



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: August 27, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond L. McDonald, Executive Director
Santa Barbara County Workforce Development Board,
(805) 681-4446
SUBJECT: First Amendment to the Coastal Regional Planning Unit Agreement for
Workforce Development Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Director of the Santa Barbara County Department of Social Services, or designee, to execute the First Amendment to the Coastal Regional Planning Unit Agreement to provide regional activities as outlined in the Agreement for the extended period through December 31, 2019 in a total contract amount not to exceed \$279,689;
- b) Approve Budget Journal Entry No. 0006551 to increase appropriations by \$41,077 for Fiscal Year 2019-2020 in the Department of Social Services Fund 0058 for Salaries and Benefits of staff in the amount of \$29,681 and for Services and Supplies in the amount of \$11,396. The expenditures are funded by the United States Department of Labor Employment and Training Administration Discretionary Grants via the Coastal Regional Planning Agreement (4/5 Vote Required); and
- c) Determine that the above recommended action is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(4), finding that the project is a creation of a governmental funding mechanism or other government fiscal activity, which does not involve any commitment

to any specific project which may result in a potentially significant physical impact on the environment. Determine that the activity is not a “Project” subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda in order to approve and authorize the Department of Social Services (DSS) Director or designee to execute the First Amendment to the Coastal Regional Planning Unit (RPU) Agreement with Monterey County Workforce Development Board (MCWDB). The RPU allocated \$279,689 of the Workforce Innovation and Opportunities Act (WIOA) funds to Santa Barbara County Workforce Development Board (SBWDB). The allocated amount to provide regional activities as outlined in the Agreement remains unchanged. The SBWDB and the MCWDB now wish to extend the term through December 31, 2019 in order for the SBWDB to spend the remaining funds of the Agreement.

Background:

The WIOA was signed into law on July 22, 2014. The intent of the WIOA legislation is to arm workers with the skills necessary to meet business needs and to provide business with access to the talent pool necessary to compete in local, regional, and global economies. This is achieved by assisting workers, including those with barriers to employment, with access to employment, education, job driven training, and support services. The WIOA also emphasizes improving services to business, enhancing program coordination and streamlining service delivery, utilizing new technology, increasing the flexibility of governance, and increasing accountability and transparency. Additionally, the WIOA requires quality training that leads to industry recognized credentials, earn, and learn approaches that encourage the coordination of work and learning, regional planning and service coordination, and implementation of sector-based strategies and career pathways.

Since the passage of the WIOA, the California Workforce Development Board released funding to designated regional fiscal agents to effectuate regional coordination and regional industry engagement in priority sectors such as healthcare, hospitality/tourism, and agriculture that are relevant across the region. The Agreement set responsibilities for the administration of grants from the California Workforce Development Board, set framework for the responsibilities and reimbursement of costs to the RPU entities for the Slingshot Initiative, Regional Organizer, and Regional Plan Implementation. The MCWDB continues as the designated fiscal agent for the RPU as they are the grant recipient for the special funds for the regional projects of this Agreement and now are extending the term of the grant through December 31, 2019.

The SBWDB continues to be responsible for hiring employees or contractors to support the projects within the Agreement. The SBWDB continues to provide supervision or oversight of the staff hired in coordination with San Luis Obispo Workforce Development Board for the extended term of the grant.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2017/18</u> <u>Cost</u>	<u>FY 2018/19</u> <u>Cost</u>	<u>FY 2019/20</u> <u>Cost</u>	<u>Total Cost</u>
General Fund				
State				
Federal	\$ 42,672.00	\$ 195,940.00	\$ 41,077.00	\$ 279,689.00
Fees				
Other:				
Total	\$ 42,672.00	\$ 195,940.00	\$ 41,077.00	\$ 279,689.00

Narrative: The MCWDB will continue to reimburse the SBWDB for any regional workforce development services. There is no impact to General Fund.

Key Contract Risks:

The Agreement contains a provision that requires indemnification between the parties under Section 2(m) of Exhibit D and Section 5 of the Agreement. This provision is a standard provision that all participating counties in the RPU will follow.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please scan, email and send two (2) original Amendments, and a copy of the minute order to:

DSS Contracts Unit
 C/O DSS Contracts Coordinator
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455
t.beebe@sbcsocialserv.org

Attachments:

1. Attachment 1 – First Amendment to RPU Agreement
2. Attachment 2 – Budget Journal Entry #0006551

Authored by:

Ray McDonald, SBWDB Executive Director
 Tricia Beebe, Contracts Coordinator