

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 3/14/06  
**Department Name:** County Fire/OES  
**Department No.:** 031  
**Agenda Date:** 04/11/06  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Bruce Carter, Emergency Services Manager  
OES x5559

**STAFF CONTACT:** Bruce Carter, Emergency Services Manager  
OES x5569

**SUBJECT:** Resolution Authorizing Signatories to Obtain Financial Assistance Regarding  
Emergency Planning

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**Recommendation(s):**

That the Board of Supervisors adopt a Resolution authorizing certain employees, identified in the attached resolution, to execute applications and documents for the purpose of obtaining financial assistance under the Stafford Act, which provides funding for emergency management planning and program expenses.

**Alignment with Board Strategic Plan:**

The recommendation is primarily aligned with Goal No. 2. A Safe and Healthy Community in Which to Live, Work, and Visit.

**Executive Summary and Discussion:**

Current state guidelines, specified in the Grant Guide for Local Governments provided by the Governor's Office of Emergency Services, require a resolution of signature attestation, which designates authorized officials for executing applications and documents for obtaining financial assistance under the Stafford Act (the "Act"). The Act provides for funding administered through the state Emergency Management Performance Grant (EMPG) Program. The EMPG Program funding ensures compliance with state and federal emergency management requirements through training, exercises, coordination and emergency plan review. The funding provides up to one half of the personnel expense for authorized emergency planning staff, indirect costs, and some services and supplies. This resolution updates Resolution 05-109.

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### **Mandates and Service Levels:**

Federal guidelines in 44 CFR Part 302, Civil Defense; State and Local Emergency Management Performance Grant Programs, prescribe the requirements applicable to the EMPG Program for federal financial contributions to the states, and through the states to their political subdivisions (“operational areas”), as subgrantees. The County is designated as the Santa Barbara Operational Area for emergency planning and response. While the County is not required to adopt an annual signature attestation resolution, it is advisable whenever there are personnel changes.

### **Fiscal and Facilities Impacts:**

This resolution allows County Fire/OES to apply for the file reimbursement claims under the EMPG sub grant program through the Governor’s Office of Emergency Services. The EMPG Program provides partial funding (up to one half the salary and benefits, depending on funding from the Federal Emergency Management Agency) for the following positions in OES: Emergency Services Supervisor and four Emergency Services Planners. These funds may also be used to provide equipment or supplies to enhance emergency management throughout the Operational Area. The amount received through this grant is \$97,232.00. The term of the EMPG extends through September 30, 2007 to complete the work plan.

### **Special Instructions:**

Please return executed copies to County Fire/Office of Emergency Services and Ms. Catherine Currie at the Governor’s Office of Emergency Services, at the address indicated below.

### **Concurrence:**

Auditor-Controller

County Counsel

cc: Ms. Catherine Currie

The Governor’s Office of Emergency Services, Region I

450 Choctaw Lane

Ventura, CA 93001