



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Sheriff  
**Department No.:** 032  
**For Agenda Of:** June 16, 2020  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Sheriff's Office Bill Brown (Ext. 4290)  
Contact Info: Lieutenant Mark Mahurin (805-331-4551)

**SUBJECT:** CDCR Parolee Day Reporting Center Resolution and Agreement with  
Community Solutions Inc.

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt a Resolution authorizing the Sheriff to enter into an Agreement with the California Department of Corrections and Rehabilitation (CDCR) on behalf of the County of Santa Barbara to provide continued services for parolees at the two (2) Day Reporting Centers in the County of Santa Barbara.
- b) Approve and authorize the chair to execute a Professional Services Contract with Community Solution, Inc. (CSI), to authorize continued services for the two (2) parolee Day Reporting Centers in Santa Barbara County for \$2,062,865 in FY 20-21, \$2,104,122 in FY 21-22, \$2,146,205 in FY 22-23, \$2,189,129 in FY 23-24, and \$2,232,911 in FY 24-25.
- c) Find that the proposed actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to 14 CCR 15378(b)(5), in that they are government administrative activities that will not result in direct or indirect changes to the environment.

**Summary Text:**

The first action considers a Resolution authorizing the Sheriff to enter into an Agreement with the California Department of Corrections and Rehabilitation (CDCR).

CDCR requires a Resolution that authorizes the Sheriff to approve and sign the Agreement between the Sheriff's Office and CDCR for the provision of two Parolee Day Reporting Centers (DRC's) in Santa Barbara County. This is a five (5) year Agreement, and is contingent upon continued funding by CDCR.

The Agreement with CDCR is to operate two (2) Day Reporting Centers (DRC) in Santa Barbara County that provide an array of evidence-based services targeted to address the criminogenic needs of the participants that contribute to reducing re-offending behaviors. The services include a housing component, education aimed at changing criminal thinking, managing anger and aggression, and assistance with education & vocational needs. Other program components include providing substance abuse treatment, providing a 52-week batterer program, and processes targeted at developing pro-social relationships. These services assist the parolees' successful reintegration into our communities upon release from prison. The goal is to reduce recidivism through effective community reintegration, thereby increasing public safety.

Through a competitive bid process completed in May 2020, Community Solutions, Inc. (CSI) was selected as our preferred vendor as a direct result of their 60 year documented history of operating extremely successful reentry programs that have provided Santa Barbara County and the program participants with the best overall value and benefit.

Our DRC programs have proven to be successful, with the Results First study indicating that the Santa Barbara County DRC's provide an annual recidivism reduction of 23.5 percent. The significant successes of our DRC's have also distinguished the Santa Barbara County DRC programs to be among the best in the State, motivating CDCR to offer this Agreement for continued DRC services.

Acceptance of this Agreement allows continued operation of the Day Reporting Centers in the County of Santa Barbara and provides the continuation of a program that has proven to be a critical piece of the many steps the Sheriff and County have taken to reduce recidivism and mitigate jail overcrowding.

Authorizing the Sheriff to execute this Agreement allows the County to continue the Board's substantial commitment to pursue recommendations made to the Board by both the National Institute of Corrections and the Sheriff's Blue Ribbon Commission on Jail Overcrowding.

The second action accomplishes the administrative processes that will allow our selected vendor, CSI, to continue services for the additional five (5) year term beginning July 1, 2020 and concluding June 30, 2025.

The total value of the Agreement with CDCR is \$11,492,297 over the five (5) year term of the contract. \$2,208,341 in FY 2020-2021, \$2,252,508 in FY 2021-2022, \$2,297,559 in FY 2022-2023, \$2,343,509 in FY 2023-2024, and \$2,390,380 in FY 2024-2025.

The largest share of the five (5) year Agreement with CDCR authorizes a maximum vendor project cost of \$2,062,865 for FY 2020-21, \$2,104,122 for FY 2021-22, \$2,146,205 for FY 2022-23, \$2,189,129 for FY 2023-24, and \$2,232,911 for FY 2024-25 to cover vendor services as required under agreement number C5609450. CDCR will reimburse all costs associated with the CSI contract.

The Sheriff's Office will continue to oversee the operation of the Day Reporting Centers with the State funding approximately 44% of a Custody Lieutenant, and 35% of the salary for an Accountant III.

**Background:**

The Sheriff contracted to have a justice system assessment done through the National Institute of Corrections. That assessment was completed and presented to the Board on August 1, 2006 (Ref: 06-00716). Among the recommendations made to the Board was to start a local Day Reporting Center.

On February 12, 2008, the Sheriff gave a presentation to the Board of Supervisors on the Final Report and Recommendations from the Sheriff's Blue Ribbon Commission on Jail Overcrowding (Ref. 08-00107). Amongst the recommendations by the Commission (#3) was to, "Invest in new, and enhance existing, community corrections programs." The Commission supported the recommendation by the NIC for the implementation of a Day Reporting Center.

On February 16, 2010, the Sheriff conducted an informational presentation to the Board on two proposed State Parolee Day Reporting Centers (DRC).

On April 6, 2010, this Board adopted the original Resolution that authorized the Sheriff to enter into the initial Agreement with CDCR, and approved the service contract with CSI.

On July 9, 2013, this Board adopted a Resolution that authorized the Sheriff to enter into the Agreement with CDCR, and approved the service contract with CSI.

On April 19, 2016 this Board adopted a Resolution that authorized the Sheriff to enter into the Agreement with CDCR, and approved the service contract with CSI.

The Sheriff's Office has provided oversight of the operation of the Day Reporting Centers using a portion of an existing Custody Lieutenant and a portion of an existing Accountant III, both funded by the State. These positions and associated functions will continue to be funded by CDCR throughout the five (5) year Agreement.

A Request for Proposal, number 83502, was published in April of 2020 for a private vendor to provide the necessary services under this Agreement between CDCR and the County. A selection team selected Community Solutions, Inc. (CSI) as the preferred vendor. CSI is currently under contract with the Sheriff's Office and continues to provide the direct services of the Day Reporting Centers to Santa Barbara County parolees. CDCR will continue to reimburse the County for the cost of the DRC operation pursuant to a Reimbursement Agreement with the State.

**Performance Measure:**

The Agreement with the State provides for performance measures for the reduction of recidivism by the parolee population participating in the Day Reporting Centers as follows:

1. General Measures:
  - a. Fifty-five (55) percent of DRC Program participants who complete at least thirty (30) days of programming will finish the program successfully as verified by:
    1. Maintained sobriety for at least three (3) months as verified by drug testing and AOR test results;
    2. Completed seventy-five (75) percent of courses as outlined by CMP.

2. Case Management Plan Measures:
  - a. Of individuals who complete at least thirty (30) days of programming:
    1. One Hundred (100) percent will complete assessment;
    2. One Hundred (100) percent will develop Case Management Plan (CMP);
    3. Seventy (70) percent will follow CMP, as jointly developed, for three (3) months;
    4. Thirty-three (33) percent will follow CMP, as jointly developed, for six (6) months.
3. Employment Performance Measures:
  - a. Of individuals who complete at least thirty (30) days of programming and are eligible to be employed:
    1. Ninety-five (95) percent will complete pre-employment training assessment;
    2. Twenty-five (25) percent will perform Community Service work experience;
    3. Fifty (50) percent will successfully complete pre-employment training course;
    4. Fifty (50) percent will become employed or be a full-time student;
    5. Of the employed, thirty-five (35) percent will maintain employment for a minimum of four (4) months.
4. Participant Self Perception and Cognitive Behavioral Changes:
  - a. Using a Likert Scale, or similar tool for a pre-program assessment and pre-program completion, of the individuals who complete thirty (30) or more days in the program:
    1. Ninety (90) percent of program participants will have a feeling of increased knowledge of how to obtain employment;
    2. Eighty (80) percent of program participants will feel an increase in their support structure;
    3. Ninety (90) percent of program participants will feel an increase in connection to the community;
    4. Eighty (80) percent of program participants will feel that they are able to successfully discharge from parole;
    5. Ninety (90) percent of program participants will feel that they are more well-equipped to handle the stressors of life associated with violating their parole.

CSI has met, and will continue to meet, these outcome requirements as indicated by CDCR and the Sheriff's Office. As previously stated, the Results First study indicated that the Santa Barbara County Day Reporting Centers, operated by CSI, provide an annual recidivism reduction of 23.5 percent, with a cost benefit of \$3.55 per dollar spent to provide the services.

A sustained reduction in recidivism in the parolee population will continue to reduce the number of bookings and required bed days by parolees in the already overcrowded Santa Barbara Main Jail.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

**Narrative:** The total value of the Agreement with CDCR is \$11, 492,297 over the five (5) year term of the contract. \$2,208,341 in FY 2020-2021, \$2,252,508 in FY 2021-2022, \$2,297,559 in FY 2022-2023, \$2,343,509 in FY 2023-2024, and \$2,390,380 in FY 2024-2025.

The lion's share of the Agreement, \$2,062,865 for FY 2020-21, \$2,104,122 for FY 2021-22, \$2,146,205 for FY 2022-23, \$2,189,129 for FY 2023-24 and \$2,232,911 for FY 2024-25 will be paid to the Day Reporting Center Provider as a sub-contract. The remainder of the funding, \$145,476 in FY 2020-21, \$148,386 in FY 2021-22, \$151,354 in FY 2022-23, \$154,380 in FY 2023-24, and \$157,469 in FY 2024-25, will cover the costs incurred by the Sheriff's Office to oversee the operation of the Day Reporting Centers, including an Extra Help Custody Lieutenant. This project with preliminary amounts is in the Sheriff's Office Recommended budget for FY2020-21. Final amounts will be adjusted as necessary in the next fiscal year.

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

There are no Staffing Impacts to this Agreement.

**Special Instructions:**

**Item 1:**

Chair of the Board – Sign one (1) original of the Resolution.

Clerk of the Board – Retain the signed original and hold one certified copy of the Resolution and one certified copy of the Minute Order for pick up by the Sheriff's office, Lieutenant Mark Mahurin.

**Item 2:**

Chair of the Board – Sign Four (4) originals of the CSI contract.

Clerk of the Board – Retain and file one signed original and hold three (3) signed originals of the contract and one certified copy of the Minute Order for pick up by the Sheriff's office, Lieutenant Mark Mahurin.

**Attachments:**

Attachment A: The Resolution

Attachment B: Professional Services Contract-CSI, with exhibits A through D

**Authored by:**

Mark Mahurin, Sheriff's Custody Lieutenant (EXH)

Hope Vasquez, CFO, Sheriff's Office