



**BOARD OF SUPERVISORS  
AGENDA LETTER**

Agenda Number:

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** 10-16-07  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors

**FROM:** Department Elliot Schulman, MD, MPH, Director and Health Officer  
Director Public Health Department  
Contact Info: Nancy J. Madsen, J.D., Program Administrator  
Human Services Program (681-4078)

**SUBJECT: Agreement with Legal Aid Foundation of Santa Barbara County**

**County Counsel Concurrence**

As to form: :  Yes  No  N/A

**Auditor-Controller Concurrence**

As to form: :  Yes  No  N/A

**Other Concurrence:** Risk Management

As to form: :  Yes  No  N/A

**Recommended Actions:**

That the Board of Supervisors:

Approve and authorize the Chair to execute an agreement with Legal Aid Foundation of Santa Barbara County to provide free legal representation to low-income persons and seniors for the period of July 1, 2007 through June 30, 2010 in an amount not to exceed \$315,450.

**Summary Text:**

The Board of Supervisors authorized the Human Services Commission on July 10, 2007 to allocate Human Services Funds. Of the 65 allocations approved by the Board, one exceeded the Purchasing limitation of \$100,000 and requires a Board Contract. The proposed contract with Legal Aid Foundation of Santa Barbara County is for a three-year funding cycle beginning FY 2007-2008.

**Background:**

Legal Aid Foundation ensures that low-income persons and seniors have access to the justice system through the provision of high quality legal services to secure safe shelter, adequate income, and protection from domestic violence and elder abuse. The total estimate of customers to be served is 3,200 per year. The contract is being processed within an outcome/performance-based framework, which includes the identification, tracking, analysis, and reporting of specific performance measures.

**Performance Measure:**

1. Annually three thousand two-hundred (3,200) persons/households will have the opportunity to consult with an attorney or paralegal regarding their civil legal problem.
2. Annually six hundred (600) persons/households will obtain representation by a Legal Aid attorney in their legal matter.
3. Seventy-five percent (75%) of those persons/households who obtain representation will obtain a result with which they are satisfied (i.e., dismissal, judgment, court order, settlement). Eighty percent (80%) of all those who consult with Legal Aid staff will receive written resource materials to help them to better understand how to deal with their legal problem.

**Fiscal and Facilities Impacts:**

**Budgeted:** Yes

**Fiscal Analysis:**

The Human Services Commission allocates grants in three year cycles with Board approval. The grants are funded by the County's General Fund. The first year of this three-year contract with Legal Aid Foundation of Santa Barbara is included in the Public Health Department's FY 2007-2008 adopted budget found on page D-190. This contract will stay in effect as is for Year 2 and Year 3 pending continued General Fund support.

This action will not result in the need for any additional facilities.

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please return two executed originals along with a copy of the Minute Order to PHD Contracts Unit, 300 N. San Antonio Road, Bldg. 8; ATTN: Margaret Granger

**Attachments:**

Legal Aid Foundation of Santa Barbara County Agreement

**Authored by:**

Nancy J. Madsen, J.D., Program Administrator, Human Services Program

**cc:**