



# County of Santa Barbara

## BOARD OF SUPERVISORS

### Minute Order

April 7, 2026

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**Present:** 4 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, and Supervisor Nelson  
**Absent:** 1 - Supervisor Lavagnino

GENERAL SERVICES DEPARTMENT

File Reference No. 26-00249

**RE:** Consider recommendations regarding Multi-Department Master Service Agreements, as follows:

- a) Approve, and direct the Chief Procurement Officer (Purchasing Agent) to execute and administer the First Amendment to the Master Service Agreement with Coastal Copy, Inc. increasing the maximum contract amount by \$150,000.00 for an amended maximum contract amount of \$550,000.00 (Coastal Copy Amendment);
- b) Approve, and direct the Chief Procurement Officer to execute and administer the First Amendment to Master Service Agreement with Pacific Petroleum California, Inc. increasing the maximum contract amount by \$150,000.00 for an amended maximum contract amount of \$750,000.00 (Pacific Petroleum Amendment); and
- c) Determine that the above action is not a “project” and is exempt from California Environmental Quality Act (CEQA) pursuant to section 15378(b)(5) of the CEQA guidelines because it is an organization or administrative activity of government that will not result in direct or indirect physical changes to the environment.

**A motion was made by Supervisor Capps, seconded by Supervisor Hartmann, that this matter be acted on as follows:**

- a) and b) **Approved and directed; and**
- c) **Approved.**

**The motion carried by the following vote:**

**Ayes:** 4 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, and Supervisor Nelson

**Absent:** 1 - Supervisor Lavagnino