turnaround services to County departments while cutting cost by sourcing from local auto parts stores and dealerships.

Background:

Fiscal and Facilities Impacts:

Budgeted: Yes

Anticipated Vendor Disbursements

Vendor	FY2024-25	FY2025-26	FY2026-27
Santa Maria Ford	\$100,000	\$100,000	\$100,000
Perry Lincoln Ford	\$100,000	\$100,000	\$100,000
Jim Vreeland Ford	\$50,000	\$50,000	\$50,000
Gibbs International	\$140,000	\$140,000	\$140,000
O'Reilly Auto Parts	\$125,000	\$125,000	\$125,000
Larry's 8-day Carquest	\$50,000	\$50,000	\$50,000
PAPE Kenworth	\$50,000	\$50,000	\$50,000
Rays Auto Parts	\$50,000	\$50,000	\$50,000
Fast Undercar	\$50,000	\$50,000	\$50,000
Total	\$715,000	\$715,000	\$715,000

The cost of all parts and services is budgeted within the Fleet Divisions approved ISF rate structure.

Special Instructions:

Provide one copy of the Minute Order to Erik Barker, Fleet Division Manager, and one copy of the Minute Order to Phung Loman, Chief Procurement Officer

Authored by: Erik Barker