

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
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Agenda Number:
Prepared on: March 2, 2006
Department Name: CEO
Department No.: 990
Agenda Date: March 14, 2006
Placement: Departmental
Estimate Time: 1 Hour on 3/21/06
Continued Item: No
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown
County Executive Officer

STAFF CONTACT: John McInnes, Director – Ext. 3552
Long Range and Strategic Planning

SUBJECT: The Second Quarter Report on the County Comprehensive Planning 2005-2008 Three Year Work Program

Recommendation:

That the Board of Supervisors:

Set a hearing for March 21, 2006 to consider recommendations regarding the Second Quarter Report on the Comprehensive Planning Division's 2005-08 Three Year Work Program as follows:

1. Accept the Second Quarterly Report on the Comprehensive Planning Division's 2005-08 Three Year Work Program (Work Program);
2. Allocate Funding to complete approved high priority work efforts in the amount of \$95,000 in FY 05-06.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community; Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit; and Goal No. 5. A High Quality of Life for All Residents.

Executive Summary and Discussion:

1. BACKGROUND

The Comprehensive Planning Division Three Year Work Program provides an overview of the status of current Division work efforts which seek to maintain an up-to-date Comprehensive Plan, associated implementing documents and projects. The purpose of the Work Program is to help focus the Division's Comprehensive Plan priorities, making it more responsive to emerging trends, issues and community values. It outlines projects that have been deemed by the community and Board as timely, strategic and which represent an efficient use of limited resources over the stated three year time period. Each year the work program is updated by staff to report progress on the Division's projects. The Planning Commission reviewed the Work Program and forwarded comments to the Board on April 27, 2005. On May 24, 2005 the Board of Supervisors took final action on the Comprehensive Planning Division's 2005-2008 Three Year Work Program.

2. QUARTERLY REPORT

The Second Quarter Report presents the mid-year status of the Comprehensive Planning Division's Three Year Work Program. This fiscal year the Division committed to providing quarterly updates on the Work Program. The First Quarter Report was presented to the Board of Supervisors in November of 2005. The Second Quarter Report marks the completion of second quarter accomplishments and provides an update on the evolving work efforts of the Comprehensive Planning Division.

The purpose of the attached Second Quarter Report is to provide the decision makers with an update on the status of each project including schedule and expenditures. The report focuses on the six major projects underway in the Division. In addition, the report provides the division and decision makers with an opportunity to review the new issues, work requests, or modification of tasks that have arisen since the adoption of the Work Program and to determine if and how the division will initiate such efforts. If new work efforts are added to the division's Work Program other programmed work efforts will likely need to be deleted or deferred, unless additional resources are secured.

The Second Quarter Report for the 2005-08 Three Year Work Program provides a summary of the status for each of the following projects:

- Housing Element
- Santa Ynez Community Plan
- Agricultural Preserve Uniform Rules
- Ordinance 661 Consistency Rezone
- Old Town Orcutt Streetscape and Design Guidelines
- Goleta Residential Design Guidelines

The division presented the Second Quarter Report to the Planning Commission on February 22, 2006. The Commission comments focused on new future work efforts and their desire to provide specific recommendations when they consider the 2006-2009 Three Year Work Program in April.

3. ADDITIONAL WORK EFFORTS

3.1 Other Board Initiated Projects in Fiscal Year 2005-2006

In addition to the approved work program, the Board has initiated two projects that were not previously included in the current Work Program. These two new projects are an Orcutt Community Plan Amendment to accommodate the Stubblefield Road Connector and the Goleta Community Plan Update/ Goleta Visioning Process.

3.2 New Potential Projects in Work Program

Changes in project schedules and scopes that are detailed in the Quarterly Report in conjunction with the two other Board initiated projects discussed above may consequently affect the initiation of potential new projects identified in the current Work Program. These new projects include:

- Ordinance 661 Consistency Rezone – Phase 2
- Residential Development Standards (Action Item from 2003 Housing Element)
- Jobs/Housing Newsletter
- Land Use Strategies for Lompoc
- Land Use Strategies for Cuyama
- Mission Canyon Specific Plan Update
- Summerland Commercial Design Guidelines

3.3 New Potential Projects Not Included in the Work Program

In addition to the approved work program, the Board has requested that the CEO's office address several projects that are related to the work of the Comprehensive Planning Division, but are not included in the 2005-08 Three Year Work Program. Detailed schedules, costs and staff resources necessary to complete each of these efforts will be completed by the end of March in preparation for Planning Commission and Board of Supervisors consideration of the 2006-2009 Three Year Work Program in April/May of this year. New Potential Projects not in the Work Program identified to date include:

- Lompoc Circulation Element Amendment – Central Ave Extension
- Regional Transportation Newsletter
- Orcutt Community Plan Actions - Old Town Parking Analysis
- Orcutt Community Plan Actions – Streetscape Implementation
- Santa Ynez Design Guidelines
- Los Olivos Design Guidelines
- Gaviota Land Use Strategies
- Summerland Community Plan Update (Circulation)
- Montecito Community Plan Update (Circulation)

4. RESOURCE NEEDS

Overall, the Division's work efforts over the first two quarters have resulted in numerous accomplishments. While the addition of new tasks and the initiation of two new projects have extended program schedules for many of the projects, these modifications are considered necessary to respond to shifting priorities and community needs. In order to complete the current projects as well as the core functions of the Division, additional resources in the amount of \$95,000 will be needed for the remainder of this fiscal year. This proposed allocation specifically provides for funding of the Director of Long Range and Strategic Planning position previously approved by your Board as well as payout of funds for vacation balances for three employees. Finally, funding is proposed for additional public outreach efforts for the Goleta Visioning process. When the Board considers the 2006-2009 Three Year Work Program later this year, they will have the opportunity to review the ongoing and new projects, assess community needs and priorities, and determine the appropriate resources to allocate to the Division for ongoing efforts in FY 06-07.

Mandates and Service Levels:

The Second Quarter Report on the Three Year Work Program is not mandated by law and does not impact service levels.

Fiscal and Facilities Impacts:

The preparation of the quarterly reports on the Work Program was accounted for in the Comprehensive Planning Division's FY '05-'06 budget as shown on budget pages D-292 and 293. The preparation of the report will not have any fiscal or facility impacts. However, the quarterly report does highlight new work efforts that are not within the approved Work Program and that the Board either has initiated or is interested in undertaking. Resource allocation for new potential projects will be discussed at the May hearing on the 2006-2009 Three Year Work Program. At this time, an additional allocation of \$95,000 from the Vehicle License Fee (VLF) Gap Loan Repayment Funds is necessary to continue progress on all projects and programs for which the Division is committed this fiscal year.

Special Instructions:

Please provide legal noticing in the Santa Barbara News Press and the Santa Maria Times.

Concurrence:

N/A

Attachments:

1. Comprehensive Planning Division's 2005-08 Three Year Work Program – Second Quarter Report