



**County of Santa Barbara**  
**BOARD OF SUPERVISORS**  
**Minute Order**

**December 17, 2019**

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**Present:** 4 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, and Supervisor Lavagnino  
Absent 1 - Supervisor Adam

TREASURER-TAX COLLECTOR

File Reference No. 19-01067

**RE:** Consider recommendations regarding an agreement for Services and License of Software and Budget Revision Request, as follows: (4/5 Vote Required)

a) Approve and authorize the Chair to execute the Agreement for Services and License of Software with Creditron Corporation in an amount not to exceed \$388,774.00 for a remittance processing and image archival system replacement with an initial contract term of three (3) years and automatic renewals thereafter for successive one (1) year terms unless either party notifies the other party in writing of its termination of the Agreement at least ninety (90) days prior to the termination date of the initial term or any subsequent renewal term;

b) Approve Budget Revision Request No. 0006730 to transfer appropriations of \$78,200.00 in Treasurer-Tax Collector General fund from Services and Supplies to Capital Assets-Software, and increase appropriations of \$231,200.00 for Capital Assets-Software funded by unanticipated revenue from Charges for Services for a new remittance processing and image archival system. The Budget Revision Request includes additional hardware costs related to the project which are going to be procured separately through competitive bid; and

c) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

**A motion was made by Supervisor Hart, seconded by Supervisor Hartmann, that this matter be acted on as follows:**

a) **Approved and authorized; Chair to execute; and**

b) and c) **Approved.**

**The motion carried by the following vote:**

**Ayes:** 4 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, and Supervisor Lavagnino

**Absent:** 1 - Supervisor Adam