



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: September 22, 2020
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805) 568-2467
Director
Contact Info: Dinah Lockhart, Deputy Director (805) 568-3523
Laurie Baker, Grants Program Manager (805) 568-3521
SUBJECT: Approval of First Amendment to Agreement with United Way of Santa Barbara County to Implement a Disaster Assistance Program Utilizing CARES Act Funds

County Counsel Concurrence

As to form: Yes

Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Approve, ratify, and authorize the Community Services Director to execute the attached First Amendment to the Subrecipient Agreement (Attachment A) with United Way of Santa Barbara County (United Way), utilizing CARES Act funding for administration and implementation of 1) a disaster assistance program that will assist County residents who test positive for COVID-19 to not return to work until safe, and 2) an Emergency Rent Assistance Program; and
- b. Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because they consist of the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

The Board of Supervisors approved the County Subrecipient Agreement with United Way on August 18, 2020. The Agreement provided \$2 million for Emergency Rental Assistance for residents living in the unincorporated parts of the County. No changes were made to the scope of work for that program. This amendment includes \$200,000 for a Disaster Assistance program for qualifying County residents who 1) test positive for COVID-19 or have a confirmed exposure to someone who tested positive for COVID-19, 2) cannot quarantine for the recommended 10-14 day period without experiencing financial hardship, and 3) agree not return to work for the recommended 10-14 day quarantine period. The recommended actions amend language in the Disaster Assistance scope of work, Exhibit A-1 to the United Way Subrecipient Agreement, related to Health Insurance Portability and Accountability Act of 1996 (HIPAA), and incorporate a HIPAA Business Associate Agreement (B.A.A.) into the Agreement as Exhibit BAA.

Background:

CARES Act funding is intended to provide rapid deployment of financial liquidity into the U.S economy where many businesses have closed, resulting in loss of employment and income. Social distancing and closure of all but essential services has had unprecedented and significant financial impact on households and businesses. The Amendment recommended for approval in this Board Letter facilitates the partnership between the County Public Health Department and United Way by helping to make sure that the sharing of information between these two entities comports with HIPAA.

Fiscal and Facilities Impacts:

N/A.

Key Contract Risks:

The First Amendment recommended for approval in this Board Letter was executed by the Community Services Department Director, under the authority set-forth in Section 1.E of the Agreement unanimously approved by the Board of Supervisors on August 18, 2020, File Reference No. 20-00557 (“...the Director of the County Community Services Department or designee is authorized to approve at his or her discretion and execute amendments on behalf of COUNTY to make any one or more of the following changes: [...] 2. Administrative changes to the Agreement that are necessary in order to conform with federal, state or local governmental laws, regulations, ordinances, orders, rules, directives, circulars, bulletins, notices, guidelines, policies and available funding amounts;”).

Staffing Impacts:

No new staffing impacts.

Special Instructions:

Please return one copy of the Minute Order to Ted Teyber, eteyber@co.santa-barbara.ca.us.

Attachments:

- A: First Amendment to United Way Agreement
- B: United Way Agreement

Attachment A

First Amendment to United Way Subrecipient Agreement

