



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Human Resources
Department No.: 064
For Agenda Of: December 13, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Lori Gentles, Human Resources Director, 805.568.2816
Director(s)
Contact Info: Andreas Pyper, Assistant Director, Human Resources, 805.568.2812
SUBJECT: County Executive Officer Compensation

County Counsel Concurrence

As to form: Yes

Other Concurrence: Select_Other

As to form: Select_Concurrence

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Adopt the attached Resolution providing the County Executive Officer with a two percent (2%) performance-based salary increase effective December 19, 2016 (Pay Period 1, 2017), and
- b) Determines pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(4) that the above action is a government fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and therefore is not a project subject to environmental review.

Summary Text:

The recommended action will provide the CEO with a two percent (2%) performance-based salary increase effective December 19, 2016 (which is the start of Pay Period 1, 2017) with payment on the first paycheck of 2017, January 12, 2017. This 2% increase is aligned with the management increases approved by the Board on December 6, 2016.

Background:

The County and CEO Mona Miyasato entered into an Agreement for Services of County Executive Officer on October 8, 2013, with a commencement date of December 9, 2013. At that time, Ms. Miyasato received slightly less in salary and benefits than the previous CEO. In part, the Agreement

with Ms. Miyasato provided that annually the Board of Supervisors would evaluate the CEO’s performance and, based on performance, could modify her salary via Resolution. The Board conducted the CEO’s annual performance evaluation on November 22, 2016, for Calendar Year 2017, and directed consideration in Open Session of a two percent (2%) performance-based salary increase. This 2% increase is aligned with the management increases approved by the Board on December 6, 2016.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 3,442.00	\$ 6,884.00	
State			
Federal			
Fees			
Other: Salary Savings			
Total	\$ 3,442.00	\$ 6,884.00	\$ -

Narrative:

The salary and benefits cost of this recommended action is approximate \$3,442, for the remaining six months of Fiscal Year 2016-17 and \$6,884 annually. These costs will be absorbed with projected salary savings in Fiscal Year 2016-17 and will be funded within the Fiscal Year 2017-18 budget.

Key Contract Risks:

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send the signed Resolution to Human Resources.

Attachments:

Attachment A: Resolution of the Board of Supervisors of the County of Santa Barbara

Authored by:

Andreas Pyper, 805-568-2812

cc: Mona Miyasato, CEO