



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services,
Parks Division
Department No.: 057
For Agenda Of: June 6, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Director of Community Services
Director:
Contact Info: Sherman Hansen, Business Manager, Community Services
SUBJECT: **One -Time Waiver of Fees for Use of Courthouse Sunken Gardens by Old Spanish Days’ Fiesta Celebration, July 29 - August 7, 2023 (Supervisory District 1)**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Pursuant to Santa Barbara County Code Section 26-5, accept the recommendation of the Community Services Director and waive site use, set up, and break down fees for use of the Historic Santa Barbara County Courthouse Sunken Gardens by Old Spanish Days in Santa Barbara, Inc., a 501(c)(3) organization, for the Fiesta Celebration from July 29 to August 7, 2023 (Total of 9 Calendar Days), in the amount of \$6,600; and
- b) Request Old Spanish Days in Santa Barbara, Inc. publicly acknowledge the County of Santa Barbara’s assistance in making the facilities available for the event; and
- c) Determine that the above recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline Section 15323, which consists of the normal operations of existing facilities for public gatherings for which the facilities were designed where there is a part history of the facility being used for the same or similar kind of purpose.

Summary Text:

Old Spanish Days has been hosting Fiesta Celebrations as an annual event in Santa Barbara for many years and is again this year is requesting to waive \$6,600 in fees for the Old Spanish Days celebration from July 29 – August 7, 2023, a total of 10 days. The Board of Supervisors waived these fees in 2019 in the amount of \$8,567. The Board also waived these fees in 2022 in the amount of \$6,600. The 2020 and 2021 events were canceled due to COVID. The Community Services Director is not recommending that the Board waive fees for staff monitoring and ranger overtime in the amount of \$4,200, or waive the refundable security deposit in the amount of \$1,500.

Background:

Old Spanish Days, a 501(c)(3) organization, reserves the Santa Barbara Sunken Gardens annually to showcase and celebrate the past Spanish heritage of Santa Barbara. In past years, Old Spanish Days occupied the Sunken Gardens for an average of five showcase days and seven unoccupied standalone set up and break down days. For the showcase days, County Parks provides overtime Park Ranger monitors for the Sunken Gardens. This year’s event has is scheduled for three set up days, four event days, and one breakdown day, with two “off days” between set up and event days.

Since 2011, Old Spanish Days has reserved the Courthouse through the Santa Barbara County Parks Division for a Board-approved fee at the discounted non-profit rate. Prior to 2011, the General Services Department was responsible for overseeing this event along with collection of use fees.

During event showcases and rehearsals, all the dancers utilize the interior Anacapa Gallery and Figueroa Hallway area as a green room for performance preparation. The interior is monitored by overtime facilities personnel provided by General Services, who also instruct security of event job duties.

The breakdown of Site use, Set up, and Break down fees is as follows:

Set up \$1,575*
Site use \$4,500*
Break down \$525*
Total - \$6,600*

*** Fees shown are the Non-Profit rate, 50% of Full Price rates.**

\$6,600 – Amount requested to be waived by the Board of Supervisors

Park Ranger and General Services Facilities Personnel Overtime and Monitoring Fees - \$4,200 (Not recommended to be waived)

Security Deposit (Refundable) - \$1,500 (Not recommended to be waived)

Fiscal Analysis:

Special Instructions:

After Board action, please distribute the Minute Order to Sherman Hansen, Shansen@countyofsb.org

One-Time Waiver of Fees for use of the Historic Santa Barbara County Courthouse Sunken Gardens by Old Spanish Days
from July 29 to August 7, 2023
June 6, 2023
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Attachments:

Attachment 1: 2023 Fiesta Schedule and Financial Breakdown

Authored by:

Sherman Hansen, Community Services Business Manager

cc:

George Chapjian, Director of Community Services

Andrew Myung, Community Services CFO

Jeffrey Lindgren, Assistant Director, Community Services, Parks Division

Christina Franquet, Special Event Coordinator, Community Services, Parks Division