

**FIRST AMENDMENT**  
to  
**SUBRECIPIENT AGREEMENT**  
BETWEEN  
**COUNTY OF SANTA BARBARA**  
AND  
**NBCC dba New Beginnings**

**Homelessness Prevention, Shelter Diversion and Re-Housing Support**  
**Federal 2021 American Rescue Plan Act (ARPA) - Coronavirus State and Local Fiscal Recovery Funds**  
**21.027**

This First Amendment to Subrecipient Agreement (“Amendment”) is entered into by and between the County of Santa Barbara, a political subdivision of the State of California (“COUNTY”), and Good Samaritan Shelter, a California nonprofit public benefit corporation (“SUBRECIPIENT”).

With reference to the following:

**RECITALS**

**WHEREAS**, On March 11, 2021, the American Rescue Plan Act (“ARPA”) was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund, which together make up the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) program, which is intended to provide support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses; and

**WHEREAS**, U.S. Treasury Coronavirus State and Local Fiscal Recovery Funds Compliance and Reporting Guidance designates expenditure categories including Category 3 (Services to Disproportionately Impacted Communities) and Sub-Category 3.11 (Housing Support: Services for Unhoused Persons); and

**WHEREAS**, COUNTY has selected qualified providers, in accordance with federal regulations, including, but not limited to, Title 2 of the Code of Federal Regulations (CFR) Part 200, entitled, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”; and

**WHEREAS**, SUBRECIPIENT represents that it is specially trained, skilled, experienced and competent to provide the housing and services required by the COUNTY; and

**WHEREAS**, COUNTY and SUBRECIPIENT are parties to that certain Subrecipient Agreement executed as of June 27, 2023 (“AGREEMENT”), memorializing the terms and conditions pursuant to which COUNTY provided \$437,500 in SLFRF funds to SUBRECIPIENT to fund Safe Parking Program Street Outreach, with a time of performance effective as of July 1, 2023, and ending June 30, 2025; and

**WHEREAS**, the parties hereto desire to amend the AGREEMENT to provide for an additional **\$21,000** in SLFRF funding thereunder.

**NOW THEREFORE**, the parties hereto mutually agree to amend the AGREEMENT as follows:

1. Section IV of the AGREEMENT is hereby amended by replacing the first sentence of Section IV to read in its entirety as follows:

“It is expressly agreed and understood that the total amount to be paid by COUNTY under this Agreement shall not exceed **\$458,500.**”

2. EXHIBIT A to the AGREEMENT (Scope of Services) is hereby amended by replacing the “Agreement Amount” to read in its entirety as follows:

**“Agreement Amount: \$ 458,500”**

3. EXHIBIT B to the AGREEMENT is hereby amended by replacing the “Agreement Amount” to read as follows:

**“Agreement Amount: \$458,500”**

4. EXHIBIT B of the AGREEMENT is hereby amended by replacing ATTACHMENT B to read in its entirety as follows:

American Rescue Plan Act (ARPA)

Project Budget - Revenues

Project Title	Safe Parking
Applicant Name	New Beginnings
ARPA Award	Budget Term: July 1, 2023 - June 30, 2025
Component	Requested Amount
Overnight Parking	\$ 458,500.00
Existing Interim Shelter Enhancement	
Services Coordination	
Youth Set Aside: Street outreach and Services Coordination	
<b>TOTAL</b>	<b>\$ 458,500</b>



Revenue and Expense budgets should reflect the entire program budget for the specific project for which HHAP funds were awarded. Total Revenue and Expenses should match.

Please specify the source of "Other Federal Funds".

Revenue

Source	Total Program Budget	ARPA Funds	Other
ARPA Program (This grant)	\$ 458,500	\$ 458,500	
CDBG - Cities	\$ 110,000		\$ 110,000
CDBG - County	\$ 50,000		\$ 50,000
CoC Program	\$ 454,630		\$ 454,630
ESG - County	\$ 140,000		\$ 140,000
HOME - Cities	\$ 600,000		\$ 600,000
HOME - County	\$ -		\$ -
<b>Other Federal Funds (specify program below)</b>			
ESG CV 2	\$ 185,303		\$ 185,303
	\$ -		\$ -
<b>Other State Funds (specify program below)</b>			
County Human Services Funds	\$ 150,000		\$ 150,000
Other Local Funds: County and City of SD general Funds	\$ 343,558		\$ 343,558
Private Trusts and Foundation Funds	\$ 94,697		\$ 94,697
Fundraising Events	\$ 10,000		\$ 10,000
Donations	\$ 62,000		\$ 62,000
Safe Parking Program Manual and Training Fees	\$ 8,000		\$ 8,000
<b>Other (specify source below)</b>			
HHAP Funds	\$ 502,282		\$ 502,282
Whole Person Care	\$ 166,250		\$ 166,250
Other State Funds - CalAIM/CenCal	\$ 166,250		\$ 166,250
<b>Total Revenue</b>	<b>\$ 3,501,470</b>	<b>\$ 458,500</b>	<b>\$ 3,042,970</b>

American Rescue Plan Act (ARPA)

Project Budget - Expenses

Project Title	Safe Parking
Applicant Name	New Beginnings



Expenses

Budget Term: August 1, 2023 - July 31, 2025

Expenses	Total Program Budget	ARPA Program	Other Funding Sources
<b>Total</b>	<b>\$ 2,307,432</b>	<b>\$ 272,260</b>	<b>\$ 2,035,172</b>
Program Manager 10 FTE @ 5% - \$75,000 for 2 years	\$ 60,000	\$ 6,000	\$ 54,000
Program Coordinator 10 FTE @ 5% - \$87,000 for 2 years	\$ 87,000	\$ 8,700	\$ 78,300
Program Director 10 FTE @ 5% - \$90,000 for 2 years	\$ 90,000	\$ 9,000	\$ 81,000
Executive Director 10 FTE @ 5% - \$77,400 for 2 years	\$ 77,400	\$ 7,740	\$ 69,660
Homeless Services Director 10 FTE @ 5% - \$90,000 for 2 years	\$ 90,000	\$ 9,000	\$ 81,000
Grants Administration Director 10 FTE @ 5% - \$80,000 for 2 years	\$ 80,000	\$ 8,000	\$ 72,000
Finance Associate 10 FTE @ 5% - \$67,000 for 2 years	\$ 67,000	\$ 6,700	\$ 60,300
Case Manager 30 FTE @ 20% - \$187,000 for 2 years	\$ 187,000	\$ 18,700	\$ 168,300
Client Outreach Worker 40 FTE @ 50% for 2 years	\$ 172,800	\$ 17,280	\$ 155,520
Housing navigation/retention staff - 7 FTE @ various incl benefits	\$ 94,100	\$ 9,410	\$ 84,690
Employee Benefits and Payroll Taxes 25% includes Workers	\$ 487,477	\$ 54,452	\$ 433,025
<b>Total Client Services and Direct Assistance Budget</b>	<b>\$ 707,734</b>	<b>\$ 72,114</b>	<b>\$ 635,620</b>
Client Assistance	\$ 53,174	\$ 36,002	\$ 17,172
Travel, Mileage, and Training (includes Gas and Vehicle Expense)	\$ 64,800	\$ 26,102	\$ 38,698
Portable Potty Rentals - \$ 50/month x 6 units x 24 months	\$ 7,200	\$ 0,000	\$ 7,200
<b>Total Program Implementation Budget</b>	<b>\$ 451,174</b>	<b>\$ 79,000</b>	<b>\$ 372,174</b>
Consultants and Contracts (includes Lampco lot improvements)	\$ 96,350	\$ 5,000	\$ 91,350
Supplies (needed for program delivery - not general admin)	\$ 8,600	\$ 2,000	\$ 6,600
Equipment Purchase and Maintenance	\$ 24,000	\$ 4,000	\$ 20,000
General Liability Insurance	\$ 59,000	\$ 8,000	\$ 51,000
Facilities/Office space - north/south county	\$ 238,828	\$ 50,000	\$ 188,828
Communications - cell phone and internet	\$ 9,800	\$ 0,000	\$ 9,800
Other (specify below)	\$ 35,000	\$ 35,000	\$ -
Indirect Costs (Maximum 7% of Labor and Program)	\$ 35,000	\$ 35,000	\$ -
<b>Total Expenses</b>	<b>\$ 3,501,470</b>	<b>\$ 458,500</b>	<b>\$ 3,042,970</b>
		<b>TOTAL ARPA Portion:</b>	

Budget Narrative (Required) Discuss each line item.

NOTE: FYI, we made changes on Project Budget Revenue page to reflect ARPA funding - unable to make these edits on the Budget Expenses page. Also, unable to enter info at the top under Project Title or Applicant Name.

Program Manager and Coordinator manage the day-to-day activities of the program. Homeless Services Director provides staff supervision and manages cases; Program Director provides oversight for Homeless Services Director and programmatic support for program. Executive Director provides overall program strategic, programmatic and financial management, and supervision of senior level management. Grants Administration and Finance Associate manage and process financial transactions for program, reporting and compliance requirements. Case Managers run the shelter aspect of the program, as well as work to provide overall case management to people living in their vehicles. Client liaison/outreach workers provide outreach and light touch case management to people living in their vehicles, both in the shelter and on the street. Housing navigation and retention staff work to house and keep housed enrolled clients. Benefits at 25% include medical, dental, paid time off, attendance at one conference per year, 403b match. Rental assistance is rent payments; financial assistance is security deposits; and flexible assistance is for storage, moving expense, utilities, housing applications and minor vehicle repairs and expenses. Travel, mileage and training is primarily for street outreach to both day and at night, as well as staff travel to and from seeing clients, transporting clients, and travel to conference. Portable potty rental is for lots. Consultants include lot maintenance, computers, etc. Equipment includes laptops and cell. Supplies include tools for outreach.

5. EXHIBIT C of the AGREEMENT is hereby amended by replacing ATTACHMENT C to read in its entirety as follows:

**EXPENDITURE SUMMARY AND PAYMENT REQUEST (ESPR)**

American Rescue Plan Act (ARPA)

County of Santa Barbara Community Services Department

Agency Name: NBCC DUNS #: \_\_\_\_\_

Project Name: Safe Parking Program Street Outreach Report Period: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: Kristine Schwarz Title: Executive Director

Email Address: kschwarz@sbnbcc.org Phone #: (805) 963-7777

Submit completed ESPR and required documentation to:

Staff Person: Lucille Boss Title: Encampment Response Coordinat

Email Address: lboss@countyofsb.org Phone #: 805-637-5129

ESPR Request #: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Q3 (Jan - Mar 24)

Q4 (Apr - Jun 24)

Q5 (Jul - Sept 24)

Q6 (Oct - Dec 24)

Q1 (July - Sept 23)

Q7 (Jan - Mar 25)

Q2 (Oct - Dec 23)

Q8 (Apr - Jun 25)

PO/Contract #: \_\_\_\_\_

HCD Project #: \_\_\_\_\_

IDIS Project ID: \_\_\_\_\_

**Grant Budget and Expenditures**

FIN CODE	Program Component	Budget Category	Budget	Previous Drawdowns	Requested Drawdown	New Available Balance
SO	Street Outreach	Salaries, Benefits, and Payroll Taxes	\$ 272,260.00		\$ -	\$ 272,260.00
SO	Street Outreach	Client Services and Direct Assistance	\$ 72,114.00		\$ -	\$ 72,114.00
SO	Street Outreach	Program Implementation	\$ 79,000.00		\$ -	\$ 79,000.00
SO	Street Outreach	Indirect Costs	\$ 35,126.00		\$ -	\$ 35,126.00
						\$ -
						\$ -
		<b>TOTAL</b>	<b>\$ 458,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 458,500.00</b>

Check this box if this is the final payment.

**Certification**

I certify to the best of my knowledge and belief that this report is true and complete and I have reviewed all supporting documentation. Disbursements have been made for the purpose and conditions of this grant and have not been paid by any other source.

Manager / Fiscal Officer

Administrator / Executive Director

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

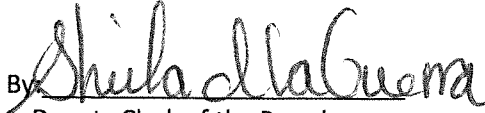
6. Except as set forth in Sections 1 through 5, above, this Amendment shall not modify or change any of the provisions of the AGREEMENT, and the parties hereto and thereto are bound by its provisions, as amended herein.

7. This Amendment may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties hereto shall preserve undestroyed, shall together constitute one and the same instrument.


IN WITNESS WHEREOF, COUNTY and SUBRECIPIENT have caused this Amendment to be executed by their respective duly authorized officers, to be effective as of the first date dully executed by all of the parties hereto.

**ATTEST:**

MONA MIYASATO  
Clerk of the Board

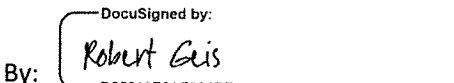
By:   
Deputy Clerk of the Board

**COUNTY OF SANTA BARBARA:**


By:   
Das Williams  
Chair, Board of Supervisors

**APPROVED AS TO ACCOUNTING FORM:**

BETSY M. SCHAFFER, CPA  
AUDITOR-CONTROLLER

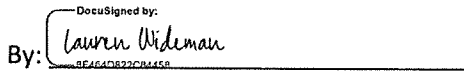
By:   
Deputy

**COUNTY OF SANTA BARBARA:**

By:   
George Chapjian, Community Services Director


**APPROVED AS TO FORM**

RACHEL VAN MULLEM  
COUNTY COUNSEL

By:   
Deputy County Counsel

**APPROVED AS TO FORM:**

Gregory Milligan  
RISK MANAGEMENT

By:   
Risk Manager

"SUBRECIPIENT"  
NBCC dba New Beginnings

DocuSigned by:  
*Kristine J. Schwarz*  
By: E43E80CEA9FC40A...  
Kristine Schwarz, Executive Director