



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: June 2, 2020
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Janette D. Pell, Director General Services, 805-568-2626
Director(s)
Contact Info: Patrick Zuroske, Asst. Director General Services, 805-568-3096
SUBJECT: Five Year Capital Improvement Program, FY 2020-21 through FY 2024-25

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

It is recommended that the Board of Supervisors:

- a) Receive and file the Five Year Capital Improvement Program Summary, FY 2020-21 through FY 2024-25;
- b) Review and grant preliminary, non-binding conceptual approval of the projects contained in the CIP and listed in the New Project Index (Attachment 1);
- c) Refer new CIP Projects to the Planning Commission and request analysis of these projects proposed for planning, initiation, or construction in future fiscal years for conformity with the County Comprehensive Plan per Government Code 65401 and 65402; and
- d) Determine that the proposed actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15378(b)(5) as they consist of organizational or administrative activities of government that will not result in direct or indirect changes in the environment; and that the proposed actions do not constitute "Approval" within the meaning of CEQA Guidelines §15352 as they do not commit the County to a definite course of action in regard to any project.

Summary Text:

The five-year Capital Improvement Program (CIP) is a compilation of projects intended to implement various plans, including community plans, facilities plans, County Comprehensive (General) Plan, Net Zero Energy policy, and Accessibility programming. Projects and programs in the CIP quantify current and future capital needs. Accordingly, it includes projects for new and improved roads and bridges, County buildings and grounds, parks, and other facilities. Since the CIP includes estimates of capital needs, it provides the basis for setting priorities, reviewing schedules, developing funding policy for proposed improvements, monitoring and evaluating the progress of capital projects, and informing the public of projected capital improvements and future funding needs. Some projects included in the CIP are non-recurring, have a long service life, and are generally over \$100,000; these projects will be underway during Fiscal Years 2020-21 through FY 2024-25 based on available funding. Other projects and programs in the CIP are recurring, including such categories as safety, maintenance (both current and deferred), energy reduction/efficiency, accessibility, security, and parking lot repair. As we take the next steps to enhance the CIP development process, it is important to include all of the programs that allow staff to bring resources to areas of highest priority.

Beginning in FY 2020-21, General Services (GS), in partnership with the Department of Public Works (DPW) and the Community Services Department (CSD) has modified the CIP to focus on four core areas. These areas are as follows:

- Category One – Projects & Programs Funded in the Current Fiscal Year by the General Fund. Recurring programs, such as accessibility, energy reduction/efficiency, electrical infrastructure replacement, and deferred maintenance are included within this category. These programs allow GS to focus funding on regulatory, asset protection, and policy driven requirements. Specific projects funded by the General Fund, that have gone through a project submittal, scoring, and prioritization process are also included in this category.
- Category Two – Projects Funded Outside of the General Fund: This category includes prioritized projects funded through sources outside of the general fund and beginning in FY 2020-21. The funding for these projects comes from Certificates of Participation (COPs), Special District Funds, grant funds, state and federal funds, and other possible funding sources.
- Category Three – Projects Previously Funded and Underway: There are a significant volume of projects that are multi-year and are in various stages of development or construction. These projects should be noted as part of an active CIP program, but do not specifically require new funding in the current fiscal year.
- Category Four – Projects In Early Development that are Unfunded, with Funding To Be Determined: There are multiple projects across GS, DPW, and CSD that are in the early stages of development and may not have specific funding appropriated at this time. Many of these projects are required to be included in various local and state plans (i.e., Transportation Improvement Plan, Community Services Plan, etc.), and are reported in this category to fulfill these regulatory requirements, and to provide an overview of future projects and long-term County priorities.

The FY 2020-21 through FY 2024-25 CIP contains 20 recurring programs and project categories that have funding allocated annually based on prioritized projects within each category. The table below presents the five year CIP Recurring Program and Project Plan for General Services, the Department of Public Works, and the Community Services – Parks Department. The FY 2020-21 through FY 2024-25

Recommended Budget and Plans include primarily projects and programs that are recurring and have identified planned projects over the period. Recurring facility improvement projects are prioritized and funding is identified annually to address the highest priority projects. Larger facility and other improvement projects are non-recurring, and cover multiple fiscal years to complete and fund.

**CAPITAL IMPROVEMENT PROGRAM
FY 2020-21 thru FY 2024-25**

DEPARTMENT / PROGRAM	FY 2019-20 Carry Forward	FY 2020-21 Recommended	FY 2021-22 Plan	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2019-20 thru FY 2024-25 Total
GENERAL SERVICES							
Recurring/Yearly Programs (18% Maintenance Funding) ¹	\$ -	\$ 1,852,500	\$ 1,889,600	\$ 1,927,400	\$ 1,965,900	\$ 2,005,300	\$ 9,640,700
Recurring/Yearly Projects (General Fund)	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 6,250,000
Facility Improvements ²	\$ -	\$ 3,647,300	Determined Annually	Determined Annually	Determined Annually	Determined Annually	\$ 3,647,300
Facility Improvements (Deferred from previous years)	\$ 14,748,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,748,700
Facility Imprvmts (Def'd fr prev yrs - Other funding)	\$ 7,260,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,260,000
TOTAL GENERAL SERVICES	\$ 22,008,700	\$ 6,749,800	\$ 3,139,600	\$ 3,177,400	\$ 3,215,900	\$ 3,255,300	\$ 41,546,700
DEPARTMENT OF PUBLIC WORKS							
Road – Pavemt, Hardscape, Bridge Rep, Rehab, and Replace	\$ -	\$ 18,109,000	\$ 17,160,000	\$ 17,160,000	\$ 18,160,000	\$ 17,647,000	\$ 88,236,000
General Maintenance Bridges & Low Water Crossings	\$ -	\$ 13,485,000	\$ 22,588,000	\$ 34,309,000	\$ 28,826,000	\$ 24,802,000	\$ 124,010,000
Traffic & Circulation Improvements	\$ -	\$ 2,035,000	\$ 7,315,000	\$ 9,475,000	\$ 25,195,000	\$ 25,000,000	\$ 69,020,000
Culverts & Drainage Structures	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
Capital Equipment	\$ -	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 4,500,000
Flood Control & Water Resources	\$ 16,119,995	\$ 22,779,000	\$ 8,255,000	\$ 7,235,000	\$ 7,210,000	\$ 7,000,000	\$ 68,598,995
TOTAL DPW	\$ 16,119,995	\$ 57,608,000	\$ 56,518,000	\$ 69,379,000	\$ 80,591,000	\$ 75,649,000	\$ 355,864,995
COMMUNITY SERVICES DEPARTMENT - PARKS							
Park Recurring/Yrly Prog's (18% Maint Funds) *Co Service Area	\$ -	\$ 1,218,600	\$ 1,243,000	\$ 1,268,000	\$ 1,293,000	\$ 1,319,000	\$ 6,341,600
Park Recurring/Yearly Projects (General Fund)	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
Park Recurring Equipment/Yearly Projects	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 2,655,000	\$ 3,255,000
Park Facility and Site Improvements	\$ 7,093,000	\$ 3,801,000	\$ 20,385,000	\$ 8,045,000	\$ 8,153,000	\$ 52,007,000	\$ 99,484,000
Park Renewable Energy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,725,000	\$ 4,725,000
Park Trails	\$ -	\$ -	\$ 300,000	\$ 700,000	\$ 1,271,000	\$ 890,000	\$ 3,161,000
Community Plan Parks and Open Spaces	\$ 3,477,000	\$ 448,000	\$ 3,505,000	\$ 2,462,000	\$ 550,000	\$ 57,703,000	\$ 68,145,000
Park Facility Improvements (Deferred from previous years)	\$ 29,861,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,861,000
Park Pavement Improvements (Deferred from previous year)	\$ 23,714,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,714,000
TOTAL CSD - PARKS	\$ 64,145,000	\$ 6,117,600	\$ 26,083,000	\$ 13,125,000	\$ 11,917,000	\$ 119,799,000	\$ 241,186,600
GRAND TOTAL	\$ 102,273,695	\$ 70,475,400	\$ 85,740,600	\$ 85,681,400	\$ 95,723,900	\$ 198,703,300	\$ 638,598,295

¹Recurring/Yearly Programs funding plan in future years includes a 2% escalation

²Facility Improvements Allocation is determined annually and does not represent specific projects

New Projects:

There are approximately 30 new capital projects or programs (see Attachment 2, Tables 1 & 2) in the FY 2020-21 through FY 2024-25 CIP which will be referred to the Planning Commission for analysis and review for conformity with the County’s Comprehensive Plan, as required by State Planning Law (Government Code Section 65401 and 65402). The Board will be advised of the Planning Commission’s findings as to whether proposed projects are generally consistent with the Plan and appropriate for orderly implementation once the Commission has reviewed and acted upon the request.

Fiscal and Facilities Impacts:

There are no fiscal or facility impacts resulting from the recommended actions requested at this time. As part of the five year CIP Plan, the FY 2020-21 Recommended CIP Project Budget (in the Table above) will be presented to the Board for consideration/approval at the June Budget Hearings.

Special Instructions:

Please return a Minute Order to Patrick Zuroske, General Services

Attachments:

- 1) Five Year Capital Improvement Program Summary
- 2) FY 2020-25 Funded Projects – Category 1 and 2

Authored by:

Patrick Zuroske, Assistant Director General Services (805-568-3096)