

**ADMINISTRATIVE AGENDA  
BUDGET REVISIONS**

**06/07/05**

**CONTINGENCY REVISIONS**

**Requires 4/5 Votes**

None

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**REVENUE REVISIONS**

**Requires 4/5 Votes**

Transfer No: 2005197

Planning and Development

\$248,732 Total

1) Reduce contracts and return funds to designation for allocation in FY 05/06. Process improvement contracts (Zoning Ordinance and Land Use and Development Ordinance Code) will extend into next fiscal year (\$233,216). 2) Allocate funding for completion of Wineries Ordinance in FY 04/05 (\$15,516).

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Transfer No: 2005278

Public Works

\$5,776 Total

General County Programs

Establish intrafund transfer to reimburse County Surveyor for work on Mission County and Mission County Supervisorial District Boundaries. Funded by State allocation for commission costs.

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Transfer No: 2005305

General County Programs, Clerk-Recorder-Assessor,  
Fire Department, Sheriff's Department,  
Alcohol, Drug and Mental Health Services, General Services

\$22,164,771 Total

This revision recognizes sales proceeds from the 2005 Certificates of Participation (COPs). Board letter attached.

Specifically, 1) Gross proceeds were \$18,785,000; the column headed "990/0036" recognizes the following deductions: a) cost of issuance (\$393,351), b) discount to par value (\$175,339), c) allocation to reserves (\$1,469,234).

2) The next four columns are allocations to specific projects for the Clerk-Recorder, Fire, Sheriff and ADMHS. The amounts shown include both COP allocations and current year interest. Projects are those listed in the attached board letter under recommendation B-1 through 6 and recommendation C-1.

3) The column headed "063/0030" is an allocation to pay for current year project expenditures by General Services staff.

4) The column headed "062/0001" is a reduction in certain Clerk-Recorder-Assessor payments because their project is now funded with COPs, not a cash transfer.

All projects except the ADMHS Children's Services Project are General Fund costs, estimated at \$22.4 million over the term of the repayment schedule.

Transfer No: 2005309

Human Resources

\$7,282 Total

This Budget Revision is being requested to move funds into the fixed asset object level for the purchase of a new projector for the Employees' University. Provides a second projector which gives full capability of the Coastal Room, and will also save on bulb replacement of current projector (\$500 a piece).

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Transfer No: 2005315

Planning and Development

\$14,500 Total

It is necessary to augment the Onshore Oil & Gas budget (Petroleum Fund) for year end expenses due to the use of contractors for facility inspections that staff was not qualified to do, inspection training, office and administrative costs.

Release money from designation to pay for unanticipated expenditures in the Petroleum Fund.

No General Fund Impact.

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Transfer No: 2005320

Probation Department

\$210,000 Total

This budget revision recognizes \$210,000 of unanticipated Probation Department Acct #4330 "St-Aid-Public Safety Services" (Prop 172) revenue and uses it to offset increased appropriations in Acct #8300 "Equipment". The Probation Department is purchasing 5 Live Scan Booking Stations capable of capturing full hand scans that are required to be submitted to the California Department of Justice with DNA samples taken as a result of Prop 69.

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Transfer No: 2005327

District Attorney

\$76,300 Total

This budget revision is required to cover several unanticipated expenses totaling \$73,300 and include: \$11,000 related to the relocation costs for the juvenile prosecution and truancy units to the new Juvenile Court; \$6,300 in new hire expenses for the two investigators approved 1/25/05; \$15,000 in CBO contact services provided by DV Solutions as required per the Federal Domestic Violence Grant; \$10,000 for temporary help to fill behind vacant clerical positions; \$6,000 in travel for court-ordered recovery of children over the budgeted level; \$25,000 in miscellaneous expenses related to occupancy in the new DA building, including replacement of an outdated telephonic dictation system with an automated network solution; and \$3,000 in vendor charges for migration of the Damion application and Oracle 9.1 software to the replacement server.

Theses expenses are fully financed with \$76,300 in unanticipated revenue received in Fund 0001, account 5739 Other Services as reimbursement from the Superior Court for continued representation of dependent children until contracts were finalized.

Transfer No: 2005332

General Services \$22,000 Total

This budget revision recognizes \$22,000 in additional revenue for General Services/Information Technology Services that will result from Auditor-Controller budget revision request #2005316. The funding will be allocated to Service & Supplies or equipment accounts that have run short of funds due to the extra service. This budget revision is payment from the Auditor's budget for minor remodel of the Auditor's Office.

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Transfer No: 2005339

Court Special Services \$22,200 Total

The budget for software maintenance (first year) for the IVR/IWR (Interactive Voice & Web Response payments) was incorrectly posted to Line Item Account 8300 – Fixed Assets. This will move the budget to the correct Line Item Account, which is 7510 Contractual Services with fund 0069 (Court Activities). No General Fund Impact.

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Transfer No: 2005340

Agricultural Commissioner \$55,000 Total

The Agricultural Commissioner's office is requesting to bring in unanticipated revenue from State, Federal, and various other sources for Weed Management Area projects. These revenues will offset weed management area related expenditures for various services and supplies, including contractual services, special departmental expenses, and travel and training accounts. Revision will not affect department's anticipated ability to be under its General Fund contribution in FY 04-05.

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Transfer No: 2005347

General Services \$10,000 Total

This budget revision request will transfer savings of \$10,000 from the third party administrator contract of ICS (Innovative Claims Solution) for Workers Compensation claims to reprographics. The increases are due to changes in Workers Compensation SB 899 Legislation which required printing of new forms, posters and notices.

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(COPIES OF ACTUAL BUDGET REVISION FORMS ARE AVAILABLE FOR PUBLIC INSPECTION  
IN THE AUDITOR-CONTROLLER'S OFFICE)

**Contingency Fund Detail  
06/07/2005**

<b>Beginning Balance (FIN), 7/31/04</b>	<b>\$800,003.00</b>
<b>General Fund Contingency Transfers:</b>	
7/1/05 Imprest Cash	(\$50.00)
9/21/04 - 2005002 Public Health, General County Programs	(\$62,500.00)
10/5/04 - 2005047 Housing and Community Development	(\$37,000)
12/14/04 - 2005108 Sheriff's Department - Board letter	(\$64,660.00)
2/28/05 Imprest Cash	(\$150.00)
4/21/05 Imprest Cash	(\$50.00)
4/26/05 - 2005265 Social Services, General County Programs	\$200,000.00
5/10/05 - 2005283 Park Department	(\$15,000.00)
5/24/05 - 2005338 Park Department	(\$26,000.00)
5/24/05 - 2005352 County Executive Office	(\$12,500.00)
<b><u>Ending Total Remaining General Fund Contingency Balance</u></b>	<b>\$782,093.00</b>