ADMINISTRATIVE AGENDA BUDGET REVISIONS

5/12/09

CONTINGENCY REVISIONS

Requires 4/5 Votes

None		
REVENUE REVISIONS		Requires 4/5 Votes
Transfer No: 000419		
Public Health General Services	\$2,000 Total	
	ked Asset capital budget by \$2,00 Services roof and kennel remodel.	•
Transfer No: 2007544		
Fire General Services	\$1,547 Total	
	l Services Fund 0030 Capital Outla Remodel, and transfer the \$1,547	
Transfer No: 2007734		
Sheriff General Services	\$90,000 Total	
Release \$90,000 of Sheriff D County Jail project for the ren	Designation and transfer to Geneinalnder of FY 2008-09.	ral Services for work on New
Transfer No: 2007750		_
General Services, Reprographics Digital Services	\$172,000 Total s	
and half year click meter adju	Assets and increase Services and istment charge. Release Retained ease Salaries and Benefits to fund	Earnings-Designation in the

\$120,000 Total Sheriff General Services Transfer \$120,000 of existing appropriation for the Sheriff's Headquarters Expansion project to General Services to facilitate continuing architectural & systems work for the remainder of FY 2008-09. Transfer No: 2007753 Treasurer-Tax Collector \$360 Total Sheriff Increase intra-fund expenditure transfers from the Treasurer to the Sheriff by \$360 for taxi driver identification badges. Transfer No: 2007754 Debt Service \$185,000 Total Increase interest expense by \$185,000 for 2004 COP (Certificates of Participation) arbitrage rebate payment.

Transfer No: 2007751

(COPIES OF ACTUAL BUDGET REVISION FORMS ARE AVAILABLE FOR PUBLIC INSPECTION IN THE AUDITOR-CONTROLLER'S OFFICE)

CONTINGENCY FUND DETAIL 5/12/2009

Beginning Balance (FIN), 7/31/08 None General Fund Contingency Transfers:	\$800,000.00
12/9/08 Treasurer -Tax Collector, Information Technology Budget Revision: 2007612 Board Letter	(\$86,000.00)
Approve Budget Revision for to fund a new Business Leader General Position to lead the Property Tax Replacement Project	
2/17/09 General County Programs - First Five Budget Revision: 2007653 1/22/08 Board Letter/Budget Revision Summary 2/17/09 That the Board of Supervisors considers the County's participation in the Downtown Child Care Study by assuming a lead role on the project and authorize funding in the amount of \$10,000 to participate in the Down town Child Care Assessment Survey. Approved by the Board on January 22, 2008.	(\$10,000.00)
4/14/09 General County Programs/Court Special Services Budget Revision: 2007727 For unanticipated costs for mandated indigent defense.	(\$385,000.00)

Ending Balance (FIN), 5/12/09

\$319,000.00

BJE

0000419

Budget Journal Entry #

Related Journal Entry #

Gov. Code Sec. 29125 & 29130

JE 0014027

ds for

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Public Health Department: Increase General Service's Fixed Asset capital budget by \$2,000 to fund the final portion of architect fees for the Animal Services roof and kennel remodel.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This Budget Revision increases General Service's Fixed Asset capital budget by \$2,000 to fund the final portion of architect fees for the Animal Services roof and kennel remodel. The final portion of architect fees will be funded by animal licenses sold, in the Animal Services Capital Improvement Agency Fund (0922), and will be transferred to General Services. This project began in FY 2006-07 and was funded by K-9 PALS donations, animal licenses sold and SB 90 designations totaling an estimated \$362,340. On March 17, 2009, the Board accepted the Notice of Completion for the work on the Santa Barbara Animal Shelter Dog Kennel Replacement.

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Financial Summary								<u>-</u>	S	R0UTE t /00 00 00 00 00 00 00 00 00 00 00 00 00	
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Other Charges		00	-		00	0	0		6	00	
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Department Head Date	Budget Journal Entry if applic		and Related Journal proved as to		Disappro	ove Date		Disappro	ved	Date	
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BJE - Animal Services Project 8671, JE0014027

BatchID:

1088665

Document Title: BJE

BJE - Animal Services Project 8671, JE0014027

Post On:

Audit Trail:

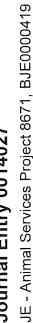
JE0014027

Approval List:

Brad M Hendricks, Brian Duggan, Matthew J. Phillips

Budget Transaction Period Description	200906 Budget For Animal Svcs Architect Fees Prjct 8671	200906 Budget For Animal Svcs Architect Fees Prjct 8671	200906 Budget For Animal Svcs Architect Fees Prjct 8671	200906 Budget For Animal Svcs Architect Fees Prjct 8671	
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Org Unit					
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Debit Amount	2,000.00		2,000.00		4,000.00
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GL Acct	2420	2530	2420	2530	
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BatchID: 1088666

Document Title: JE - Animal Services Project 8671, BJE0000419

Post On:

BJE0000419

Audit Trail: Cash Type: Brad M Hendricks, Matthew J. Phillips

Approval List:

Architect Fees For AS Charter Project 8671 Transaction Description Depositor Equip Area Activ Project 8671 org Chit Credit Prog Amount 0200 0200 1930 0200 2,000.00 2,000.00 2,000.00 2,000.00 8,000.00 8,000.00 Debit 2,000.00 2,000.00 2,000.00 2,000.00 Amount LI Acct 7901 5910 9781 2810 2710 2100 0260 0110 0110 1330 2710 Dept 063 041 041 0001 1000 0030 0030 Fund 0922 0922 000 1000

2007544

Budget Journal Entry #

2244925

Related Journal Entry #

Subject / Title: Provide a short description for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Fire & General Services: Release and close out General Services Fund 0030 Capital Outlay Designated funds for Project 8667 Fire Station #11 Remodel, and transfer the \$1,547 balance to the Fire District Capital Designation.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

In General Services Fund 0030 Capital Outlay, project 8667 Fire Station #11 Remodel came in under budget with savings of \$1,546.32 that were placed at 07/08 fiscal year end to 9799 Designated-Various. This budget revision is to release and transfer this balance back to the Fire District capital designation.

2009 APR 23 PM 4: 2

Financial Summary

	Department / Fund	Department / Fund	Department / Fund	Department / Fund
Increase or (Decrease) in Appropriation for / Uses:	031 / 2280	063 / 0030		
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	2008 A
Fixed Assets	00	00	00	
Other Financing Uses	00	1,547 00	. 00	
Intrafund Transfers	00	00	00	
Reserve or Designation	1,547 00	00_	00	TRO
Sources:				
Revenue	00	00	00	ER 00
Other Financing Sources	1,547 00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	1,547 00	00	00
Effect on Contingency / RE	- 00	- 00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Dean Days, 4/22/09	Budget Journal Entry and Related Journal	Approve H/24/a	Approved
Department Head Date	Entry if applicable Approved as to Accounting Form.	Disapprove	Disapproved Date
Dagar 4/2408	Accounting Form.	Transfer/Revision in Accordance with Board Policy dated 8/3/93.	A I have
Department Head Date	On Hagn	ah. Marin.	Agenda Item
Department Head Date	Auditor-Controller	County Executive Officer	Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Posting Date Page# 1 of

je2244925 Audit Trail#

Batch ID: 000-102-9457

Document # BJE

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Project	8667	8667					 								
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Program	1930	1930	7777	7777							Form Totals				
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Debit Amount	1,547.00		1,547.00								3,094.00		Rel remainder proj funds, return-Fire-FS#11remodel		
Line Item Account	9799	7901	5911	9739									j funds, r		
GL Account	2420	2530	2420	2530									nder pro		
Department	063	063	031	031						*****		Description	el remai		
Fund	0030	0030	2280	2280								Jescriu	A		

Brian Gilbert

Form Prepared By

Phone #

Departmental Authorized Signature

Dent to 65, B. Dungar.

Posted By

Date

County of Santa Barbara, FIN

Descr ID Batch ID: 000-102-9460 ⋖ ⋖ ⋖ ⋖ $_{\Omega}$ \circ Ш \circ Ш 2244925 Date Document # JE Refund-Stn 11 Remodel Project from GS Cap Outlay Depositor Increase designation for capital trust fund Posted By Area bje2007544 Audit Trail# Let to 65, B. Duggar Activity 8667 Project 8667 8667 Posting Date 4/2.2/08 Org Unit 7000 7000 7000 7,731.60 | Form Totals Program 1930 1930 1930 7777 7777 7777 Page # ģ ш Ш Departmental Authorized Signature 1,546.32 1,546.32 1,546.32 1,546.32 1,546.32 Credit Amount Freasurer's Cash Type: Receipts (R)
Warrants (W)
Elec Trf (E) Designate remainder-Stn 11 Remodel Cap Proj funds Tsfr cash from GS Cap Outlay to Fire Capital Fund Rel FS#11 remainder proj funds, return to Fire 1,546.32 1,546.32 1,546.32 1,546.32 1,546.32 7,731.60 Debit Amount Increase Due To/Due From other funds Journal Entry (On-Line) Line Item Account 9799 9799 9739 5911 9739 7901 2710 2810 0110 2810 2710 0110 GL Account 2100 1330 0260 2100 County of Santa Barbara, FIN Form Prepared By Department Descr ID Description 063 063 063 031 031 031 Brian Gilbert 0030 0030 2280 2280 0030 0030 2281 2280 2280 2281 Fund ⋖ $\mathbf{\Omega}$ \circ

BJE 2007734

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

JE

Related Journal Entry #

Sheriff and General Services - Release \$90,000 of Sheriff designation and transfer to General Services for work on New County Jail project for the remainder of FY2008-09.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

The Sheriff's Department has funds in designation in the Capital Outlay fund (0030) for use in the design and construction of the New County Jail. The Sheriff has contracted with General Services to continue the design of the facility, work on a utilities plan and define a scope of work for the retention of a Construction Manager for the job. This phase of the project is budgeted for \$234,000, \$90,000 of which will be spent in the remaining months of FY2008-09.

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Financial Summary							R 28	# 7
Increase or (Decrease) in Appropriation for / Uses:	Department / Fur	ıd	Department 063 / 0		Department / Fund /		eparte	pent / Fund
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Other Charges		00		00	00	<u> </u>		00
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Other Financing Uses		00		00	00		9P R	00
Intrafund Transfers	90,000	00		00	00		2	00
Reserve or Designation	=	00		00	00	<u> </u>		00
Sources:						73		
Revenue		00		00	00		(D	00
Other Financing Sources		00		00	00			00
Intrafund Transfers		00	90	,000 00	00)		00
Reserve or Designation	90,000	00		00	00)		00
Effect on Contingency / RE	-	00	Brack Marketine	- 00	- 00	<u> </u>		- 00
Departmental Authorization	n Au	ditor-Co	ontroller	CEO's Re	ecommendation	Board	of Supe	rvisor's Action
Department Head Date Punu 1/23/6	Entry if applica	ible Approv	Related Journal ed as to		4/27/09 Date Accordance with Board Policy	App	roved	Date
Department Head Date Department Head Date	Jan.	Hay auditor-99	htroller	dated-8/3/93.	Executive Officer	Clerk	of the Boa	Agenda Item
County of Santa Barbara, FIN	¥/	$-\mathcal{O}$						Revised 8/05

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2007734 Document # BJE Audit Trail# Posting Date 5/5/2009 Page # **-**

Batch ID: 000-108-4155

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A	A Inc budget for NC Jail Charter w/Gen Svcs	

180,000.00 | Form Totals

180,000.00

Hope Vasquez

Form Prepared By

Phone #

My Departmental Authorized Signature

9140109 Date

Posted By

Date

Gov. Code Sec. 29125 & 29130

BJE 2007750

Budget Journal Entry #

JE 2255205

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

General Services: Reprographics & Digital Services Internal Service Fund (ISF) to increase Services and Supplies (\$72,000) and increase Salaries (\$100,000).

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

The Reprographics & Digital Services ISF has experienced increases in the Salaries and Services and Supplies object level which were anticipated when the Estimated budget was prepared. The increases in Services and Supplies is primarily due to a one time two and a half year click meter adjustment charge. The source of this funding is Fixed Assets that were budgeted but will not be needed (\$72,000). Additionally the ISF has experienced increases in the Salaries and Employee Benefits primarily from repro now having a full time manager (FTE) that started on 11/17/08. The source of this funding is retained earnings(\$100,000).

Financial Summary

Increase or (Decrease) in	Department / Fund 063 / 1921	Department / Fund /	Department / Fund /	Department / Fund /
Appropriation for / Uses:				
Salaries & Benefits	100,000 00	00	00	00
Services & Supplies	72,000 00	00	00	00
Other Charges	00	00		00
Fixed Assets	(72,000) 00	00	- 00	00
Other Financing Uses	00	00		PR 00
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Reserve or Designation	00	00	100 ROL	
Sources:			R 01	استم
Revenue	00	00	<u> </u>	00
Other Financing Sources	00	00	$\overline{00}$	ယ် 00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency (RE)	(100,000) 00	00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Popertrijeht Head Date	Budget Journal Entry and Related Journal Entry if applicable Approved as to	Approve Disapprove Date Date	Approved Disapproved Date
Department Head Date	Accounting Form.	Transfer/Revision in Accordance with Board Policy dated 8/3/93.	Agenda Item
Department Head Date	Auditor-Controller	County Executive Officer	Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Audit Trail # je2255205 Posting Date 5/5/2009 Page# **1** of

2007750

Batch ID: 000-108-8848

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Debit Amount			72,000.00	100,000.00									172,000.00			ices & supplies	
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Fund	1921	1921	1921	1921						A TATAL THE PROPERTY OF THE PR				Descr ID	A	Ф	

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Warrants (W)	Warrants (W)	Marrants (W) 1 or 1 3/3/2003 Ujez007/30 225520 Debit Amount Credit Amount Program Org Unit Project Activity Area Depositor	Debt. Amount Credit Amount Program Credit Amount Program Credit Amount Program Credit Amount Credit Amount	Oracle Annount Oracle Or	otry (C	Journal Entry (On-Line)	Treasu		Page #	Posting Date	ate	Audit Trail #	Batch ID: 000-108-(000-108-9208 ument # JE
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Form Prepared By

Posted By

Date

Departmental Authorized Signature

Phone #

County of Santa Barbara, FIN

B.JE 2007751

Budget Journal Entry #

County of Santa Barbara, FIN

Subject / Title: Provide a short description for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

JE

Related Journal Entry #

Revised 8/05

Sheriff and General Services: Transfer \$120,000 of existing appropriation for the Sheriff's Headquarters Expansion project to General Services to facilitate continuing architectural & systems work for the remainder of FY2008-09.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

The Sheriff's Department has \$4.8 million of 2005 COPS funds set aside to complete the Headquarters Expansion and Jail AP room conversion. The Sheriff has recently contracted with General Services to manage the project. This revision moves existing appropriation for the project from the Sheriff's Department to General Services to facilitate the work to be completed by General Services. This revision is accounted for in the Capital Outlay Fund and does not affect the General Fund.

Financial Summary				
Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 032 / 0030	Department / Fund 063 / 0030	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	2009 APR
Other Charges	00	00	00	RETURN INS
Fixed Assets	(120,000) 00	120,000 00	00	<u> き № 年 00年</u>
Other Financing Uses	00	00	00	0: 000 00 00 00 00 00 00 00 00 00 00 00
Intrafund Transfers	120,000 00	00	00	00
Reserve or Designation	- 00	00	00	
Sources:				
Revenue	00	00	00	00
Other Financing Sources	00	00	00	000,
Intrafund Transfers	00	120,000 00	00	00 8
Reserve or Designation	00	00	00	
Effect on Contingency / RE	- 00	- 00	- 00	<u> </u>
Departmental Authorizatio	n Auditor-Contr	roller CEO's F	Recommendation	Board of Supervisor's Action
The holo	Budget Journal Entry and Rela	Approve	4/27/09	□Approved S
Department Head Date	Entry if applicable Approved a	s toDisapprove Transfer/Revision	in Accordance with Board Policy	☐ Disapproved 🤝 Date
Department/Head Date	- Que little	dated 8/3/93	The	Agenda Item
Department Head Date	Auditor-Control	Count	y Executive Officer	Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Batch ID: 000-108-9219

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Form Prepared By Hope Vasquez

Departmental Authorized Signature

Posted By

Date

Toy Code Sec 29125 & 29130

County of Santa Barbara, FIN

BJE 2007753

Budget Journal Entry #

Revised 8/05

JE

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Treasurer-Tax Collector and Sheriff: Increase intrafund expenditure transfers from the Treasurer to the Sheriff by \$250 for taxi driver identification badges.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

When a taxi driver files for a business license, the Treasurer's office collects the fee and the Sheriff's department performs a background check on the individual and issues an identification card. This budget revision increases the budget in line item account 9310 for the Treasurer to reimburse the Sheriff for these services. The Treasurer will fund the increase of \$250 from services and supplies savings.

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2007754

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

County of Santa Barbara, FIN

2255279 Related Journal Entry #

Subject / Title: Provide a short description for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Debt Service: Increase interest expense by \$185,000 for 2004 COP arbitrage rebate payment.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

Arbitrage is the profit from borrowing funds in the tax-exempt market and investing them in the taxable market. Any interest earned in excess of interest costs must be remitted to the federal government at least every 5 years and on the final redemption date. The amount of rebatable arbitrage for the 2004 Certificates of Participation for the five year period ending January 2009 was \$185,000.

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County of Santa Barbara, FIN