



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: 11/6/18
Placement: Departmental
Estimated Tme: 10 Min.
Continued Item: No

If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer
Contact Info: Michael Allen, Chief Deputy Clerk of the Board
(805) 568-2240

SUBJECT: 2019 Board of Supervisors' Schedule of Meeting Dates and Locations

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence:

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

Consider the 2019 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

The 2019 schedule of regular Board meetings continues the practice of conducting meetings on the first, second and third Tuesdays of each month. This schedule includes 31 regular meetings of the Board as well as Budget Workshops and Budget Hearings. The Board can add or cancel meetings throughout the year as appropriate. Exceptions to this practice are as follows:

- County of Santa Barbara Budget Workshops will be conducted in advance of the June Budget Hearings. The County Executive Office Budget Development Schedule calls for Fiscal Year (FY) 2019-2020 Budget Workshops to be held on Monday, Wednesday and Friday, April 15, 17 and 19, 2019 in Santa Barbara. In anticipation of 2019-2020 Budget Workshops the 2019 schedule does not include a regular hearing on Tuesday, April 16, 2019.
- County of Santa Barbara Budget Hearings are conducted the second week of June and will be scheduled for Tuesday, June 11, 2019 and Thursday, June 13, 2019 (if necessary). FY 2019-2020 Budget Hearings will be scheduled by a separate Board Letter from the County Executive Office in the spring of 2019.

- The 2019 schedule does not include regular meeting dates on Tuesday, January 22, 2019, Tuesday, February 19, 2019, Tuesday, September 3, 2019 or on Tuesday November 12, 2019 as these dates follow legal Monday holidays. This exception to the regular meeting schedule was initiated in 2016 to address issues that arise due to County offices being closed on the day immediately preceding a Board Meeting. These include members of the public being unable to engage staff or the Board and the inability to receive and distribute late material from the public or staff.
- The 2019 schedule incorporates a summer break that includes July 23, 30 and August 6, 2019. This break maintains three meetings in July and three in August, 2019. Advance knowledge of a summer recess will allow the Board and staff to efficiently schedule and set hearings for the remaining Board meetings through the summer and provide an opportunity for personal planning.
- The 2019 schedule does not include a meeting on Tuesday December 3, 2019 in anticipation of the CSAC Annual Meeting to be held from December 3 through December 6, 2019 in San Francisco. Meetings are also not scheduled for Tuesday, November 26, 2019 (Thanksgiving holiday) or for December 24 and 31, 2017 (Winter Recess).

Background:

Government Code Section 25081 requires the Board of Supervisors to hold regular meetings at the County seat which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a regular adjourned meeting may be held outside of the County seat on a regular meeting date in lieu of a regular meeting.

Special Instructions:

Direct the Clerk of the Board to notify all County Departments of any amendments to the 2019 Board of Supervisors' schedule of meeting dates and locations.

Attachments:

Attachment A – Proposed 2019 Board of Supervisors' Schedule of Meetings dates and locations.

Authored by:

Michael Allen, Chief Deputy Clerk of the Board

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