

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 4/18/02
Department Name: Human Resources
Department No.: 064
Agenda Date: 5/7/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ann Goodrich, Director
Human Resources Department

STAFF CONTACT: Theresa Duer, Deputy Human Resources Director
568-2822

SUBJECT: Classification and Compensation Study

Recommendation(s):

That the Board of Supervisors adopt one (1) resolution effective April 29, 2002, as follows:

Establish Job Classification

Establish the job classification of Patients' Rights Advocate (005649), Range 541 (\$3,603-\$4,399 per month).

Reclassification ADMHS

Add: 1.0 FTE Patients Rights Advocate

Delete: 1.0 FTE Mental Health Practitioner Intern/I/II (005190/005191/005192), Ranges 512/532/541 (\$3,118-3,807/\$3,445-4,206/\$3,603-4,399 per month).

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

Executive Summary and Discussion:

The Alcohol, Drug, and Mental Health Services Department requested that Human Resources review the duties of the Mental Health Practitioner II assigned to fulfill the role of patients' rights advocate for the department. Human Resources concludes that the duties appropriately assigned to the classification of Mental Health Practitioner II are inconsistent with this role, and recommends that this new classification be established.

Mandates and Service Levels:

No change. The Welfare and Institutions Code (section 863.1) requires each California Mental Health Director to assign a Patients' Advocate to handle complaints of mentally disabled patients and residents regarding rights guaranteed under other sections of the Code.

Fiscal and Facilities Impacts:

There is no fiscal impact associated with establishing a job classification. In addition, the salary range for the classification of Mental Health Practitioner II is also set at range 541, so there is no net fiscal impact associated with adding one Patients' Rights Advocate while deleting one Mental Health Practitioner II.

Special Instructions:

Please send one copy of the approved resolution to Susan Kean, Human Resources Department.

CC: County Administrator
ADMHS
SEIU Local 620

RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

IN THE MATTER OF AMENDING RESOLUTION)
NO. 01-208, AS AMENDED, BEING THE SALARY)
RESOLUTION OF THE COUNTY OF SANTA BARBARA)

RESOLUTION NO. _____

WHEREAS, Salary Resolution No. 01-208 established a Classification Plan, and authorized Departmental Position Allocation effective June 25, 2001; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 01-208, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 01-208, adopted by this Board on June 26, 2001, is hereby amended by amending that (those) portion(s) of Section(s) 2, 4 to read as follows effective April 29, 2002:

SECTION 2. Job Classification Table

<u>JOB CLASS</u>	<u>TITLE</u>	<u>SALARY RANGE</u>	<u>LIMIT</u>	<u>RATE MIN/MAX</u>	<u>OT ELIGIBLE</u>
Add: 005649	PATIENTS RIGHTS ADVOCATE	541	A-E	\$20.718-\$25.293	NO

SECTION 4. Departmental Position Allocation

<u>DEPARTMENT/BUDGET UNIT</u>	<u>ACTION/AFFECTED POSITION #</u>	<u>CLASS</u>	<u>P/T</u>	<u>NO. OF POSITIONS</u>	<u>TITLE</u>
ADMHS (#5250)					
Change 1923	FROM:	005190 005191 005192		067	MH PRACTITIONER INTERN OR MH PRACTITIONER I OR MH PRACTITIONER II
	TO:	005649		001	PATIENTS RIGHTS ADVOCATE

2. Except as amended by this Resolution, Resolution No. 01-208 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this _____ day of _____, 2002, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:
MICHAEL F. BROWN
CLERK OF THE BOARD

APPROVED AS TO FORM:
STEPHEN SHANE STARK
COUNTY COUNSEL
NOVEMBER 1993
5/7/02

By: _____ (SEAL)
Deputy Clerk