



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services,
Parks Division
Department No.: 052
For Agenda Of: July 16, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Select_From George Chapjian, Director of Community Services
Contact Info: Ryder Bailey, CPA, Chief Financial Officer, Community Services

SUBJECT: One -Time Waiver of Fees for Use of Courthouse Sunken Gardens by Old Spanish Days' Fiesta Celebration, July 25- August 5, 2019 (Supervisory District 1)

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Pursuant to Santa Barbara County Code Section 26-5, accept the recommendation of the Community Services Director and waive Site Use, Set up and Break down fees for use of the Historic Santa Barbara County Courthouse Sunken Gardens by Old Spanish Days in Santa Barbara, Inc., a 501(c)(3) organization, for the Fiesta Celebration from July 25 to August 5, 2019 (Total of 12 Calendar Days), in the amount of \$8,567; and
- b) Request Old Spanish Days in Santa Barbara, Inc. publicly acknowledge the County of Santa Barbara's assistance in making the facilities available for the event; and
- c) Determine that the above recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline Section 15323, which consists of the normal operations of existing facilities for public gatherings for which the facilities were designed where there is a part history of the facility being used for the same or similar kind of purpose.

Summary Text:

Old Spanish Days has been hosting Fiesta Celebrations as an annual event in Santa Barbara for many years. The proposed action would waive \$8,567 in fees for Old Spanish Days from July 25 – August 5, 2019, a total of 12 days. The Community Services Director is not recommending that the Board waive fees for staff monitoring and ranger overtime in the amount of \$2,491, or waive the refundable security deposit in the amount of \$1,500.

Background:

Old Spanish Days, a 501(c)(3) organization, reserves the Santa Barbara Sunken Gardens annually for about 12 days to showcase and celebrate the past Spanish heritage of Santa Barbara. Each year Old Spanish Days occupies the Sunken Gardens for five showcase days and seven unoccupied standalone set up and break down days. For these performances, County Parks provides overtime Park Ranger monitors for the Sunken Gardens.

Since 2011, Old Spanish Days has reserved the Courthouse through the Santa Barbara County Parks Department for a Board-approved fee at the discounted non-profit rate. Prior to 2011, the General Services Department was responsible for overseeing this event along with collection of use fees.

During event showcases and rehearsals, all the dancers utilize the interior Anacapa Gallery and Figueroa Hallway area as a green room for performance preparation. The interior is monitored by overtime facilities personnel provided by General Services, who also instruct security of event job duties.

The breakdown of Site use, Set up and Break down fees are as follows:

Set up \$2,625*
Site use Fees \$5,417**
Break down \$525*
Total - \$8,567

\$8,567 – Amount requested to be waived by the Board of Supervisors

*- Organization already receives a combined 83% non-profit and set up/break down discount on Board approved fees on Set up and Break down days totaling \$14,850.

** - Organization already receives a 50% non-profit discount on Board approved fees on Event days totaling \$5,417.

Park Ranger and General Services Facilities Personnel Overtime and Monitoring Fees - \$2,491 (Not recommended to be waived)

Security Deposit (Refundable) - \$1,500 (Not recommended to be waived)

Fiscal Analysis:

Special Instructions:

N/A

Attachments:

One-Time Waiver of Fees for use of the Historic Santa Barbara County Courthouse Sunken Gardens by Old Spanish Days
from July 25 to August 5, 2019

July 16, 2019

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Attachment 1: 2019 Fiesta Celebration Proposed Fees Calculation

Authored by:

Ryder Bailey, CPA, Community Services Department, Chief Financial Officer

cc:

George Chapjian, Director of Community Services

Sherman Hansen, Community Services Business Manager

Jeffrey Lindgren, Parks Superintendent, Community Services, Parks Division

Christina Franquet, Special Event Coordinator, Community Services, Parks Division