



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** November 29, 2022  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department George Chapjian, Community Services Director 805-568-2467  
Director(s)  
Contact Info: Dinah Lockhart, Deputy Director 805-568-3523

**SUBJECT:** Homeless Housing Assistance and Prevention Program Round 4 Application

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Authorize the Community Services Director, or designee, until otherwise ordered by the Board, to take the following actions required for the acceptance and administration of Homeless Housing, Assistance and Prevention (HHAP) Round 4 funds allocated to the Santa Maria/Santa Barbara County Continuum of Care (CoC) and County of Santa Barbara:
  - i. Submit, by November 29, 2022, a joint funding application which includes homelessness action plan and data tables including the landscape analysis, funding analysis, outcome goals to be achieved by June 30, 2025, and strategies for achieving those goals (Application and Data Table) and execute all certifications, standard forms and a grant agreement required for disbursement of HHAP Round 4 funds. Such standard agreement shall be in a form substantially similar to the HHAP 3 Standard Agreement and subject to concurrence by County Counsel, Risk Management, and Auditor-Controller; and
  - ii. Approve and ratify the Community Services Director, or designee, to sign State Guidance Letters for both the County of Santa Barbara and the Santa Maria/Santa Barbara County Continuum of Care to release HHAP 3 funding. The letter outlines seven best practices and encourages ambitious goals to address homelessness.
- b) Determine the above recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), finding that the actions are organizational or administrative

activities of government that will not result in direct or indirect physical changes to the environment.

**Summary Text:**

California Health and Safety Code section 50218.7 authorizes \$1 billion in one-time Homeless Housing, Assistance, and Prevention Program (HHAP) block grants that provides local jurisdictions with funds to address homelessness through nine eligible uses. The County and the CoC each receive an allocation of funding. The State of California has not yet released allocation amounts as they are based on the official 2022 Point in Time Counts not yet finalized by the Dept. of Housing and Urban Development (HUD). Based on the geographic area covered by the County, staff estimates the award to be approximately \$4.9 million to be used for eligible activities as defined by HHAP Round 4 authorizing legislation.

The State requires that the Application and Data Tables (Attachment A) be agendaized at both the Board of Supervisors and CoC meetings. Governor Newsom convened officials from across the State of California on November 18, 2022 to urge more ambitious outcome goals through the Local Action Plan templates that are part of the HHAP 4 Application. In response, the State required jurisdictions to sign a guidance letter (Attachment B). The letter commits the County and CoC to more ambitious goals toward addressing unsheltered homelessness and exits to permanent housing. The letter outlines seven best practices that the County and CoC will need to make continued progress in implementing to address the needs of persons experiencing homelessness.

Community Services (CSD) requests authorization to apply for and execute agreements for both the Santa Maria/Santa Barbara County Continuum of Care and the County of Santa Barbara HHAP Round 4 allocations in a form substantially similar to Attachment C. The authority requested will enable CSD to apply for and receive both the CoC and County allocations in a single joint application.

**Background:**

The County has designated its HHAP-4 allocation to be used for new interim housing projects. The CoC will use their allocation of HHAP-4 funds toward services to improve housing retention, improvements to existing interim sheltering, youth street outreach and youth services coordination as determined by the CoC Planning Committee on November 17, 2022.

The HHAP-4 Data Tables (Attachment A), are intended to support the development and submission of information for approval by Cal ICH as required in Assembly Bill No. 140 (2021) (adding Health & Safety Code § 50218.6, et seq.), collectively referred to as a Local Homelessness Action Plan. The sections of the Local Homelessness Action Plan and Action Plan Template that are required to be agendaized are as follows:

- Landscape Analysis of Needs and Demographics
- Landscape Analysis of People Being Served
- Landscape Analysis of State, Federal, and Local Funding
- Outcome Goals
- Strategies for Achieving Outcome Goals

HHAP-4 applicant jurisdictions are required to establish system of care Outcome Goals for the progress that they will make in preventing and reducing homelessness over the four-year period of July 1, 2021, through June 30, 2025, informed by the findings from the local landscape analysis information and the jurisdiction's base system performance measures from the 2021 calendar year data in the State's Homeless

Data Integration System (HDIS). The State is making \$180 million in additional funding available to counties, cities, and Continuums of Care that meet their outcome goals. The Outcome Goals (Table 2) are intended to represent jurisdictional or system-wide goals for making progress on preventing and ending homelessness through the implementation of the Community Action Plan, including the full range of federal, state, and local funding sources.

**Performance Measure:**

Homeless Housing Assistance and Prevention (HHAP) Program Local Homelessness Action Plan and Action Plan Template Outcome Goals are referenced in Table 2 as interim performance measures. These goals, once finalized by the CoC and Community Services Department staff will be added to the Community Action Plan to Address Homelessness as an appendix thereto. HHAP 3 requires outcome goals to be achieved by June 30, 2024, and HHAP 4 requires outcome goals to be achieved by June 30, 2025. Communities that achieve such outcome goals will be eligible for additional HHAP funding.

**Table 2. Homeless Housing Assistance and Prevention Program Outcome Goals Chart**

<b>Reducing the number of persons experiencing homelessness. (Outcome Goal #1a)</b>		
<b>(Annual estimate of number of people accessing services who are experiencing homelessness)</b>		
<b>Baseline - CY 2021</b>	<b>June 30, 2025 Goal</b>	<b>Percent Change</b>
3,096	3406	10%
<b>Reducing the number of persons experiencing homelessness on a daily basis (Outcome Goal #1b)</b>		
<b>Estimate of # of people experiencing unsheltered homelessness on the CoC's Most Recent PIT Count</b>		
<b>Baseline - CY 2021</b>	<b>June 30, 2025 Goal</b>	<b>Percent Change</b>
1,367	1167	15%
<b>Reducing the number of persons who become homeless for the first time. (Outcome Goal #2)</b>		
<b>Annual Estimate of # of people who become homeless for the first time</b>		
<b>Baseline - CY 2021</b>	<b>June 30, 2025 Goal</b>	<b>Percent Change</b>
1,784	1600	10%
<b>Increasing the number of people exiting homelessness into permanent housing. (Outcome Goal #3)</b>		
<b>Annual Estimate of # of people exiting homelessness into permanent housing</b>		
<b>Baseline - CY 2021</b>	<b>June 30, 2025 Goal</b>	<b>Percent Change</b>
847	940	11%
<b>Reducing the length of time persons remain homeless. (Outcome Goal #4)</b>		
<b>Average length of time (in # of days) persons enrolled in projects.</b>		
<b>Baseline - CY 2021</b>	<b>June 30, 2025 Goal</b>	<b>Percent Change</b>
87	82	6%
<b>Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing. (Outcome Goal #5)</b>		
<b>Baseline - CY 2021</b>	<b>June 30, 2025 Goal</b>	<b>Percent Change</b>
9%*	10%	1%
<b>Increasing successful placements from street outreach. (Outcome Goal #6)</b>		
<b>Annual # of people served in street outreach projects who exit to emergency shelter, safe haven, transitional housing, or permanent housing destinations.</b>		
<b>Baseline - CY 2021</b>	<b>June 30, 2025 Goal</b>	<b>Percent Change</b>
157	257	64%
*6 month of returns data are not yet available in HDIS for all people who exited during the calendar year. This return rate reflects only those clients who exited between January 1 and June 30, so it may not be representative of the returns for all exiters.		
CY = Calendar Year		State calculates based on local HMIS data.

**Key Contract Risks:**

The County assumes responsibility for the administration of funding in accordance with all state and federal requirements governing the use of such funding. No sub-recipient agreements or contracts are included in this Board Letter.

**Staffing Impacts:**

**Legal Positions:**

N/A

**FTEs:**

N/A

**Special Instructions:**

- 1) Please email an electronic copy of the Minute Order to Dinah Lockhart at [dlockhart@co.santa-barbara.ca.us](mailto:dlockhart@co.santa-barbara.ca.us).

**Attachments:**

- A. HHAP 4 Application and Data Tables
- B. HHAP Guidance Letter
- C. HHAP 3 Standard Agreement

**Authored by:**

Kimberlee Albers, Housing and Community Development Division