



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Housing & Com Dev
Department No.: 055
For Agenda Of: 10/18/11
Placement: Administrative
Estimated Tme: n/a
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Sharon Friedrichsen, Housing and Community Development
Director Director 568-2068
Contact Info: Nancy Madsen, Grants Manager 568-3523
SUBJECT: 2011-12 Subrecipient Agreements for Federal Homeless Program Grants

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Authorize the Chair of the Board of Supervisors to execute a Subrecipient Agreement with Good Samaritan Shelter in the amount of \$17,425 (Attachment A); and
- B. Authorize the Chair of the Board of Supervisors to execute a Subrecipient Agreement with Casa Esperanza Homeless Center in the amount of \$156,763 (Attachment B).

Summary Text:

On November 9, 2010, the Board of Supervisors authorized the County Department of Housing and Community Development (County HCD) to submit grant applications to the United States Department of Housing and Urban Development (HUD) for homeless program funding through the McKinney-Vento Homeless Assistance Programs. HUD has reviewed the grant applications and has announced the award of the 2011 grants. County HCD serves as the grantee and financial pass-through agency on behalf of Good Samaritan Shelter (Good Sam) and Casa Esperanza Homeless Center (Casa Esperanza) for two Supportive Housing Program (SHP) grants received from HUD under the McKinney-Vento Homeless Assistance Programs. The recommended action by the Board of Supervisors will provide Good Sam and Casa Esperanza federal SHP funds to provide homeless shelter services in compliance with the federal and local requirements set forth in the agreements.

Background:

As the lead agency in the regional Continuum of Care (CoC), County HCD submits annual grant applications to HUD under the McKinney-Vento Homeless Assistance Programs on behalf of the CoC partners for ten programs serving the homeless. County HCD is the direct grantee for two programs receiving SHP funds: the Permanent Clean and Sober Living Program, and the Casa Esperanza Day

Center Program. As the direct grantee, County HCD is responsible for contract management and compliance oversight of both programs.

The Permanent Clean and Sober Living Program, administered by Good Samaritan Shelter, provides permanent supportive housing for homeless individuals who are disabled and have a history of chronic substance abuse and mental health problems. Currently, the program offers 16 beds within two homes located in the Santa Maria area.

Casa Esperanza is the primary day center for homeless individuals in Santa Barbara. Approximately 27 community agencies provide a variety of services at the day center including, on-site case management, assistance in securing housing, mental health counseling and referrals, employee training and referrals, recovery groups, literacy classes, drug and alcohol counseling, and referrals and assistance with legal problems that caused homelessness. Additionally, the program provides a lunch meal to homeless individuals seven days a week.

County HCD has maintained this grantee-subrecipient relationship with Good Sam and Casa Esperanza since 2001. As the formal grant administrator and compliance agency, County HCD is responsible for verifying the eligibility of all expenses. Both Good Sam and Casa Esperanza are responsible for timely submission of formal beneficiary reports for their respective programs. Details of the reimbursement and reporting requirements are documented in the Subrecipient Agreements.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal		\$ 174,188.00	
Fees			
Other:			
Total	\$ -	\$ 174,188.00	\$ -

Narrative:

County HCD shares a portion of the funds allowed by HUD to be spent on grant administration. This equates to 2.5% of grant funds retained by County HCD.

Staffing Impacts: NA

Special Instructions:

Please email an electronic copy of the Minute Order to HCD at: HCD@co.santa-barbara.ca.us

Please execute three (3) original copies of each Subrecipient Agreement and send to Nancy Madsen

Attachments:

Attachment A: Subrecipient Agreement – Good Samaritan Shelter

Attachment B: Subrecipient Agreement – Casa Esperanza Homeless Center

Authored by: Nancy Madsen, Grants Manager