



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: 02/01/2022
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director General Services, 805-568-2626
Contact Info: Patrick Zuroske, Asst. Director General Services, 805-568-3096
SUBJECT: Professional Services Agreements with CBRE and Skanska, All Districts

County Counsel Concurrence

As to form: Yes

Other Concurrence:

Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, and authorize the Chair to execute an Agreement for Services of Independent Contractor with CBRE, Inc. (CBRE) for Consulting and Project Management Services in an amount not to exceed \$225,000.00 for the period of January 31, 2022 through January 30, 2023;
- b) Approve, and authorize the Chair to execute an Agreement for Services of Independent Contractor with Skanska USA Building, Inc. (Skanska) for Consulting and Project Management Services in an amount not to exceed \$225,000.00 for the period January 31, 2022 through January 30, 2023;
- c) Per Government Code 31000, find that the services being provided in these agreements are considered “special services” as they are architectural and engineering in nature; and
- d) Find that the recommended actions are not a project under the California Environmental Quality Act (CEQA) pursuant to sections 15378(b)(4) and 15378(b)(5) of the CEQA Guidelines, because they consist of administrative and fiscal activities of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

Approval of this item will provide General Services with consulting and project management services for various capital improvement projects approved by the Board of Supervisors. General Services is engaging CBRE and Skanska to provide contract project management, engineering, architectural, and other services to support the County’s ongoing Capital Improvement Program.

Background:

General Services is tasked with managing various funded Capital Improvement Projects listed in the annual approved Capital Improvement Plan (CIP). These projects include large scale projects such as the main Santa Barbara County Jail renovation, the Lake Cachuma RV Park upgrades, the new Probation Building and various other projects ranging from public safety, maintenance (both current and deferred), energy reduction / efficiency, renewable energy, accessibility, security, and parking lot repair. Managing the current approved CIP has created a need for General Services to supplement the current project management staffing plan, which includes full time County employees and contract project management staff from a similar contract with Kitchell, Inc. which was previously approved by the Board. General Services issued a Request for Proposals and selected CBRE and Skanska out of four respondents. These contracts will supplement existing project management staff to assist with managing these and other projects to ensure there are no delays in moving the CIP projects forward.

Key Contract Risks:

The Agreements for Services of Independent Contractors identify the scope the Contractors must achieve in order to receive payment based on hours of work performed and outcomes achieved.

CEQA:

The proposed administrative actions do not constitute a project within the meaning of the California Environmental Quality Act (CEQA) pursuant to sections 15378(b)(4) and 15378(b)(5) of the CEQA Guidelines. An environmental analysis of any project resulting from this effort will be required, and any resulting environmental action will be brought to the Board for approval prior to construction.

Fiscal and Facilities Impacts:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
Capital Fund 30	\$ 450,000.00		\$ 450,000.00
Total	\$ 450,000.00		\$ 450,000.00

The contracts will be funded utilizing General Services’ Capital Outlay Fund 30 and funds are budgeted and available.

Special Instructions:

Provide two (2) duplicate originals of the PSA with CBRE, two (2) duplicate originals of the PSA with Skanska and a Minute Order to John Green, Capital Division Chief, General Services Department.

Attachments:

1. Professional Services Agreement with CBRE.
2. Professional Services Agreement with Skanska.

Authored by: John Green, Capital Division Chief, General Services Department