

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 10/19/04
Department Name: Planning & Development
Department No.: 053
Agenda Date: 11/2/04
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Valentin Alexeeff, Director
Planning and Development

STAFF CONTACT: Michael Zimmer
Building Official x3120

SUBJECT: Amendment No. 1 to the contract No. BC05-009 with California Code Check

Recommendation(s):

That the Board of Supervisors:

Approve and execute Amendment No. 1 to the professional services contract with California Code Check (not a local vendor) to increase the contract amount by \$80,000.00 for a new not-to-exceed amount of \$210,000.00. This request is due to recent retirement creating a shortage of plan check staff and an increased workload.

Alignment with Board Strategic Plan:

The recommendations are primarily aligned with Goal No. 2 a Safe and Healthy Community in Which to Live, Work and Visit.

Executive Summary and Discussion:

Contract plan review services are necessary to continue providing building and grading plan reviews within the time allowances recommended by state codes, meet industry demands and public expectations. Contract costs will be offset with salary savings realized from plan check engineer vacancies.

Mandates and Service Levels:

The California Health and Safety Code require that the local permitting agency provide for plan review services to assure compliance with state and local building codes.

Fiscal and Facilities Impacts:

This contract amendment will require a budget revision, which will decrease salaries and increase service and supplies in the Building and Safety Division, Permitting and Inspection Program by \$80,000.00 as detailed on page D-296 of the County proposed operating budget for FY 04-05.

Special Instructions:

Clerk of the Board will forward a copy of the Minute Order to Planning and Development, Accounting.

Concurrence:

County Counsel
Auditor-Controller