



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Executive Office
Department No.: 012
For Agenda Of: October 20, 2020
Placement: Administrative Agenda
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer
Contact Info: Jacquelyne Alexander, Chief Deputy Clerk of the Board
(805) 568-2240

SUBJECT: 2021 Board of Supervisors' Schedule of Meeting Dates and Locations

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

Consider the adoption of the 2021 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

The current practice of the Board of Supervisors is to conduct Regular Meetings on the first three Tuesdays of each month. The first and third Tuesday in Santa Barbara and the second Tuesday in Santa Maria. The Board of Supervisors does not meet on fourth and fifth Tuesdays except as necessary. In 2020, the Board of Supervisors is scheduled to conduct 29 Regular Meetings and also conducted April Budget Workshops, June Budget Hearings, and Special Meetings.

The proposed 2021 schedule of Regular Board of Supervisors' Meetings continues the practice of conducting meetings on the first, second and third Tuesdays of each month. This schedule includes 28 Regular Meetings of the Board of Supervisors as well as Budget Workshops and Budget Hearings. At the discretion of the Board of Supervisors, meetings can be added or cancelled throughout the year as necessary.

The County Executive Office is proposing Budget Workshops on Monday April 12, Wednesday April 14 and Friday April 16, 2021 in Santa Barbara; and Budget Adoption Hearings on Tuesday June 8 and Thursday June 10, 2021 in Santa Barbara.

The proposed 2021 schedule incorporates a summer break July 27, 2021 to August 10, 2021. This break maintains one Board of Supervisors meeting in July and three Board of Supervisors meetings in August, 2021. Advance knowledge of a summer recess will allow the Board of Supervisors and staff to efficiently schedule and set hearings for the remaining Board of Supervisors' meetings through the summer and provide an opportunity for personal planning.

The proposed 2021 schedule does not include a meeting on Tuesday, July 20, 2021 in anticipation of the National Association of Counties (NACo) Conference in Austin, Texas and Tuesday November 30, 2021 in anticipation of the California State Association of Counties (CSAC) Annual Conference to be held from November 30, 2021 through December 3, 2021 in Monterey County. In addition, meetings are not scheduled for Tuesday, November 23, 2021 (Thanksgiving Holiday) or for December 21 and 28, 2021 (Winter Recess). Lastly, the Board of Supervisors has avoided meeting on Tuesdays following a Monday Holiday. As such, meetings are not scheduled for Tuesday January 19, 2021 (Martin Luther King Jr. Holiday), Tuesday February 16, 2021 (Presidents Day), Tuesday June 1, 2021 (Memorial Day), Tuesday, July 6, 2021 (Independence Day) and for Tuesday September 7, 2021 (Labor Day).

Currently the Board of Supervisors meetings are conducted based on guidance from the California Department of Public Health and the California Governor's Stay at Home Executive Order N-33-20 issued on March 19, 2020 to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19. Beginning in March of 2020 the Santa Barbara County Board of Supervisors meetings no longer provided for in-person participation. The County Executive Office is monitoring the situation closely and will recommend changes to the methods of participation based on guidance from the Public Health Department.

Background:

Government Code Section 25081 requires the Board of Supervisors to hold Regular Meetings at the County seat which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a Regular adjourned meeting may be held outside of the County seat on a Regular Meeting date in lieu of a Regular Meeting.

Special Instructions:

Direct the Clerk of the Board of Supervisors to notify all County Departments of the adopted 2021 Board of Supervisors' Schedule of Meeting Dates and Locations.

Attachments:

Attachment A – Proposed 2021 Board of Supervisors' Schedule of Meetings dates and locations.

Authored by:

Jacquelyne Alexander, Chief Deputy Clerk of the Board
(805) 568-2240