

**Santa Barbara County, California
Resolution of the Santa Barbara County
Board of Supervisors**

A RESOLUTION IN THE MATTER OF DESIGNATING THOSE AUTHORIZED TO SEEK FINANCIAL ASSISTANCE UNDER THE HOMELAND SECURITY GRANT PROGRAM AND TO DELEGATE AUTHORITY TO ENTER GRANT AGREEMENTS	Resolution No. _____
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WHEREAS, the United States Department of Homeland Security / Federal Emergency Management Agency (FEMA), Homeland Security Grant Program (HSGP) provides financial assistance; and

WHEREAS, the Santa Barbara County Office of Emergency Management coordinates grant funds to enhance emergency management agency capabilities, and the capabilities of first responders; and

WHEREAS, the Homeland Security Grant Program is administered through the California Governor’s Office of Emergency Services; and

WHEREAS, the HSGP requires that jurisdictions through a Resolution to appoint Authorized Agents who are identified by a position title to act on behalf of the governing body and the Applicant (County) by executing any actions necessary for each application and subaward; and

WHEREAS, the County as an Applicant is required to submit a copy of an approved Resolution with the grant application; and

WHEREAS, the Santa Barbara County Board of Supervisors desires to appoint Authorized Agents and authorize such Authorized Agents to take the actions described herein for grant FY 2024; and

WHEREAS, the Santa Barbara County Board of Supervisors desires to direct Authorized Agents to adhere to all necessary elements required by local protocols and rules including but not limited to making necessary budget revisions; and

WHEREAS, to ensure adequate safeguards the Board of Supervisors desires that Authorized Agents receive Auditor-Controller, Risk Management, and County Counsel concurrence prior to executing grant agreements or memorandum of understanding with the State.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the positions listed below are appointed Authorized Agents to act as described herein for and on behalf of Santa Barbara County, a public entity established under the laws of the State of California:

County Executive Officer
Director of Emergency Management, Office of Emergency Management
Fire Chief, Fire Department

Chief Finance & Administrative Officer, Fire Department

(See attached addendum with the name and contact information of each person holding the positions listed above.)

BE IT FURTHER RESOLVED, the Authorized Agents are hereby authorized to execute any actions necessary for each application and subaward under the HSGP program for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California; and

BE IT FURTHER RESOLVED, that the above appointed Authorized Agents may take the actions described herein for grant Fiscal Year 2025, for HSGP subawards, unless otherwise directed by the Board; and

BE IT FURTHER RESOLVED, that the appointed Authorized Agents are directed to adhere to all necessary elements required by local protocols and rules including but not limited, making necessary budget revisions; and

BE IT FURTHER RESOLVED, to ensure adequate safeguards the appointed Authorized Agents are directed to receive Auditor-Controller, Risk Management, and County Counsel concurrence prior to executing grant agreements or memoranda of understanding with the State.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this 21st day of April 2026, by the following vote (majority vote required):

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AYES:

NOES:

ABSENT:

ABSTAIN:

BOB NELSON, CHAIR
BOARD OF SUPERVISORS

ATTEST:
MONA MIYASATO
CLERK OF THE BOARD

APPROVED AS TO FORM:
RACHEL VAN MULLEM
COUNTY COUNSEL

By: _____
Deputy

Signed by:
By: Tyler Sprague
Deputy County Counsel

APPROVED AS TO FORM:
MARISA KAHN
RISK MANAGEMENT

APPROVED AS TO ACCOUNTING FORM:
BETSY M. SCHAFFER, CPA
AUDITOR-CONTROLLER

Signed by:
By: Marisa Kahn
Risk Manager

Signed by:
By: Shawna Jorgensen
Deputy Auditor-Controller



**COUNTY OF SANTA BARBARA
OFFICE OF EMERGENCY MANAGEMENT**

4408 Cathedral Oaks Road
Santa Barbara, CA 93110
805-681-5526 – office 805-681-5592 – fax

Kelly Hubbard
Director
Office of Emergency
Management

ADDENDUM TO THE GOVERNING BODY RESOLUTION

**The Governing Body Resolution allows for the appointment of individuals or positions.
For each person or position appointed by the governing body, submit the following information,
with the resolution, to Cal OES on the applicant's letterhead:**

Name: **Mona Miyasato** Telephone: (805)568-3400
Title: County Executive Officer E-Mail: ceo@co.santa-barbara.ca.us
Address: 105 E Anapamu St. Rm. 406
City: Santa Barbara
Zip Code: 93101

Name: **Kelly Hubbard** Telephone: (805)681-5526
Title: Director of Emergency Management E-Mail: khubbard@countyofsb.org
Address: 4408 Cathedral Oaks Rd.
City: Santa Barbara
Zip Code: 93110

Name: **Garrett Huff** Telephone: (805)681-5507
Title: Fire Chief/Fire Warden Email: ghuff@countyofsb.org
Address: 4410 Cathedral Oaks Road
City: Santa Barbara
Zip Code: 93110

Name: **Jennie Brunick** Telephone: (805)681-5506
Title: Chief Finance & Administrative Officer Email: jbrunick@countyofsb.org
Address: 4410 Cathedral Oaks Road
City: Santa Barbara
Zip Code: 93110