



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff-Coroner
Department No.: 032
For Agenda Of: 03-25-2008
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Bill Brown, Sheriff
Director(s) X4290
Contact Info: Cmdr. Jeff Meyer
X4328

SUBJECT: Personnel Resolution for Law Enforcement Staffing for South Coast Operations,
City of Goleta Contract

County Counsel Concurrence

As to form: N/A

Other Concurrence: None

As to form: N/A

Recommended Actions:

Adopt a CEO/Human Resources Personnel Resolution to delete one (1.0) FTE Sheriff's Deputy Trainee/Sheriff's Deputy position (Class 6904-6905; Range 5572-5972; \$3,907-\$5,822) and add one (1.0) FTE Sheriff's Deputy, Special Duty (Class 6906, Range 6072; \$5013-6120) to the Sheriff's Department.

Summary Text:

The Sheriff's Department provides the City of Goleta law enforcement services. Included in this contract is a four person Traffic Bureau. The current composition of this unit is one Sergeant and 3 Deputy Sheriffs. The City of Goleta has expressed an interest to convert one of the Deputy Sheriff positions to a Deputy Sheriff, Special Duty to allow for enhanced supervision. The cost impact for this add – delete of the position is about \$6,000, or a 5% increase in cost for the one Deputy Sheriff position. The City of Goleta **will pay the increased cost.**

Background:

The City of Goleta wants to ensure that there is an adequate level of supervision of its Traffic Bureau at all times. This add – delete allows the Goleta Traffic Bureau to be supervised by a Deputy Sheriff,

Special Duty in the absence of the Traffic Bureau sergeant. This will allow for enhanced supervision during the sergeants' absences for training, vacation, court appearances, etc.

Fiscal and Facilities Impacts:

Budgeted: No **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized</u> <u>On-going Cost:</u>	<u>Total One-Time</u> <u>Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:	\$ 1,500.00	\$ 6,000.00	
Total	\$ 1,500.00	\$ 6,000.00	\$ -

Narrative:

The cost to add – delete the Deputy Sheriff position into a Deputy Sheriff, Special Duty is about \$6,000 per year. The impact of this shift in FY2007-08 is approximately \$1,500. It is recommended that a budget revision not be completed for the current fiscal year due to the small amount involved. The increased cost for future fiscal years, estimated to be about \$6,000, will be built into the contract calculations completed during the annual budget process. The revenues presented in the Recommended FY2008-09 budget include this increase in revenue and expense.

Special Instructions: Send copies of minute order to Sheriff's Department, c/o Cmdr. Jeff Meyer Send copy of approved resolution to CEO/HR, c/o Susan Kean.

Attachments:

Personnel Resolution

Authored by:

Douglas Martin, Sheriff's Department Ext 4293

cc: