

**SANTA BARBARA
COUNTY
AGENDA BOARD
LETTER**



Agenda Number:
Prepared: **8/24/04**
Department: **Public Works**
Department No.: **054/02/03**
Agenda Date: **September 7, 2004**
Placement: **Administrative**
Estimated Time: **N/A**
Continued Item: **No**

Clerk of the Board of Supervisors
Room 407 105 E. Anapamu Street
Santa Barbara, CA 93101
(805) 568-2240

TO: Board of Supervisors

FROM: Phillip M. Demery
Director of Public Works

STAFF

CONTACT: Bret Stewart, 568-3232
Traffic Section Manager

SUBJECT: **Passenger Loading Zone on Oak Knoll Road in the Fourth Supervisorial District.**

RECOMMENDATION:

C.A. Recommendation: _____

That the Board of Supervisors adopt a resolution establishing a Passenger Loading Zone from 7 AM to 3 PM School Days Only on the south side of Oak Knoll Road in the Orcutt area.

ALIGNMENT WITH BOARD STRATEGIC PLAN:

The recommendation is primarily aligned with Goal #2: Ensure the public health and safety and provide essential infrastructure.

EXECUTIVE SUMMARY & DISCUSSION:

Oak Knoll Road is designated as a collector street in the Orcutt area. Ralph Dunlap School is located on Oak Knoll Road. Due to the limited parking at Ralph Dunlap School, many of the parents that help out at the school have to park on Oak Knoll Road in front of the school. Because these parked cars interfere with the drop-off and pick-up of students, the principal would like to see a portion of their frontage designated as a passenger-loading zone. Based on staff's review of the situation, it was determined that a passenger loading zone would be appropriate from 7 AM to 3 PM on school days only on the south side of Oak Knoll Road between the entrance and exit driveways of Ralph Dunlap School. The Public Works Traffic Section has prepared the attached resolution to establish a Passenger Loading Zone from 7 AM to 3 PM School Days Only at the following location:

- On the south side of Oak Knoll Road, from a point 180 feet east of the centerline of Via Santa Maria to a point 30 feet west of the centerline of Tilbury Court.

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MANDATES & SERVICE LEVELS:

No mandates or service levels are affected by this action.

FACILITIES AND FISCAL IMPACT:

Approximately \$600 will be required and is included in the Adopted 2004/05 Budget and were allocated in the Traffic Engineering Cost Center under Transportation Division of the Public Works Department as shown on page D-318 in the budget book. Costs for sign installation and pavement markings will be paid from Dept: 054, Acct: 7121, Fund: 0015, and Program: 2200.

SPECIAL INSTRUCTIONS:

Please forward one copy of the minute order/executed document to the attention of Kathleen Dowd of the Public Works Department Traffic Section.

CONCURRENCES:

County Counsel

BAS\BGJ:kmd

Attachments: #1 Vicinity Map
#2 Resolution

c: PW Accounting
File: C1500 & C1800

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