



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: GS / Facilities  
Department No.: 063  
For Agenda Of: 01/22/2008  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Robert Nisbet, General Services Director (560-1011)  
Director(s)  
Contact Info: Paddy Langlands, General Services Assistant Director (568-3096)

**SUBJECT: Award of Contract to Best Contracting for Administration Building Retrofit Roof Project # F1005**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:** That the Board approve the award of a contract to “Best Contracting Services” (not a local vendor) for retro-fit of the Santa Barbara County Administration Building Roof in the amount of \$165,463.00.

**Summary Text:**

The existing roof has had accelerated deterioration in the last few years, causing problems with continued leaks. The roofing material needs to be replaced as it is no longer effective to patch and repair.

**Background:** In 1990 the roof condition was examined and assessed by a professional, with the roof being rated as “fair to poor condition” with a notation that some of the roofing components were already close to 100% of their useful life. Since that time the roof as been patched and repaired to keep the building water tight. This contract will replace the roof with a 30 year roof.

A mandatory job walk was held at which 10 roofing contractors attended. “Best Contracting Services” was the low bid and are qualified to complete the project. This project has been in the deferred maintenance program for the past five years until now. Funding for this project has been made available in fiscal year 2007/2008.

**Performance Measure:** Project to be completed within 60 days from issue of notice to proceed.

**Fiscal and Facilities Impacts:**

**Budgeted: Yes** This project is fully funded in the 1225 Capital Maintenance budget for 2007/2008.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized</u></b>	<b><u>On-going Cost:</u></b>	<b><u>Total One-Time</u></b>	<b><u>Project Cost</u></b>
General Fund				\$	165,463.00
State					
Federal					
Fees					
Other:					
Total	\$	-	\$	-	\$ 165,463.00

Narrative:

**Staffing Impacts:**

**Legal Positions:**

None

**FTEs:**

None

**Special Instructions:** Please send one (1) duplicate original Notice of Completion and a copy of the Minute Order to Richard Whirty, GS/Support Services Div., Courthouse East Wing.

**Attachments:**

**Authored by:** Richard Whirty, Project Manager, Ext# 3086

**cc:**