

DEPARTMENT OF BOATING AND WATERWAYS

2000 EVERGREEN STREET, SUITE 100
SACRAMENTO, CA 95815-3888
(888) 326-2822
www.dbw.ca.gov



September 23, 2010

Mr. Dan Peterson
Santa Barbara County Parks
2225 Hwy 154
Santa Barbara, CA. 93105

Dear Mr. Drews,

Lake Cachuma is scheduled to receive 1 replacement floating restroom(s) in 2010. Enclosed are the Floating Restroom Grant and Operation contract agreements for execution. The contract agreement consists of:

1. Standard Agreement 3 copies
2. Standard Agreement/Exhibit A, B, C 1 set
3. CCC 307 1 set
4. A resolution or minute order is also required with the contracts. A sample resolution is attached for your information.

Time is of the essence. Please have all documents signed by the appropriate authority and return all documents to:

California Department of Boating and Waterways
Attn: Cynthia Clauser
2000 Evergreen Street, Suite 100
Sacramento, Ca 95815-3888

An approved copy will be returned to you after approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Atkinson", with a long horizontal line extending to the right.

Kevin Atkinson
Local Assistance
916-263-8149

Enclosures

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER
REGISTRATION NUMBER 3680

PROJECT CODE:

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

DEPARTMENT OF BOATING AND WATERWAYS (DEPARTMENT)

CONTRACTOR'S NAME

SANTA BARBARA COUNTY PARKS (GRANTEE)

2. The term of this Agreement is:

Shall begin on the Effective Date and continue for TEN (10) years from the Date of Acceptance of the Project.

3. The maximum amount of this Agreement is:

\$ 0.00
ZERO DOLLARS

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference, made a part of the Agreement.

Location: LAKE CACHUMA, SANTA BARBARA COUNTY – FLOATING RESTROOM GRANT

Exhibit A – Floating Restroom Grant & Operation Agreement

1 page

Exhibit B – Floating Restroom Grant & Operation Agreement – Standard Terms and Conditions

6 pages

Exhibit C – GTC 307 – General Terms and Conditions

1 set

Items shown with an Asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.dgs.ca.gov/contracts*

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

SANTA BARBARA COUNTY PARKS AGENCY

BY (Authorized Signature)

DATE SIGNED(Do not type)



PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

Santa Barbara County Parks
 2225 Hwy 154
 Santa Barbara, CA 93105

STATE OF CALIFORNIA

AGENCY NAME

DEPARTMENT OF BOATING AND WATERWAYS

BY (Authorized Signature)

DATE SIGNED(Do not type)



PRINTED NAME AND TITLE OF PERSON SIGNING

LUCIA C. BECERRA, Acting Director

ADDRESS

2000 EVERGREEN STREET, SUITE 100
 SACRAMENTO, CALIFORNIA 95815-3888

California Department of General Services Use Only

Exempt per:

EXHIBIT A
FLOATING RESTROOM GRANT
INSTALLATION AND OPERATION CONTRACT

This contract is entered into on September 9, 2010, between the California Department of Boating and Waterways (DEPARTMENT) and the Santa Barbara County Parks (GRANTEE).

The DEPARTMENT and GRANTEE agree as follows:

1. CONTRACT

This contract incorporates EXHIBIT B, Floating Restroom Grant and Operation Contract Standard Terms and Conditions.

2. GRANT

(a) The DEPARTMENT will grant the GRANTEE one (1) floating restroom(s) for installation and operation at Lake Cachuma in Santa Barbara County.

(b) No GRANT funds are awarded under this contract.

3. PROJECT COMPLETION DATE

The GRANTEE shall complete the installation of the PROJECT (see EXHIBIT B for definition) no later than 60 calendar days after delivery of the PROJECT.

4. TERM OF CONTRACT

The term of this contract, subject to the provisions for prior termination, shall begin on the effective date of the contract and shall continue for TEN (10) years from the DATE OF ACCEPTANCE for each PROJECT.

5. SPECIAL PROVISIONS

Notices required between the parties shall be deemed to have been given when mailed to the respective addresses below, first-class postage fully prepaid thereon:

To DEPARTMENT: Department of Boating and Waterways
2000 Evergreen Street, Suite 100
Sacramento, California 95815-3896

To GRANTEE: Santa Barbara County Parks
Attention: Dan Peterson
2225 Hwy 154
Santa Barbara, CA 93105

**EXHIBIT B
FLOATING RESTROOM GRANT AND OPERATION
CONTRACT**

STANDARD TERMS AND CONDITIONS

ARTICLE I - DEFINITIONS

- A. **CONTRACT** means the contract to which these standard terms and conditions are appended.
- B. **PROJECT** means the floating restroom(s) and/or trailer(s) designed by the DEPARTMENT for operation at the locale(s) specified.
- C. **ALLOWABLE PROJECT COST** means those engineering, labor, equipment, materials and any other costs which are reasonable in amount and which are necessarily incurred by the Grantee for the purpose of completing PROJECT and are covered by the GRANT; however, such PROJECT COSTS shall not include indirect or overhead charges claimed by the GRANTEE, any expenses incurred prior to the effective date of this CONTRACT, nor the cost of licenses for any trailer made available through this CONTRACT.
- D. **GRANT** means a grant provided pursuant to Harbors and Navigation Code Section 72.7 to finance all or part of the PROJECT COSTS.
- E. **DEPARTMENT** means the Department of Boating and Waterways.
- F. **GRANTEE**: means the person or entity identified in Exhibit A as the GRANTEE.
- G. **DATE OF ACCEPTANCE**: means the date that the PROJECT is delivered to the GRANTEE.
- H. **EFFECTIVE DATE**: means either the start date or the approval date by the Department of General Services, whichever is later. No work shall commence until the effective date.

ARTICLE II - DISBURSEMENT OF GRANT FUNDS

- A. **Conditions Precedent** – The DEPARTMENT shall have no obligation to disburse money under this CONTRACT unless and until the Grantee certifies that the Grantee has title to, or adequate interest in, the Project Area. Adequate interests include, but are not limited to, the following:
1. Access to the Project Area by a maintained public way,
 2. A right of passage over a waterway, open to the public, between the Project Area and navigable waters, and
 3. Easements or other rights of way outside the Project Area sufficient to provide services to the Project.

B. The Disbursement Procedure for the GRANT is as follows:

1. The DEPARTMENT may transfer GRANT funds (or any portion thereof) to the GRANTEE upon the written request of the GRANTEE for such transfer.
2. All GRANT funds transferred by the DEPARTMENT to the GRANTEE shall:
 - a. remain the property of the DEPARTMENT until such funds are obligated by the GRANTEE in accordance with the terms and conditions of the CONTRACT.
 - b. be disbursed by the GRANTEE for the sole purpose of paying those PROJECT COSTS incurred after the effective date of this CONTRACT; and
 - c. be disbursed by the GRANTEE only upon the prior written approval of the DEPARTMENT. All GRANTEE requests for DEPARTMENT approval must be substantiated by invoices or other evidence of PROJECT COSTS and any PROJECT COSTS paid without such approval shall not be eligible for reimbursement from the GRANT.
3. The DEPARTMENT may withhold approval of any expenditure of GRANT funds if the GRANTEE fails to comply with any of the conditions and provisions of this CONTRACT.

ARTICLE III – RETURN OF UNEXPENDED GRANT FUNDS

All GRANT funds transferred by the DEPARTMENT to the GRANTEE shall be returned to the DEPARTMENT after all PROJECT COSTS have been paid, but no later than SIXTY (60) days following the DATE OF ACCEPTANCE of the PROJECT.

ARTICLE IV – PROCUREMENT OF THE PROJECT

- A. The DEPARTMENT shall procure the PROJECT for the GRANTEE; procurement shall include delivery to the PROJECT location.
- B. The GRANTEE shall be responsible for procuring hardware such as anchors, cable, and buoys necessary for anchoring the restroom(s), said procurement cost to be eligible for payment with GRANT funds, subject to prior written approval by the DEPARTMENT.
- C. The GRANTEE shall be responsible for the installation and anchoring of the restrooms(s) which are to be done under the supervision of qualified inspectors, such installation and anchoring costs to be eligible for payment under the GRANT, subject to prior written approval by the DEPARTMENT.

ARTICLE V – OPERATION OF PROJECT

- A. The GRANTEE shall operate the PROJECT and shall not, during the term of the CONTRACT, sell, exchange, mortgage, or hypothecate in any manner all or any portion of the PROJECT without the advance written approval of the DEPARTMENT.
- B. The GRANTEE shall maintain and repair the PROJECT for the full term of this CONTRACT.
- C. The DEPARTMENT shall not be liable for any costs of such maintenance, repair, management, control or operation of the PROJECT.
- D. The PROJECT shall be open and accessible for the use and enjoyment by the general public on equal and reasonable terms.
- E. The PROJECT shall be maintained and operated with due regard to public safety and in accordance with all applicable laws, ordinances, and regulations.
- F. All contracts relating to the operation of the PROJECT shall contain a clause to the effect that there shall be no discrimination against any employee who is employed in the work covered by such contract or against any applicant for such employment because of race, religion, color or national origin and that such provisions shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or other forms of compensation and selection for training including apprenticeship.
- G. The Department and its agents may, at any and all reasonable times during the term of this contract, enter the Project for purposes of inspecting the facilities to determine if the facility is being operated and maintained according to the terms of this contract.
- H. The GRANTEE shall each year provide information about the use and reliability of the PROJECT in the form of a post-implementation evaluation report (PIER) provided by the Department and shall transmit the results of the PIER to the DEPARTMENT no more than 30 days after receipt of the PIER.

ARTICLE VI- LIABILITY

- A. The GRANTEE waives all claims and recourse against the DEPARTMENT including the right to contribution for any loss or damage arising from, growing out or in any way connected with or incident to this CONTRACT.
- B. The GRANTEE shall indemnify, hold harmless, and defend the DEPARTMENT, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability arising out of the acquisition, design, construction, operation, maintenance, existence or failure of the PROJECT.
- C. If the DEPARTMENT is named as a co-defendant, the GRANTEE shall notify the DEPARTMENT and represent it unless the DEPARTMENT elects to represent itself. If

the DEPARTMENT undertakes its own defense, it shall bear its own litigation costs, expenses and attorney's fees.

ARTICLE VII – WAIVER OF RIGHTS

It is the intention of the parties hereto that from time to time either party may waive certain of its rights under this CONTRACT. Any waiver by either party hereto of its rights with respect to a default or any other matter arising in connection with CONTRACT, shall not be deemed to be a waiver with respect to any other default or matter.

ARTICLE VIII – REMEDIES NOT EXCLUSIVE

The use by either the DEPARTMENT or the GRANTEE of any remedy specified in the CONTRACT for the enforcement of this CONTRACT is not exclusive and shall not deprive the party using such remedy of, or limit the application of, any other remedy provided by law.

ARTICLE IX – OPINIONS AND DETERMINATIONS

Where the terms of this CONTRACT provide for action to be based upon the opinion, judgment, approval, review, or determination of either the DEPARTMENT or GRANTEE, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review or determination to be arbitrary, capricious, or unreasonable.

ARTICLE X – SUCCESSORS AND ASSIGNS OBLIGATED

This CONTRACT and all of its provisions shall apply to and bind the successors and assigns of the parties hereto.

ARTICLE XI – ASSIGNMENT

No assignment or transfer of this CONTRACT or any part hereof, rights hereunder, or interest herein by GRANTEE shall be valid unless and until it is approved in writing by the DEPARTMENT and made subject to such reasonable terms and conditions as the DEPARTMENT may impose.

ARTICLE XII– INSPECTION OF BOOKS, RECORDS, AND REPORTS

During regular office hours, each of the parties or their duly authorized representatives shall have the right to inspect and make copies of any books, records, or reports of the other party pertaining to this CONTRACT or matters related hereto. Both parties shall maintain and make available for such inspection accurate records of all of its costs, disbursements, and receipts with respect to its activities under this CONTRACT.

ARTICLE XIII – PRIOR TERMINATION

The CONTRACT shall terminate on the date specified in Paragraph 3 of this CONTRACT if (1) the GRANTEE has not met all conditions precedent to disbursement under this CONTRACT by such date, or (2) if the procurement of the PROJECT is not completed by such date.

ARTICLE XIV – TERMINATION

A. TERMINATION FOR CONVENIENCE

1. The DEPARTMENT may terminate this CONTRACT at any time for the convenience of the State upon THIRTY (30) days prior written notice, delivered by certified mail or in person to GRANTEE. Upon notice of such termination, GRANTEE shall, within 30 days: (1) return by check payable to the DEPARTMENT all unexpended grant funds not previously approved for expenditure by the DEPARTMENT, and (2) return the PROJECT to the DEPARTMENT.
2. GRANTEE may terminate this CONTRACT at any time upon THIRTY (30) days prior written notice, delivered by certified mail or in person to the DEPARTMENT, provided, however, that upon any such termination of the CONTRACT, GRANTEE shall, within thirty (30) days of such termination: (1) reimburse by check payable to the DEPARTMENT all funds contributed by the DEPARTMENT to the PROJECT on a prorated basis as determined by the DEPARTMENT, and (2) return the PROJECT to the DEPARTMENT. The GRANTEE shall be responsible for all shipping and related costs to deliver the PROJECT to a location as determined by the DEPARTMENT.

B. TERMINATION FOR DEFAULT

The DEPARTMENT may at any time upon NINETY (90) days prior written notice of default, and, when applicable, after having afforded GRANTEE an opportunity to cure any breach to this CONTRACT, terminate this CONTRACT if the GRANTEE has failed to abide by any applicable provision of this CONTRACT. In such case, GRANTEE shall, within NINETY (90) days of its receipt of a notice of termination: (1) reimburse by check all funds contributed by the DEPARTMENT to the PROJECT on a prorated basis as determined by the DEPARTMENT, (2) return the PROJECT to the DEPARTMENT.

ARTICLE XV - WAIVERS

No delay on the part of any party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any written waiver on the part of any party of any right, power or privilege hereunder, nor any single or partial exercise of any right, power or privilege hereunder, preclude any other or further exercise thereof or the exercise of any other right, power or privilege hereunder. A written waiver of any breach of any kind shall not be construed as a waiver of any subsequent breach of the same kind.

ARTICLE XVI - DISPUTE RESOLUTION

Any dispute arising under the terms of this CONTRACT which is not disposed of within a reasonable period of time by the GRANTEE and DEPARTMENT representatives normally responsible for the administration of this CONTRACT shall be brought to the attention of the Director of the DEPARTMENT or his designee. At the request of either party, the DEPARTMENT shall provide a forum for the discussion of the disputed matter(s). If agreement cannot be reached through the application of high level management attention, either party may assert its other rights and remedies within this CONTRACT in a court of competent jurisdiction.

ARTICLE XVII - WAIVER OF THE STATUTE OF LIMITATIONS

GRANTEE waives the benefit of any limitations affecting its liability hereunder or the enforcement thereof to the extent permitted by law.

ARTICLE XVIII - NOTICES

Notices required between the parties shall be deemed to have been given when mailed to the respective addresses herein, first-class postage fully prepaid thereon, unless otherwise required by law.

ARTICLE XIX - COMPLIANCE WITH FEDERAL REQUIREMENTS

The PROJECT(s) have been funded with Federal Funds. The GRANTEE shall comply with all applicable Federal laws, regulations and policies, including those summarized in Part 523, Chapter 1 of the U.S. Fish and Wildlife Service Handbook. These requirements include provisions for nondiscrimination, environmental standards, historic and cultural preservation, and other administrative guidelines, and are incorporated herein by this reference as if fully set forth.

ARTICLE XX - AUDIT

In addition to the audit requirements specified in Exhibit C-4, GRANTEE understands and agrees that, as a recipient of Federal Funds, it must comply with any applicable audit requirements imposed by federal law, regulations or policy, such as the Single Audit Act and the reporting requirements set forth in OMB Circular A-135.

End

EXHIBIT C

GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: This section is superseded by Article VI of Exhibit B to this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public

Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:
1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.

2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded

by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER:

Pursuant to Public Contract Code Section 10344, if this contract involves the furnishing of equipment, materials, or supplies then it is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as that term is defined in Section 17030 of the Business and Professions Code.

CCC-307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i>		<i>Federal ID Number</i>
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i>		
<i>Date Executed</i>	<i>Executed in the County of</i>	

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations,

or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over \$100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

- 1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.