

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 6/17/02
Department Name: Alcohol, Drug & Mental Health
Department No.: 043
Agenda Date: 7/2/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: James L. Broderick, Director
Alcohol, Drug & Mental Health Services (ADMHS)

STAFF CONTACT: Carrie Topliffe, ADMHS Fiscal Services Contract Division Chief
805-681-4092

SUBJECT: Contractor on Payroll - Alcohol, Drug & Mental Health Services

Recommendation(s):

That the Board of Supervisors:

- A. Approve and execute a payroll contract with John Fitton, LCSW, for the contract period of July 8, 2002 through December 31, 2002, for a total contract maximum value not to exceed \$25,783 and a maximum County cost of \$26,557.
- B. Authorize the Director of Alcohol, Drug and Mental Health services to approve amendments to the proposed contract, providing that any such amendments do not exceed ten percent (10%) of the contract's original dollar amount.

Alignment with Board Strategic Plan:

{Double-click here} The recommendation(s) are primarily aligned with Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

Executive Summary and Discussion:

Mr. Fitton will be providing inpatient clinical services to clients placed on involuntary or voluntary status at the ADMHS Psychiatric Health Facility (PHF). Mr. Fitton had been a full time, civil service employee, working on the PHF, prior to his retirement last year. Mr. Fitton has been an extra help employee for the past several months and ADMHS is now requesting that he become a contractor on payroll during the interim, while recruiting for the full time civil service position continues. Mr. Fitton is a less-than-half time payroll contractor and receives no retirement or leave benefits.

Mandates and Service Levels:

Alcohol, Drug & Mental Health Services are mandated by the Welfare and Institutions Code Section 5600. There will be no changes in program or service levels

Fiscal and Facilities Impacts:

There is no impact on facilities. There is no requirement for General Fund dollars.

The proposed contract allows for Mr. Fitton to provide up to 960 hours of service per year at a rate of \$25.29 per hour for the first seven (7) pay periods and an hourly rate not to exceed \$26.30 for the next six (6) pay periods, for a total contract maximum of \$25,783 for this fiscal year. The County contribution will be \$774.00 for mandated payroll taxes. Therefore, while the actual contract maximum is \$25,783 the action requested is for the maximum County cost of \$26,557.

Mr. Fitton will be working at the Psychiatric Health Facility, Adult Acute Service Cost Center, 4551. The accountability for these services is found on page 136 of the D Pages of the Approved Budget for FY 02-03

Contract funding will be provided by realignment funds and revenues received from services provided.

Special Instructions:

Please send a fully executed certified copy of the signature page and one (1) copy of the Minute Order to:

Alcohol, Drug & Mental Health Services
Attn: Contracts Unit
300 North San Antonio Road
Santa Barbara, CA 93110

Concurrence:

Auditor-Controller
County Counsel