



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 02/09/10
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Kathy Gallagher, Director, Social Services
Director(s) (805) 346-7101
Contact Info: Mona Baker, Workforce Investment Act (WIA) Program/Workforce
Resource Center System Manager
(805) 614-1543

**SUBJECT: American Recovery & Reinvestment Act (ARRA) Stimulus Funding-Workforce
Investment Board (WIB) Group Sized Training from Institutions of Higher
Education**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute a contract for the period of February 9, 2010 through June 30, 2011, with Allan Hancock College (AHC), in the amount of \$183,840.96 to provide Workforce Investment Act (WIA) ARRA-funded Group Sized Training programs in high demand occupations to WIA eligible participants, enabling them to retool their skills and re-establish themselves in viable career paths.

Summary Text:

This contract is to provide WIA ARRA funded Group Sized Training programs in order to facilitate the training of multiple individuals in high demand occupations, retooling their skills and re-establishing themselves in viable career paths.

On July 27, 2009 the Department of Social Services issued a Request for Proposals for Group Sized Training Programs from Institutions of Higher Education within Santa Barbara County and Other Eligible Training Providers for High-Growth, High-Demand Occupations, specifically targeting the priority industry/occupational clusters of: customer service/office management/computerized skills

upgrades; advanced electronic/mechanized/machining occupations; green/clean energy related jobs; and allied health fields.

On October 6, 2009, Allan Hancock College submitted multiple proposals to provide group sized training programs, including the following: Beginning Computer Applications, Intermediate Computer Applications, Medical/Dental Front Office Assisting and Energy Efficiency. On October 15, 2009 an evaluation team evaluated the proposals and recommended Allan Hancock College for funding. Upon completion of negotiation, the Department of Social Services recommends these four training programs for funding, based on responsiveness to the targeted priority/industry occupational clusters, capacity to serve multiple cohorts of trainees in both Santa Maria and Lompoc, and overall cost effectiveness.

This is an open RFP, with proposals evaluated as received, to the extent funding is available. Funds must be expended as expeditiously as possible, but fully expended no later than June 30, 2011, according to ARRA law.

Background:

On February 17, 2009, President Obama signed the American Recovery and Reinvestment Act of 2009 (ARRA) into law. ARRA is intended to preserve and create jobs, promote the nation's economic recovery, and to assist those most impacted by the recession. The ARRA allows local workforce agencies to purchase group sized training programs for high growth, high demand occupations from institutions of higher education and/or other eligible training providers.

This provision of the law is in addition to the current methods for providing training and is intended to help increase education and training enrollments and capacity in a time when many states and educational institutions are experiencing budget shortfalls. ARRA law allows Local Workforce Investment Boards (LWIBs) to contract for the full cost of training for groups of WIA participants rather than individually. Direct contracts with institutions of higher education and eligible training providers also allow LWIBs to quickly design training to fit the needs of the job seekers and employers.

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Performance Measure:

The target populations for enrollment into the Workforce Investment Act Program, and subsequently into one of the contracted group sized training programs, are the short and long term unemployed and underemployed residents of Santa Barbara County, some of whom are co-enrolled in other assistance programs such as CalWORKs/Welfare to Work and Department of Rehabilitation disability programs. These populations have inherent difficulties in the ability to remain regularly engaged in educational and training pursuits due to the multitude of other priorities for subsistence.

- A. Considering the difficulties faced by the target population to be served by this contract, through the effectiveness of curriculum development and program instruction, a goal of 75% of trainees will successfully complete each training program and receive a Certificate of Completion and/or Achievement.
 - In order to support this goal, CONTRACTOR will collaborate with Workforce Investment Act staff in identifying and referring for needed individual supportive services to help to ensure participant success throughout the course of the training program.
 - CONTRACTOR will track and report the number of individuals enrolled in the training programs and their progress periodically as agreed upon between COUNTY and the CONTRACTOR.
 - COUNTY will receive tracking and monitoring reports and confer regularly with CONTRACTOR as to progress and measurement of performance outcomes.
- B. To ensure the responsiveness of program training, a customer satisfaction survey will be completed by all participants. A goal of 80% of all surveys will reflect a rating of satisfactory or higher.

Fiscal and Facilities Impacts:

Budgeted: Select_Budgeted

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 09-10 Cost:</u>	<u>FY 10-11 Cost:</u>	<u>Total Project Cost</u>
General Fund			
State			
Federal	\$ 145,000.00	\$ 38,840.96	\$ 183,840.96
Fees			
Other:			
Total	\$ 145,000.00	\$ 38,840.96	\$ 183,840.96

Narrative:

This contract of \$183,840.96 is 100% funded with ARRA funds. There are no local funds associated with this contract. Appropriations and the associated revenue for the current fiscal year has previously been approved by the Board of Supervisors in fund 0058.

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Please send one (1) duplicate original Agreement, and a copy of the minute order to:

Contracts Unit

C/O Linda Rodriguez

2125 S. Centerpointe Parkway, 3rd Floor

Santa Maria, CA 93455

Attachments:

Agreement for Services of Independent Contractor

Authored by: Mona Baker, WIA Program/WRC System Manager

cc: