



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: July 27, 2010
Placement: Administration
Estimated Tme:
Continued Item:
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Bob Nisbet, Director (560-1011)
Contact Info: Paddy Langlands, Assistant Director (568-3096)

SUBJECT: Sheriff's Department Office Space; Fifth Amendment to Lease Agreement (ORES Folio # 003029); Third Supervisorial District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors approve and execute the original and duplicate original Fifth Amendment to Lease Agreement between the County of Santa Barbara, as Lessee, and Buellton Property Investment, as Lessor, to extend the term of the lease for a period of two (2) years, commencing on July 1, 2010, and expiring on June 30, 2012, with four (4) option periods to renew with a period of two (2) years each; and for a monthly rental payment of \$2,741.60.42 with an annual cost of living adjustment.

Summary Text:

This Lease Amendment between the County of Santa Barbara and Buellton Property Investment will allow the County to continue its office space for its operations at this location. This Amendment will extend the lease for two (2) years with four (4) renewal options of two (2) years each for a total of ten (10) years under the same terms and conditions of the original lease and subsequent amendments.

Background:

The Sheriff's Department has been occupying this particular office space since 1996. The operations at this site include critical public safety. Approval of this Amendment will enable the County Sheriff's Department to continue operating from this location for another ten (10) years. The monthly rent is comparable to office space within the Santa Barbara County area.

Fiscal and Facilities Impacts:

Budgeted: Yes. There are no impacts to facilities in this project.

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Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			\$ -
State			
Federal			
Fees			
Other: Rates	\$ 32,892.00	\$ 32,892.00	N/A
Total	\$ 32,892.00	\$ 32,892.00	\$ -

Narrative: The source of funds is Department 032, Fund 0001, Account 7580, Program 1038.

Special Instructions:

After Board action, the Clerk should distribute as follows:

- | | |
|---|--|
| 1. Original Amendment | Clerk of the Board Files |
| 2. Copy of Amendment and Minute Order | Sheriff Dept, Attn: Doug Martin |
| 3. Copy of Original and Duplicate
Original Amendment | GS/Real Estate Services, Attn: R. Carlentine |
| 4. Minute Order | GS/Real Estate Services, Attn: R. Carlentine |

The Office of Real Estate Services will keep a copy of the original fully-executed Amendment in its file and return the duplicate original fully-executed Amendment to the landlord.

Attachments:

Fifth Amendment to Lease Agreement (Original and Duplicate Original)

Authored by: Ronn Carlentine, Office of Real Estate Services.

CC: Doug Martin, Sheriff Department