



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

June 9, 2026

Present: 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

COUNTY HEALTH DEPARTMENT

File Reference No. 26-00495

RE: Consider recommendations regarding the VitalDirector Online Ordering System for Birth and Death Certificates, as follows:

a) Approve, ratify, and authorize the County Health Director to execute an Agreement with Permitium, LLC, effective June 1, 2026, through June 30, 2027, for access to an online ordering system that allows the public to request birth, death, and fetal death certificates online, thus avoiding delays for mail and walk-in requests which require notary public certification;

b) Approve and authorize the County Health Director to execute any future, no-cost amendments to the Agreement with Permitium, LLC, including an option to extend the term for an additional 2-year period in accordance with Section 4 of the Agreement, upon review and approval by County Counsel, Risk Management, and the Auditor-Controller, subject to the Board's ability to rescind this delegated authority at any time; and

c) Determine that the recommended actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), and are exempt pursuant to Section 15378(b)(4) of the CEQA Guidelines, since the recommended actions are the creation of government funding mechanisms or other government fiscal activities that do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

A motion was made by Supervisor Lee, seconded by Supervisor Hartmann, that this matter be acted on as follows:

a) Approved, ratified and authorized;

b) Approved and authorized; and

c) Approved.

The motion carried by the following vote:

Ayes: 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino