



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: General Services,  
Facilities  
Department No.: 063  
For Agenda Of: June 2, 2020  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Janette D. Pell, Director (805) 560-1011  
Director(s)  
Contact Info: Lynne Dible, Assistant Director, (805) 568-2678  
**SUBJECT:** Amendment for COVID-19 Related Countywide Security Services to Triumph Protection Group BC19-102; All Districts

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:** That the Board of Supervisors:

- a) Find, in accordance with Government Code §31000, that the County does not have employee resources to complete the security services to be performed by Triumph Protection Group and that the County's economic interests are best served by the attached contracts;
- b) Approve and authorize the Chair to execute the attached Second Amendment to BC19-102 with Triumph Protection Group (a local vendor) increasing the total contract amount by \$600,000.00 for a total contract amount not to exceed \$ 1,650,000.00;
- c) Authorize the Director of General Services to approve additional Amendments to this Agreement within the amount not to exceed \$82,500.00 (5% of contract amount);
- d) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA guidelines because they consist of organization or administrative activities of governments that will not result in direct or indirect changes in environment.

**Summary Text:**

The Board of Supervisors approved the original competitively bid contract BC19-102 with Triumph Protection Group on September 18, 2018 to provide security services to County facilities, and approved Amendment #1 on July 16, 2019 to expand services. Due to the outbreak of the COVID-19 pandemic and the additional services and locations added in response to the immediate need under the emergency circumstances, the costs will now exceed the current approved not-to-exceed contract amount of \$1,050,000.00.

**Background:** In March 2020, the impact of the COVID-19 pandemic affected the nation with little warning. In order to curb the on-going spread of this infection and protect the community, General Services and several departments increased security services in response to the urgent need to ensure the public and unsheltered individuals were adhering to social distancing and building closure policies. These services include a twenty-four seven (24/7) guard shift to perform foot patrol security of the Santa Barbara downtown facilities for the safety of County Personnel and the public. In addition, the County is utilizing various Shelters and Hotel sites to house and protect individuals in response to the pandemic that require various levels of security services.

During this unprecedented time, Triumph Protection Group, the County's existing contractor, was able to begin performing all of the additional requested duties at county locations, shelters, testing sites and hotels, within a day in most cases. By using the existing contract with Triumph Protection Group, the County was able to address the urgent need for these types of services very quickly.

We are also recommending the Director of General Services be authorized to modify the contract within 5% of the total contract amount for any future amendments needed due to a change to this scope, which for BC19-102, is an amount not to exceed \$82,500.00.

**Performance Measure:** General Services will continue to closely monitor the vendor's performance to ensure adherence to Section 7 Standard of Performance in the Agreement for Services of Independent Contractor.

**Contract Renewals and Performance Outcomes:**

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

| <b>Contract</b> | <b>Ammendment #2 Breakdown</b>     | <b>Estimate - FY 2019 - 20<br/>(March - June 2020)</b> |
|-----------------|------------------------------------|--|
| <b>BC19-102</b> | SB Administration Building-24/7    | \$70,000   |
|                 | COVID Shelters/Hotel/Testing Sites | \$530,000  |
|                 | <b>Security Services</b>           | <b>\$600,000</b>                                       |

**Narrative:** Eligible COVID-19 related costs are reimbursable through State Emergency COVID-19 funding provided for emergency homeless shelter support, emergency housing and isolation placements, Federal FEMA funding, and other State funding sources. Other added contract amounts are budgeted in General Services and departmental budgets.

**Key Contract Risks:**

These costs are projected and many of these estimates depend on the outcome of COVID-19.

**Staffing Impacts:**

None

**Special Instructions:**

Please send one (1) fully executed duplicate original of the Agreement and a Minute Order to Traci Lothery, General Services Facilities.

**Attachments:**

1. Agreement with Triumph Protection Group, BC19-102
2. Amendment 2 to BC19-102 for Countywide Security Services with Exhibit A (one original and one duplicate original)
3. Additional Security Costs
4. Amendment 1, BC19-102

**Authored by:**

Lynne Dible, General Services