

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 5/7/03
Department Name: Alcohol, Drug & Mental Health
Department No.: 043
Agenda Date: 5/20/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: James L. Broderick, Ph.D., Director
The Department of Alcohol, Drug and Mental Health Services

STAFF CONTACT: Carrie Topliffe, Assistant Director - Administration
805.681.4092

SUBJECT: Contractor on Payroll - Alcohol, Drug & Mental Health Services

Recommendation(s):

That the Board of Supervisors:

- A. Approve and execute a contract with Elodie Patarias to manage the multi-agency grant-funded Supported Housing Initiative Act program, providing housing and mental health services to clients countywide who are at risk for homelessness. The contract is for the period of May 26, 2003 through June 30, 2004, in the amount not to exceed \$109,270.
- B. Authorize the Director of Alcohol, Drug & Mental Health Services (ADMHS) to approve amendments to the proposed contract, providing that any such amendments do not exceed ten percent (10%) of the total contract value.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 5. A High Quality of Life for All Residents.

Executive Summary and Discussion:

In July 2001, your Board approved the acceptance of the California Supportive Housing Initiative Act (SHIA) grant award to ADMHS from the State Department of Mental Health (DMH). The SHIA grant was established to provide funding for two Intensive Case Management and Housing Support Project teams, one in North County and one in South County, to assist County clients with serious mental illness, who are at risk of housing instability, to obtain and maintain permanent, stable, affordable housing in the community. This is accomplished through a collaboration between public and private organizations. ADMHS is the lead agency in partnership with The Mental Health Association in Santa Barbara County, Sanctuary

Psychiatric Center, Transitions Mental Health Association, and Work Training Programs, Inc. The grant allowed for one position of Project Manager to provide coordination of the housing development and initiative issues with State, Federal, and County housing providers and the mental health and community stakeholders. In addition, this position will oversee the on-going implementation and compliance with DMH mandated criteria. ADMHS has selected Ms. Patarias to fill the position as a Contractor-On-Payroll. Ms. Patarias will work with the North and South County teams.

Mandates and Service Levels:

Alcohol, Drug & Mental Health Services are mandated by Welfare and Institutions code, Section 5600.

Fiscal and Facilities Impacts:

The proposed action has no impact on facilities. There is no requirement for General Fund dollars.

The proposed contract allows for Ms. Patarias to provide up to 200 hours of service at a rate of \$38.47 per hour in FY 02-03, and 2080 hours of service at a rate of \$38.47 in FY03-04, for a contract maximum of **\$90,672**, which includes \$2,960 for Medical Benefits Allowance. As Ms. Patarias is a 1.0 FTE contractor on payroll she is also eligible to receive benefits, such as paid leave and retirement, the cost of which is not included in her hourly rate. Therefore, while the actual contract maximum value is **\$90,672**, the action requested is for the maximum County cost, which includes the county-incurred cost for benefits of **\$18,598**. The County maximum cost is **\$109,270**. This contract is funded by the SHIA Grant and realignment funds and is included in the Adopted Budget 2002/03 Budget Line Item–Intergovernmental Revenue – State, page D-136. The expenditure is allocated in the Adult Mental Health Programs, page D-136. Depending on the fiscal situation in the department at the conclusion of the Grant, June 30, 2004, there will be a termination or reassignment of this position.

Special Instructions:

Please send the second fully executed original contract and signature page and one (1) copy of the Minute Order to:

Alcohol, Drug & Mental Health Services
Attn: Contracts Office
300 San Antonia Road
Santa Barbara, CA 93110

Concurrence:

Auditor-Controller
County Counsel