

ROADWAY ENCROACHMENT PERMITS



FEE INCREASE PRESENTATION



PRESENTED BY

COUNTY OF SANTA BARBARA PUBLIC WORKS DEPARTMENT
TRANSPORTATION DIVISION

ROADWAY ENCROACHMENT PERMITS



Objective of Presentation

- Overview of Road Encroachment Permit Fees
- History of Fee Increases and Current Deficit
- Fee Increase - Review and Update
- Fee Increase - Workshops
- Recommendations

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Overview of Road Encroachment Permits

- Road Encroachment Permit is required for any work in the Road Right of Way
- Typical types of permits
 - Driveway Cut
 - Landscaping in ROW
 - New Development
 - Utility Company service replacements
- Staff performs plan review, field inspection, and lab testing for Encroachment Permits

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History of Fee Increases

- Existing Permit fees:
 - Established in 1987
 - Last updated in 1989
- Since then
 - Consumer Price Index has increased by 67.7%
 - California "Highway" Construction Cost Index have Increased 260.6%
- Bonding is based on Construction Cost
 - Existing projects "Under-Bonded"

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Fee Increase review and update

- Public Works hired MAXIMUS, Inc. to review current fees and determine if the Department was recovering actual costs
- In 2006, MAXIMUS, Inc. determined there to be an annual deficit \$549,000

Development	Full Cost	Current Revenue	Potential Revenue
Transportation	\$850,000	\$301,000	\$549,000

- Auditor Controller updated the 2006 MAXIMUS Report to the present date and determined the current deficit is \$606,000 annually

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Fee Increase Workshops

- Public Works held four workshops with Utility Companies and Special Districts
 - Result: Majority of fees for Utility Companies and Special District revised from fixed fees to deposit and hourly billing
- Public Works also met with Developers, Engineers, Agents, Home Builders, Coalition of Labor, Agriculture and Business (COLAB)
 - Result: Maximus Fees for Developments revised from fixed to a percentage based fee on the project's estimated construction cost
 - Result: Road Commissioner will annually update unit prices to be used for project estimates with input from review committee
 - Result: Review of smaller permits and the lowering of some fees based on review of actual effort to complete

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Sample Fee

- Fee #14 – PAVED TRENCH (0'-60')

<u>FEES:</u>	<u>Rate</u>	<u>Clerk</u>	<u>Amt</u>	<u>Tech II</u>	<u>Amt</u>	<u>Total</u>
• Issuance Fee (F#1)	\$ 68.00	0.66 hr	\$30	0.4 hr	\$38	\$ 68.00
• Paved Trench (F#14)	\$ 346.00	---	---	3.6 hr	\$346	\$346.00
				TOTAL FEE:		\$414.00

Clerk – 0.66 hr: Receives and reviews application for completeness, tracks permit in database, processes and issues final permit including collecting fee

Engineering Technician – 4.0 hr: Plan check review, final review of permit, two site visits for inspection (incl travel time) to review traffic control, use of appropriate backfill, and final asphalt concrete pavement

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Recommendations

- **Adopt the ordinance** entitled “Adopting a Schedule of Fees for Services Provided by the Department of Public Works in Connection with Issuance of Permits for, and Related Supervision of, Encroachments and Excavations in County Highways”;
- **Authorize** the Road Commissioner to annually Administer, Approve and Update the following:
 - Fee Schedule (Exhibit A) Based on the Consumer Price Index (CPI), and County cost to achieve full cost recovery
 - Unit Prices, used for bonding and fees purposes, Based on increases linked to the California Construction Cost Index (CCCI), for FY 2007-2008 and each year thereafter
- Pursuant to County’s California Environmental Quality Act (CEQA) Guidelines, **Approve** Notice of Exemptions from the California Environmental Quality Act of 1970 (CEQA) exemption under Public Resource Code, Section 21080, Subdivision (b) (8) (A) & (B) and Title 14 (California Code of Regulations), Section 15273, for the Fee Ordinance.



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THANK YOU!

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