



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Clerk, Recorder and Assessor
Department No.: 062
For Agenda Of: 03/05/19
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Joseph E. Holland, Clerk, Recorder and Assessor
Director(s)
Contact Info: Renee Bischof, Chief Deputy Registrar of Voters- 696-8963

SUBJECT: **Isla Vista Community Services District Requesting Consolidation with the Statewide General Election – Change to Even-Numbered Year Elections for Board of Directors**

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: N/A

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Receive resolutions 19-2 and 19-3 (resolutions attached) adopted by the Isla Vista Community Services District requesting that the Board of Supervisors accept the consolidation of the District's elections of governing Board of Directors members with the Statewide General Election in accordance with Elections Code Section 10404(b);
- b) Notify all districts located in the County of the receipt of the resolutions to consolidate and request input from each district on the effect of the consolidation as required by Elections Code Section 10404(c);
- c) Receive from the elections official an Impact Analysis of the proposed consolidation as required by Elections Code Section 10404(d);
- d) Receive from the elections official a report on the cost-effectiveness of the proposed action (included in the Impact Analysis) as required by Elections Code Section 10404(e);

- e) Within 60 days from the date of submission, approve the resolution unless it finds that the ballot style, voting equipment, or computer capacity is such that additional elections or materials cannot be handled, in accordance with Elections Code Section 10404(e); and
- f) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA Guidelines, because they consist of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

Pursuant to Section 10404 of the Elections Code, the Isla Vista Community Services District submitted two resolutions 19-2 and 19-3 to move their Board of Directors Election from odd-numbered years to even-numbered years, consolidating their election with the Statewide General Election. Resolution 19-2 addresses the election for the board of directors which would be held on November 5, 2019, and the director seats that would be extended for a year by moving their election to the November 3, 2020 election. Resolution 19-3 addresses the election for the board of directors which would be held on November 2, 2021 and the director seats that would be extended for a year by moving their election to November 8, 2022.

The resolutions must be submitted to the County Board of Supervisors no later than 240 days prior to the district's currently scheduled election of November 5, 2019, which is March 10, 2019. Should the Board of Supervisors approve this request, the Isla Vista Community Services District will be consolidated with the Statewide General Election beginning on November 3, 2020, and continuing each even-numbered year thereafter.

The Clerk, Recorder and Assessor's Department supports this request as impacts associated with this consolidation are reasonable and there will be financial gains for the district. The elections staff, and vendors who assist them in conducting these elections, will be able to implement this change and effectively complete the tasks necessary to consolidate this general district election on the ballot for the Statewide General Election.

Additionally, Elections Code Section 10404 requires that (1) the Board of Supervisors notify all districts located in the county of the receipt of the resolution to consolidate and request input from each district on the effect of the consolidation. Our office will work with the Clerk of the Board on preparing and mailing this notice on behalf of the Board of Supervisors; (2) the County Elections Official prepare and submit to the Board of Supervisors an impact analysis of the Consolidation (Impact Analysis included in this Board Letter); (3) a public notice of the proceedings in which the resolution is to be considered be made pursuant to Section 25151 of the Government Code and (4) after approval of the resolution the elections official notify the voters of the affected district by mail.

Impact Analysis:

The formation election for the Isla Vista Community Services District was held on November 18, 2016 and approved by the voters. Upon the formation of the new district Elections Code Section 10505 required that the election of the board of directors be held on the first Tuesday after the first Monday in November of odd-numbered years. With other special districts having moved their elections to the Statewide General Election, the Isla Vista Community Services District is the only district in the County that holds their election in November of odd-numbered years.

Board of Directors Terms of Office: Pursuant to Elections Code 10404(i), the consolidation extends the terms of the current elected Directors by one year.

On-Going Costs: There will be significant cost savings to Isla Vista Community Services District by moving their election to the Statewide General Election. We estimate the cost savings to be approximately \$81,000. Generally speaking, the cost to a jurisdiction is less in a general election than it is for a general district election. This lower cost results from having a smaller proportional share of the cost due to a significantly higher number of state, federal, school district, and special district issues that are on a General Election ballot.

One-Time Cost: Elections Code Section 10404(f) requires the district to pay the cost of notifying the voters of the district’s consolidation with the statewide general election. The estimated cost to prepare, process and deliver this notice to the voters is listed below:

District	Registered Voters	Cost
Isla Vista Community Services District	9,861	\$4000

Criteria for Denial of Consolidation:

Your Board may deny this request in accordance with Elections Code Section 10404(e), if you find that the ballot style, voting equipment or computer capacity prevent the handling of additional elections or material. None of these issues present a problem in our county. Also, pursuant to Elections Code Section 10404(h), if a special district is located in more than one county, it may not consolidate if any county in which the district is located denies the request for consolidation. The Isla Vista Community Services District is located entirely within Santa Barbara County; therefore, this section does not apply.

Fiscal and Facilities Impacts:

Fiscal Impacts are addressed in the Impact Analysis above.

Staffing Impacts:

FTEs:

Legal Positions:

No significant staffing impacts.

Special Instructions:

Please forward a copy of the Minute Order to the Elections Office, Attn: Renee Bischof.

Attachments:

Isla Vista Community Services District Resolutions of the Board of Directors to consolidate with the Statewide General Election.

Authored by:

Renee Bischof

cc:

Joseph E. Holland, Clerk Recorder and Assessor

Page 4 of 4

Dylan Tekautz, Dept. Fiscal Manager
Heather McCaslin, Elections Division Manager