

Budget Journal Entry

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 Post On: Processed By: Shawna Jorgensen

References

Audit Trail:

Budget Revision Request

Agenda Item: Agenda Date: 11/1/2016 Approval: BOS 3/5 Has Board Letter: Yes
 Title: Transfer of EEOC from CEO to Human Resources
 Budget Action: Transfer Appropriations of \$172,047.00 in CEO General Fund from Salaries and Employee Benefits (\$165,259), Services and Supplies (\$5,200), and Other Charges (\$1,588) to Human Resources for the Equal Employment Opportunity function.

Justification: As part of the County's Fiscal Year 2016-17 Budget, funding was approved for HR as a stand-alone department separate from the CEO, but the organizational placement and funding of the EEO function did not change. The recommended actions would reassign the Equal Employment Opportunity function and associated staff and funding from the County Executive Office to the Human Resources Department. Human Resources has advised the Civil Service Commission that these recommended actions would be taken to the Board for approval.

The recommended actions do not change costs, staffing levels, or budgeted funds associated with the EEO function; this function, associated costs, and previously allocated staff and budget will simply move from the County Executive Office to Human Resources.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	012 - County Executive Office		30 - Charges for Services		0.00
0001 - General	012 - County Executive Office		50 - Salaries and Employee Benefits	(46,000.00)	(165,259.00)
0001 - General	012 - County Executive Office		55 - Services and Supplies	0.00	(5,200.00)
0001 - General	012 - County Executive Office		60 - Other Charges	0.00	(1,588.00)
0001 - General	012 - County Executive Office		80 - Intrafund Expenditure Transfers (-)	0.00	126,047.00
			Fund: 0001 - General, Department: 012 - County Executive Office Total:	(46,000.00)	(46,000.00)
0001 - General	064 - Human Resources		30 - Charges for Services	46,000.00	0.00

Budget Journal Entry

0001 - General	064 - Human Resources	50 - Salaries and Employee Benefits	0.00	165,259.00
0001 - General	064 - Human Resources	55 - Services and Supplies	0.00	5,200.00
0001 - General	064 - Human Resources	60 - Other Charges	0.00	1,588.00
0001 - General	064 - Human Resources	80 - Intrafund Expenditure Transfers (-)	0.00	(126,047.00)
Fund: 0001 - General, Department: 064 - Human Resources Total:			46,000.00	46,000.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	QUnit	Proj	Budget Period	Description
0001	012	2420	5740		46,000.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2420	5740	46,000.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6100	113,311.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6100		113,311.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6400	27,937.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6400		27,937.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6450	273.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6450		273.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6475	4,537.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6475		4,537.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6500	7,033.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6500		7,033.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6550	1,638.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6550		1,638.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6600	9,204.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6600		9,204.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6605	234.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6605		234.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6610	286.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6610		286.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	6990	806.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	6990		806.00	8010			201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	7455	200.00		8010			201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	7455		200.00	8010			201611	Transfer EEOC Ops to HR from CEO

Budget Journal Entry

0001	012	2530	7650	5,000.00	8010	201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	7650		8010	201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	7893	1,000.00	8010	201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	7893		8010	201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	7897	588.00	8010	201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	7897		8010	201611	Transfer EEOC Ops to HR from CEO
0001	012	2530	9100		8010	201611	Transfer EEOC Ops to HR from CEO
0001	064	2530	9100	126,047.00	8010	201611	Transfer EEOC Ops to HR from CEO
Total				344,094.00	344,094.00		

Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Don Nguyen	10/18/2016 10:35:40 AM	064 - Human Resources	Fund/Department	Y
Shawna Jorgensen	10/18/2016 3:55:50 PM	012 - County Executive Office	CEO Analyst	Y
Pancho Occiano	10/19/2016 4:24:43 PM	061 - Auditor-Controller	FACS	Y
Katherine Roth	10/21/2016 9:34:33 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	10/24/2016 11:33:04 AM	012 - County Executive Office	Budget Director	Y