



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** Community Services  
**Department No.:** 057  
**Agenda Date:** June 23, 2026  
**Placement:** Administrative Agenda  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director: Jesús Armas, Director, Community Services Department  
Contact: Jill Van Wie, Capital Program Manager  
**SUBJECT: Professional Services Agreement Term Extension Amendment with Blackbird Architects, Inc. for the Cachuma RV Area Renovation Project; 3rd Supervisorial District**

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JA

**County Counsel Concurrence**

As to form: Yes

**Risk Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the term extension, Amendment No. 4, to the professional services agreement (Attachment A) with Blackbird Architects, Inc. (“Blackbird”) to June 30, 2027, to provide design construction administration services for the Cachuma RV Area Renovation project (“Project”); and
- b) Determine that pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15162, no substantial changes are proposed to the project, and no new information of substantial importance has come to light regarding environmental effects of the project, and therefore these actions are within the scope of the project covered by the Notice of Exemption approved by the Board of Supervisors for this project on October 3, 2023, and determine that therefore no new environmental document is required.

**Summary Text:**

On October 10, 2023, the Board authorized entering into a contract with Blackbird Architects, Inc. for design construction administration services for the Cachuma RV Area Renovation project, which renovates 106 RV camping spaces and replaces and upgrades aging infrastructure and facilities. On October 7, 2025, the Board approved term extension amendments to June 30, 2026. The recommended actions seek Board approval as further described below.

**Discussion:**

The original Blackbird professional service agreement assumed nine months of design administration services through construction, which commenced in December 2023. Contract amendments approved on October 7, 2025 extended the agreement term to June 30, 2026 and increased the original contract amount from \$363,492 to \$532,102. Construction continues, with anticipated Project completion in Fall 2026. The contract time extension provides for continuity of services and does not involve change in work scope or costs.

**Background:**

The Cachuma RV Area Renovation Project repairs and renovates the Cachuma Lake RV Park area for 106 RV camping sites on eight acres originally built as a mobile home park in the late 1950's. The renovation replaces water, sewer and electrical utilities with new utilities to meet code and the demands of today's RV camper, including 50 amp upgrades to the electrical supply at each RV site. The project reconfigures and replaces concrete pads with re-bar installation as well as replaces the existing restroom and shower facility, and includes repaving, new landscaping, campground furnishings, and minor camp area elements to complete the renovation. Construction commenced in December 2023 and is approximately 80% complete.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

All costs for work conducted by Blackbird are budgeted Cachuma RV Area Renovation project. There are no cost impacts to the contract time extensions for work conducted by Blackbird.

**Special Instructions:**

After Board action, please send a copy of the Minute Order to Jill Van Wie via email.

**Attachments:**

**Attachment A** – 2026 Professional Services Contract Amendment No. 4 with Blackbird

**Attachment B** – 2025 Professional Services Contract Amendment No. 3 with Blackbird

**Attachment C** – 2025 Professional Services Contract Amendment No. 2 with Blackbird

**Attachment D** – 2024 Professional Services Contract Amendment No. 1 with Blackbird

**Attachment E** – 2023 Professional Services Contract No. BC23181 with Blackbird

**Contact Information:**

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Capital Program Manager  
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