

ATTACHMENT B

Review and Selection Criteria¹

- 1) **Geographic Distribution²** – where the project is located and/or what jurisdictions the project or program serves.
 - Project location – within HOME Consortium/Urban County.
 - Projects located in the jurisdiction of a HOME Consortium/Urban County member city must be supported by the city in which the project is located, as evidenced by prior funding commitments by that jurisdiction, or a letter of support from the Planning or Community Development department. City support of the project will be verified by County staff.
- 2) **Project Readiness** – how quickly the project can commence work and expend the funding award in order to avoid potential de-obligation of funds by HUD for non-expenditure.
 - Site control / permitting
 - Environmental review
 - i. National Environmental Policy Act (NEPA)
 - ii. California Environmental Quality Act (CEQA)
 - Percentage of total project budget / funding secured
- 3) **Financial Feasibility** –how realistic the budget is, and the ability of the project or program to operate sufficiently based on the budget. For housing and capital projects, is the projected revenue (Net Operating Income) overtime realistic and sufficient to maintain the project in compliance with program requirements?
 - Cost effectiveness of development (high cost = weak feasibility; low cost = strong feasibility)
 - Stability of pre-committed funding
- 4) **Cost Efficiency** – is the budget efficient, including reasonable costs to develop a capital or housing project or deliver program services. Does the budget effectively accomplish the goals of the project or program without using more funding than necessary to accomplish those goals?
 - Cost reasonableness
 - Number of consultants / subcontractors involved
 - Leveraging of resources
- 5) **Energy Efficiency and Conservation** – minimizing the use of energy and natural resources while maximizing the operational savings derived from energy efficient technologies.
 - Exceed Title 24 standards by 15% or greater
 - Innovative use of energy and resource efficiency technology and renewables
- 6) **Administrative Capacity** – the ability of the project sponsor or service provider to deliver project results in compliance with complex program regulations and other federal requirements.
 - Agency experience with similar projects
 - Agency experience with Federal grant programs
 - Finance staff
 - Past performance under HCD programs

¹ Reproduced from page 8 of NOFA.

² Program regulations state that CDBG funds may assist an activity outside the jurisdiction of the grantee only if the grantee determines that such an activity is necessary to further the purposes of the CDBG objectives and that reasonable benefits from the activity will accrue to residents within the jurisdiction of the grantee. The grantee (County) must document the basis for such determination prior to providing CDBG funds for the activity (24 CFR 570.309).

Additional Review and Selection Criteria

Applications for CDBG Public Services and ESG funding will be ranked in the following order:

- 1) Programs and Services that Meet Basic Human Needs – this includes food, shelter, clothing, and personal protection.
- 2) Programs and Services that are Preventative in Nature – services that promote the highest degree of functioning the individual is capable of achieving, such as counseling services.
- 3) Programs and Services that Enhance Quality of Life – services for persons whose basic human needs are already met, such as childcare and resource centers.