



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

Department Name: Child Support Services  
Department No.: 045  
Agenda Date: July 15, 2025  
Placement: Administrative Agenda  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

TO: Board of Supervisors  
FROM: Department Director: Mette Richardson *MR*  
Contact: Lucia Reyes, Child Support Manager  
SUBJECT: Plan of Cooperation between Child Support Services and Superior Court

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: No

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Director of Child Support Services to execute the Plan of Cooperation with the Superior Court of Santa Barbara County, which delineates child support program responsibilities between Child Support Services and Superior Court; and
- b) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5), because the actions consist of administrative activities of the County that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is before your Board to request that the Board authorize the Director of Child Support Services to approve an updated Plan of Cooperation (POC) with the Superior Court of Santa Barbara County. The POC is drafted by the State Department of Child Support Services in collaboration with the Judicial Council of California and its execution will help to ensure a cost-effective, expedited, and accessible process in the courts for establishing and enforcing child support orders in cases being enforced by the Santa Barbara County Department of Child Support Services.

**Discussion:**

The POC provides a framework by which the County and the Superior Court can ensure compliance with all applicable laws and regulations relating to the establishment and enforcement of child support orders, and it helps ensure that all parties maintain an organizational structure and sufficient staff to ensure compliance. Areas addressed by the POC include standards for performance, respective responsibilities, e-filing processes, financial arrangements and records maintenance and safeguarding.

**Background:**

Child Support Services and the Court have had POCs in place since the inception of the AB 1058 Program in 1996. This POC is being brought before the Board for approval pursuant to Government Code Section 23005, which provides that a county may exercise its powers only through the board of supervisors or through agents and officers acting under authority of the board or authority conferred by law.

**Contract Renewals:**

This POC shall be effective upon the signing of the parties, approval of the California Department of Child Support Services Director, and approval as to form by the Judicial Council's AB 1058 Program Manager. The initial term of the POC shall be from July 1, 2025 through July 1, 2027, with an automatic renewal for an additional two-year term, until and unless expressly superseded by a future POC.

**Fiscal and Facilities Impacts:**

N/A

**Fiscal Analysis:**

There is no impact to the General Fund associated with this Board item. Both Child Support Services and the Superior Court independently receive federal and State funding to perform the functions of Title IV-D of the Social Security Act, which establishes a federal state partnership to provide child support services. There will not be any funds exchanged through this POC.

**Attachments:**

**Attachment A** – Plan of Cooperation between Child Support Services and Superior Court

**Contact Information:**

Lucia Reyes  
Child Support Manager  
lbreyes@countyofsb.org