



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: June 18, 2024
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director: Chris Sneddon, P.E., Public Works Director, (805) 568-3010
Contact Info: Jeanette Gonzales-Knight, Interim Deputy Director,
(805) 882-3605

SUBJECT: **Community Hazardous Waste Collection Center Operation Agreement; First, Second, and Third Supervisorial Districts**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement with the University of California at Santa Barbara for the operation of the Community Hazardous Waste Collection Center located at the Environmental Health and Safety Hazardous Waste Facility for the two-year period of July 1, 2024 to June 30, 2026, in the not-to-exceed amount of \$1,895,031 (\$927,401 for FY 2024/25 and \$967,630 for FY 2025/26); and
- b) Determine that pursuant to California Environmental Quality Act Section 15162, no substantial changes are proposed or have occurred, and no new information of substantial importance has come to light regarding environmental effects of the project or of the sufficiency or feasibility of mitigation measures and, therefore, the execution of an Agreement for the continued operation of the Community Hazardous Waste Collection Center is within the scope of the project covered by the Final Environmental Impact Report for the Santa Barbara County Household and Small Business Hazardous Waste Collection Program prepared by the University of California, Santa Barbara, March 1993 (SCH No. 1992041092) and, no new environmental document is required.

Summary Text:

County staff proposes to execute an Agreement with the University of California at Santa Barbara (UCSB) for the continued operation of the Community Hazardous Waste Collection Center (CHWCC) for the two-year period of July 1, 2024 to June 30, 2026, in the not-to-exceed amount of \$1,895,031 (\$927,401 for FY 2024/25 and \$967,630 for FY 2025/26). Annual increases to UCSB's operating budget, 3.8% in contract year one and 4.3% in contract year two, are due to adjustments based on the Consumer Price Index (CPI), additional staffing costs, and increased facility fees.

Operation of the CHWCC is recommended in the County's Household Hazardous Waste Element (HHWE) which was prepared in compliance with the California Integrated Waste Management Act of 1989 (Public Resources Code, Title 14, Division 7) mandates and regulations. The HHWE was adopted by the Santa Barbara County Board of Supervisors on January 28, 1992.

Use of the facility for community and small business hazardous waste collection was analyzed in the Final Environmental Impact Report for the Santa Barbara County Household and Small Business Hazardous Waste Collection Program (SCH No. 1992041092) prepared in March 1993 by the University of California, Santa Barbara Office of Budget and Planning (available for review at <https://www.countyofsb.org/1165/Environmental-Documents>).

Background:

To reduce the quantity of improperly discarded hazardous waste from households and small businesses, the County has operated the CHWCC since 1993. The unique public/private partnership between the County and UCSB has made the operation of the CHWCC possible. The facility provides residents and businesses a convenient way to safely dispose of unwanted hazardous waste on a weekly basis.

Small quantity generators (businesses that generate less than 27 gallons or 220 pounds per month) are eligible to use the CHWCC's business program on Fridays by appointment, and residents in the unincorporated communities of the Goleta Valley, Isla Vista, Hope Ranch, Montecito, Summerland, and Carpinteria Valley and in the Cities of Goleta, Santa Barbara and Solvang utilize the household program on Saturdays and Sundays. Last year the CHWCC served 7,397 residents and businesses.

The County's agreement with UCSB provides for the following: the use of the University's facility; salaries for four full-time UCSB employees and several part-time employees (as needed) to handle the incoming hazardous waste; supplies used for packing and storing County-generated hazardous waste; ongoing equipment maintenance; and overhead and operational costs such as phones, computers, photocopier, and mail services.

Performance Measure:

Performance measures related to pounds collected, program costs, and number of participants are tracked by County staff on a monthly basis.

Fiscal and Facilities Impacts:

Budgeted: Yes

Funds for the new agreement have been included in the Recommended Fiscal Year 2024/2025 budget and in the Resource Recovery & Waste Management Division’s five-year forecast. Costs are paid from a program fee assessed on solid waste collection bills in the unincorporated areas and from service contracts with the County’s jurisdictional partners to provide these services to area residents and businesses. There are no facility impacts.

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2024/25 Cost</u>	<u>FY 2025/26 Cost</u>	<u>Total Cost</u>
General Fund	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
Federal	\$ -	\$ -	\$ -
Enterprise Fund	\$ 927,401.00	\$ 967,630.00	\$ 1,895,031.00
Other:	\$ -	\$ -	\$ -
Total	\$ 927,401.00	\$ 967,630.00	\$ 1,895,031.00

Key Contract Risks:

Payments will be made after services are rendered and appropriate reporting documentation has been received by the County. The CHWCC has been in operation since 1993. To date, UCSB has fulfilled all service obligations for the County, and this contract should pose a low risk to the County.

Staffing Impacts:

This Agreement will not result in any new staffing impacts.

Special Instructions:

Please send a copy of the signed agreement to Leslie Robinson in the Resource Recovery & Waste Management Division at 130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

Attachments:

Attachment A: Agreement with the University of California at Santa Barbara

Authored By:

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