



BOARD OF SUPERVISORS  
AGENDA LETTER

**Agenda  
Number:**

**Clerk of the Board of  
Supervisors**  
105 E. Anapamu Street, Suite  
407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Human Resources  
**Department No.:** 064  
**For Agenda Of:** July 25, 2017  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Lori Gentles, Human Resources Director, 568-2816

Contact Info: Joseph Pisano, Employee Relations Manager, 568-2839

**SUBJECT:** ***Establish Non-safety Job Classifications of Fire Inspector I and Fire Inspector II***

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**County Counsel Concurrence**

As to form: N/A

**Other Concurrence:**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt the resolution in Attachment A to establish the classifications of Fire Inspector I (Class #3547, Range #3547, approximately \$4,370 - \$5,335 per month), and the classification of Fire Inspector II (Class #3548, Range #3548, approximately \$5,361 - \$6,545 per month); and
- b) Determine pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(4) that the above action is a government fiscal activity which does not involve any

commitment to any specific project which may result in a potentially significant physical impact on the environment, and therefore is not a project subject to environmental review.

**Summary Text:**

The recommended actions establish the flexibly staffed, non-safety job classifications of Fire Inspector I and Fire Inspector II in order to meet a need to perform a variety of technical duties in the field and office for the Fire Department. These duties include plan and permit reviews, as well as inspections of residential, commercial and/or industrial facilities and fire suppression equipment for compliance with laws, ordinances and regulations pertaining to the control and prevention of fires. In addition, incumbents in the new classifications will plan and facilitate a program of fire prevention training, provide informational educational programs for the public, and perform related duties as assigned.

The County has met its obligations to meet and confer with the Santa Barbara County Fire Fighters, Local 2046 and with the Engineers and Technicians Association, which will be the exclusive bargaining representative for these new classifications.

**Background:**

Fire Department management approached Human Resources about creating a non-safety job classification series to perform the duties listed above in the Summary Text section. Currently these duties are performed as needed by employees represented by the Santa Barbara County Fire Fighters, Local 2046 when they are not required to be out on emergency response calls.

The Fire Department believes it will be more efficient and fiscally prudent to have these duties performed by appropriately trained non-safety staff who will have no responsibility for responding to emergencies. This will enable the department to continue to deploy incumbents in the safety classifications of Firefighter, Fire Engineer-Inspector, and Fire Captain on fire suppression and related assignments, while still meeting other community needs, including the need for plan and permit reviews and residential, commercial, and industrial building inspections to take place in a timely way without compromising emergency response.

The non-safety job classifications of Fire Inspector I and Fire Inspector II will be assigned to Bargaining Unit 28 and represented by the Engineers and Technicians Association, which concurs with the recommended actions.

**Fiscal Analysis:**

**Budgeted:** Yes.

There are no additional costs associated with establishing these new job classifications. Three positions have been funded and allocated as part of the Fire Department's Fiscal Year 2017-18 adopted budget in anticipation of the establishment of these classifications.

**Attachments:** Attachment A: Resolution to establish the classifications of Fire Inspector I / Fire Inspector II.

**Authored by:** Joseph Pisano

**Special Instructions:** Please forward a copy of the signed resolution to Stefan Brewer in the Human Resources Department

cc: Mona Miyasato, County Executive Officer  
Eric Petersen, Fire Chief